

HIGH HALSTOW PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 9 MARCH 2011 AT
THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT: Cllr George Crozer Chairman
Cllr Martin Andrews
Cllr Mrs Angela Bostock
Cllr Ray Collins
Cllr Martin Mitchell
Cllr Mrs Lesley Munday
Cllr Gary Thomas

Mrs Roxana Brammer Clerk

In attendance 1 member of the public

Item no
Minute no 2010/11/

Action point

1 APOLOGIES

402 An apology for absence was received from

Cllr John Callaghan Domestic emergency

It was proposed by Cllr Collins, seconded by Cllr Andrews and carried unanimously that this apology be accepted.

2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS

403 Cllrs Thomas and Mrs Munday declared personal interests in item 10a, Recreation Hall, as members of the Management Committee. Cllr Thomas declared a personal interest in item 10b, Memorial Hall, as a member of the Management Committee. Cllr Mrs Munday declared personal interests in item 11a as leader of the Youth Club and in item 17, Relief in Need, as a trustee.

3 MINUTES OF THE MEETING HELD ON 9 FEBRUARY 2011

404 It was proposed by Cllr Andrews, seconded by Cllr Collins and agreed that the minutes of the meeting held on 9 February 2011 be signed as a true record.

4 MATTERS ARISING

405 No matters were raised.

5 PLANNING

406 a Applications

None

407 b Decisions

The decisions as listed on Appendix A were received.

408 c **Appeals and Other Matters**

None

409 d **Licensing Applications**

None.

6 FINANCE

410 a **Bank Balances**

The bank balances as listed in Appendix B were noted.

411 b **Cheques Signed since the Last Meeting**

None.

412 c **Accounts for Payment**

It was proposed by Cllr Mrs Munday, seconded by Cllr Thomas and agreed that the accounts for payment as listed on Appendix B be paid (cheques 100327-100333).

7 GRANT APPLICATIONS

413 None.

8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a **Recreation Ground**

414 i. General Matters. Nothing to report.

415 ii. Drainage Ditch. The contractor had contacted the Clerk to say that he was waiting for the Drainage Authority to agree some details. The Clerk would contact John Gannon.

416 b **Playpark**

Cllr Thomas said the equipment had been given a visual inspection and there were no concerns. He had understood that litter bins were part of the scheme and would speak to Heather Marsh.

417 c **Allotments**

Cllr Mrs Bostock reported that all were taken and there were 2 people on the waiting list.

418 d **Forge Common**

Cllr Collins had nothing to report.

e **Village Grounds Maintenance**

419 i. General matters. Although the shrubs had been cut back at the side of the car park, Cllr Thomas proposed consideration be given to their entire removal and turfing. This would open up the view of the toilets from the road. This was felt to be a good idea and a quotation would be sought from Turfsoil.

420 ii. Eucalyptus tree. The quotation from Turfsoil to remove the eucalyptus tree in Valentine Drive was accepted.

9 HIGHWAYS & TRANSPORT

421 a Public Rights of Way

Cllr Collins reported that the footpath at the end of Wybourne's Lane was to become a bridleway.

422 b Street Cleaning

Nothing to report.

423 c Tree Warden

Cllr Collins had nothing to report.

424 a Dux Court Road

Various drainage problems in Dux Court Road were reported. The Clerk would contact John Gannon.

10 HALLS

425 a Recreation Hall

Cllr Thomas reported there was a new member of the Committee. Charges for stalls at the Farmers Market would be standardised, to give an opportunity for groups in the village to raise their profiles. The target for the roof was still June. There were cracks in the walls due to the movement of metal frames.

426 b Memorial Hall

Cllr Thomas reported that they were waiting for the surveyor's report on the floor.

11 YOUTH

427 i. General matters. Cllr Mrs Munday reported that former members of the Youth Club who had grown too old had returned as helpers.

428 ii. Football cage. Cllr Thomas reported that following the consultation in the High Halstow Times, the comments received had not been enthusiastic. Further consultation would be done through the Youth Club and Church Youth Drop-in. The item would be re-visited at the June meeting.

12 RURAL LIAISON COMMITTEE

429 a Representative's Report

The next meeting had been postponed until June, due to the forthcoming local elections.

13 KALC/MEDWAY AREA COMMITTEE

430 The next meeting was the following week.

14 POLICE LIAISON

431 a Police Liaison Representative's Report

Cllr Mitchell had contacted Medway Neighbourhood Watch about the lack of information being received by the local representatives. He had asked the PCSO for his support in this.

15 COMMUNICATION

432 a High Halstow Times

The Clerk asked for any reports to be received by 24th March for inclusion in the Annual Report section of the April issue.

433 b Web Site

Cllr Thomas had put a blog on the site.

16 COMMUNITY ACTIVITIES

434 a Project 90

Skips had been ordered. Cllr Mrs Bostock reminded that the allotment fence had to be repaired.

17 RELIEF IN NEED

435 Nothing to report.

18 HIGH HALSTOW PRIMARY SCHOOL

436 Cllr Mitchell reported that there was a governor vacancy.

19 ANNUAL PARISH MEETING

437 The Annual Parish Meeting would be held on Wednesday 13 April. Land Securities had not been able to meet the date but had agreed to speak at the ordinary meeting of the Parish Council to be held on 8 June. Brian McCutcheon of Medway Council had agreed to speak on potential local developments. It was agreed to provide refreshments and Cllr Mrs Munday agreed to organise a buffet, at a cost of up to £100.

20 DATE OF SEPTEMBER 2011 MEETING

438 The Clerk said that she would not be in the country on Wednesday 14 September and it was agreed to bring the meeting forward to Wednesday 7 September.

21 CONSULTATION

439 No documents received.

22 CORRESPONDENCE

440 None.

23 REPORTS & CIRCULARS

441 The reports and circulars as listed on the agenda were received.

24 ANY OTHER BUSINESS

442 **a Deanery Review**

 Cllr Crozer reported that a Deanery Review of the Peninsula would be taking place.

The Chairman suspended the meeting for the public session.

No matters were raised.

CONFIDENTIAL SESSION

25 RESOLUTION TO EXCLUDE PRESS AND PUBLIC

443 It was proposed by Cllr Crozer, seconded by Cllr Thomas and agreed to exclude the press and public from the following item on the grounds that it concerned a commercial contract.

26 GROUNDS MAINTENANCE CONTRACT

444 Cllr Mrs Munday reported that the sealed tenders had been opened by Cllr Callaghan, the Clerk and herself. After discussion, Cllr Mrs Munday proposed that the tender by Turfsoil Ltd be accepted and as they were the current contractor, for the 3 years from 1 April 2011 to 31 March 2014. This was seconded by Cllr Mitchell and carried unanimously.

The Chairman closed the meeting at 10.15 pm.

SignedChairman

On theday of2011