

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 13 JULY 2011 AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT: Cllr Gary Thomas Vice-chairman Except item 11 a (ii) and (iii)
 Cllr Mrs Angela Bostock
 Cllr Ray Collins In the chair item 11 a (ii) and (iii)
 Cllr Josh Gordon
 Cllr Mrs Lesley Munday
 Cllr Mrs Christine Watson
 Mrs Roxana Brammer Clerk

In attendance 2 members of the public

Item no
Minute no 2011/12/

Action point

1 APOLOGIES FOR ABSENCE

119 Apologies for absence were received from

Cllr Martin Andrews At work
 Cllr George Crozer On holiday

It was proposed by Cllr Collins, seconded by Cllr Mrs Bostock and carried unanimously that these apologies be accepted.

2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS

120 Cllrs Thomas, Gordon and Mrs Munday declared personal interests in item 11a, Recreation Hall, as members of the Management Committee. Cllr Mrs Bostock declared a personal interest in item 11b, Memorial Hall, as a member of the Management Committee.

3 MINUTES OF THE MEETING HELD ON 8 JUNE 2011

121 It was proposed by Cllr Gordon, seconded by Cllr Mrs Munday and agreed that the minutes of the meeting held on 8 June 2011 be signed as a true record.

4 MATTERS ARISING

122 No matters were raised.

5 CO-OPTION OF COUNCILLOR

123 An application to fill the vacancy had been received from Mr Gary Jerreat. It was proposed by Cllr Mrs Bostock, seconded by Cllr Gordon and agreed unanimously that Mr Jerreat be co-opted.

6 PLANNING

a Applications

- 124 **i MC/08/0890:** land at Buckhole Farm: Retrospective application for change of use from agriculture together with engineering works to create private fishing, lake and landscaped site

The planning case officer had asked the Parish Council to reconsider its previous objection. The lake was an original feature and was for private use. Cooling Parish Council had withdrawn their objection. After discussion it was agreed the objection be withdrawn but it should be emphasized the lake should remain for private use.

- 125 **ii MC/11/1707:** 21 Christmas Lane: Variation of condition 10 of planning consent MC/2007/2203 to alter opening hours to 08.00am to 8.00pm Monday to Saturday and 08.00am to 2.00pm Sunday

No objection

- 126 **iii MC/11/1827:** land adj 47 Eden Road: Construction of a detached 3 bedroomed dwelling with associated car parking

Cllr Mrs Bostock declared a personal interest as the application site was close to her house.

After discussion it was agreed to object on the grounds that the proposed appearance of the house was contrary to the existing street scene.

- 127 **Out of Time**

None.

- 128 **b Decisions**

The decisions as listed on appendix A were noted.

c Appeals and Other Matters

- 129 **i Meeting with Head of Planning Technicians**

The Clerk reported on a meeting for parish clerks with Lisa Maryott, concerning the supply of paper copies of planning applications to parish councils. All other statutory consultees were now provided with electronic copies. A 6 month trial period, starting in September would take place, with paper copies being charged for at £7.70 per copy. Otherwise parish councils would be notified of applications and be able to download online. It was suggested that with applications from developers, the developer could be asked to provide a copy. One parish council had a projector and showed the applications at their meetings on a screen. The Clerk had suggested that parishes without the equipment could be supplied by Medway Council, who would be able to obtain preferential rates and that this could be funded from the additional rural liaison grant.

- 130 **d Licensing Applications**

None.

7 FINANCE

131 a Bank Balances

The bank balances as listed in Appendix B were noted.

132 b Cheques Signed since the Last Meeting

The cheques drawn since the last meeting as listed on Appendix B were ratified.

133 c Accounts for Payment

It was proposed by Cllr Mrs Bostock, seconded by Cllr Mrs Munday and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100360-100364).

134 d Review of Insurance

The proposals by Zurich Insurance were discussed and it was proposed by Cllr Thomas, seconded by Cllr Mrs Munday and agreed the 5 year option be taken up.

135 f Asset Register

Cllr Thomas apologised that he had not yet spoken to the property section of Medway Council concerning the valuation of the Parish Council's land and would do so. *GT*

8 GRANT APPLICATIONS

136 None.

9 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground

137 i. General Matters. Nothing to report.

138 ii. Ditch. Nothing had been heard from the Drainage Authority.

139 iii. Willow tree. Cllr Collins proposed that the quotation of £955 from Turfsoil to fell the willow tree be accepted. This was seconded by Cllr Mrs Watson and agreed.

b Play Park

140 i. Repair to safety surface in fenced area. This had been done by Park Leisure free of charge.

141 ii. Renewal of surface under kick wall. The Clerk was waiting for quotations.

142 iii. RoSPA inspection. Cllr Mrs Watson had met the inspector. The report had not yet been received. Most items were low risk. The entrance gate needed adjusting and there was a trip hazard. The old climbing frame would last longer if repainted and the chain anchorage to the ground was a trip hazard. After discussion it was agreed to proceed with a new safety surface but to repaint the existing climbing frame.

143 iv. Visual inspection training. Cllr Mrs Watson gave a verbal report on the training.

144 v. Proposals for future enhancement. Cllr Mrs Watson's ideas were discussed. It was proposed by Cllr Thomas, seconded by Cllr Mrs Watson and agreed to proceed with outdoor gym and toddler equipment and to seek funding for it.

145 c Allotments

Cllr Mrs Bostock said that she was waiting for the final quotation for the fence.

146 d Forge Common

Cllr