

HIGH HALSTOW PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 10 OCTOBER 2012
AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT: Cllr George Crozer
Cllr Martin Andrews
Cllr Ray Collins
Cllr Stuart Bailey
Cllr Gary Jerreat
Cllr Mrs Lesley Munday
Cllr Gary Thomas
Cllr Mrs Chris Watson

Mrs Roxana Brammer Clerk

In attendance Rev Stephen Gwilt
7 members of the public

Item no
Minute no 2012/13/

Action point

1 APOLOGIES FOR ABSENCE

215 An apology for absence was received from

Cllr Josh Gordon Family commitment

It was proposed by Cllr Crozer, seconded by Cllr Thomas and agreed this apology be accepted.

2 CODE OF CONDUCT

216 **a Ratification of Adoption of Code of Contact**

The Code of Conduct had now been adopted by Medway Council and the adoption by High Halstow Parish Council was ratified. Councillors were given new Declaration of Disclosable Interests forms and had 28 days in which to return them to the Monitoring Officer.

217 **b Declarations of Interest**

Cllrs Thomas and Mrs Munday declared personal interests in item 10a, Recreation Hall, as members of the Management Committee. Cllr Mrs Munday declared a personal interest in item 19, Relief in Need.

3 MINUTES OF THE MEETING HELD ON 12 SEPTEMBER 2012

218 It was proposed by Cllr Mrs Munday, seconded by Cllr Collins and agreed that the minutes of the meeting held on 12 September 2012 be signed as a true record, subject to the following amendment:

C/09/12/8g(minute 174): final paragraph, first sentence: delete "right hand" and substitute "left hand"

4 MATTERS ARISING

219 No matters were raised.

5 PLANNING

a Applications

220 **i MC/12/2159:** 4 Gypsy Way: Construction of vehicular access gates and railings to front/side boundary

No objection, provided the application does not contravene planning guidance

221 **ii MC/12/2236:** Orchard House, Forge Lane: Increase in roof height with formation of barn hip roof and insertion of dormer windows to front and rear and rooflights to front to facilitate conversion from bungalow to one 2 bedroomed and one 3 bedroomed dwelling houses

No objection, but a condition should be imposed that a landscaping plan be approved before the start of construction

222 **iii MC/12/2070:** Coach House, Buckhole Farm, Cooling Road: Conversion of historic coach house/garage into work/live unit and construction of single storey side extension (demolition of side addition)

No objection.

223 **MC/12/2180:** 52 Christmas Lane: New application to replace MC/09/1248 - outline consent for demolition of existing bungalow and development of 3 detached houses

No objection

224 **Out of Time**

None.

225 **c Decisions**

The decisions as listed on Appendix A were received.

226 **d Appeals and Other Matters**

None.

227 **e Licensing Applications**

None.

6 FINANCE

228 **a Bank Balances**

The bank balances as listed in Appendix B were noted.

229 **b Cheques Signed since the Last Meeting**

None.

230 **c Accounts for Payment**

It was proposed by Cllr Bailey, seconded by Cllr Mrs Watson and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100487-100491), with the addition of £50, R Brammer, reimbursement garden voucher (100492).

231 **d Budget 2013/14**

Cllr Thomas asked councillors to contact him if they had any suggestions for the following year's budget.

7 GRANT APPLICATIONS

232 **a Royal British Legion Poppy Appeal**

It was proposed by Cllr Crozer, seconded by Cllr Thomas and agreed a grant of £50 be made, under S137 of the LGA 1972 (cheque 100493).

8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground

233 i. General matters. A manhole cover had been stolen. The Clerk to arrange replacement.

234 ii. Cricket fence. Cllr Collins reported that he had still no response from David Laphorn. It was suggested a formal letter be sent.

235 **b Play Park**

Nothing to report.

236 **c Outdoor Gym**

Cllr Mrs Watson reported that the recumbent bike had been installed at a position for children. She and the Clerk had met the supplier on site and it would be re-set.

237 **d Allotments**

Cllr Mrs Watson reported that another application had been made to go on the waiting list.

238 **e Forge Common**

Cllr Crozer said he had been approached by someone wishing to install a memorial bench. He had advised that the request should be put in writing.

239 **f Village Grounds Maintenance**

Nothing to report.

240 **g Skatepark**

Cllr Crozer said he had spoken with Jenny and Paul Duckworth and a trip had been agreed to take place on 19th October. He proposed that the Council hire a minibus for this purpose. This was seconded by Cllr Mrs Munday and agreed.

9 HIGHWAYS & TRANSPORT

241 **a Public Rights of Way**

Cllr Collins had nothing to report.

242 **b Street Cleaning**

Nothing to report.

243 **c Tree Warden**

Nothing to report.

244 **d Pavement, Christmas Lane**

Cllr Mrs Munday said she had been asked to raise the issue of water on the pavement by the cricket pitch. This was a highways matter and would be reported.

245 **e Bus Shelters**

Cllr Thomas reported Medway Council had offered the Parish Council two redundant bus shelters. They would not be available until the regeneration project in Halling had been completed. He proposed the offer be accepted. This was seconded by Cllr Collins and carried by 7 votes for, 0 against and 1 abstention.

10 HALLS

246 **a Recreation Hall**

Cllr Thomas reported that there had been vandalism on the rear wall and a fire door had been badly damaged. There would shortly be a meeting with the architect to go out to tender for phase 2. Fundraising activities included a cookbook. The booking clerk had indicated she was resigning and a new clerk was being sought.

247 **b Memorial Hall**

Cllr Collins reported the Committee was going out to tender to refurbish the toilets.

11 YOUTH

248 Cllr Mrs Munday had nothing to report.

12 RURAL LIAISON COMMITTEE

249 **a Representative's Report**

No meeting had been held.

13 KALC/MEDWAY AREA COMMITTEE

250 **a Representatives' Report**

Cllr Bailey reported on the last meeting. They had been informed about the combined agency interventions on Liberty Park in Wainscott to counteract severe anti-social behaviour. Hoo St Werburgh councillors were concerned about traffic in Bells Lane.

14 POLICE LIAISON

251 **a Police Liaison Representative's Report**

Cllr Andrews said he had not been told about the last meeting.

15 COMMUNICATION

252 **a Surgery**

Cllr Mrs Watson reported that they had seen PCSO Tony Bartholomew and had invited him in. He had said that from 7th January there would be 15 PCs and a Sergeant as well as the PCSOs on the Peninsula.

253 **b High Halstow Times**

Cllr Thomas reported that an offer to edit and print High Halstow Times had been made.

254 **c Web Site**

Cllr Thomas reported the website had been updated.

16 COMMUNITY ACTIVITIES

255 **a Project 90**

The next Project 90 would include painting lines and repairing the door in the Recreation Hall and litter picking.

17 HIGH HALSTOW PRIMARY SCHOOL

256 In Cllr Gordon's absence, there was no report.

18 RELIEF IN NEED

257 It was proposed by Cllr Crozer, seconded by Cllr Collins and agreed by 7 votes for, 0 against and 0 abstentions that Cllr Bailey be elected as one of the Council's trustees. Cllr Bailey took no part in the discussion or vote.

19 FRIENDS OF ST MARGARET'S

258 The Friends of St Margaret's had invited two representatives of the Parish Council to sit on the committee. The first meeting would be held on Thursday 11th October. Cllr Thomas proposed that the representatives be Cllrs Mrs Munday and Gordon. This was seconded by Cllr Crozer and agreed.

20 CONSULTATION

259 No documents received.

21 CORRESPONDENCE

260 None.

22 REPORTS & CIRCULARS

261 The reports and circulars as listed on the agenda were received.

23 ANY OTHER BUSINESS

262 **a Kent Messenger**

Cllr Mrs Watson said the Kent Messenger community space representative, David Stephenson, had put in an article about the outdoor gym. She suggested the halls might like to make use of this publicity.

263 **b 1892 Bible**

Cllr Thomas said he had received an email about a bible belonging to George Snowden, dated 1892. He would put the information on the website.

264 **c Radio Kent Estuary Airport Debate**

Cllr Crozer said there would be a broadcast debate on the Estuary Airport on 30 October in Cliffe Memorial Hall. Tickets could be obtained from Radio Kent.

The Chairman suspended the meeting for the public session.

No matters were raised

The Chairman thanked members of the public and reconvened the meeting.

CONFIDENTIAL SECTION

24 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

265 It was proposed by Cllr Thomas, seconded by Cllr Andrews and agreed that members of the press and public be excluded from the following item as it was a legal matter.

25 BUS SHELTER NEAR HERONSBANK

266 The Clerk gave an update on the current situation. The matter was ongoing.

The Chairman closed the meeting at 10.05 pm

SignedChairman

On theday of2012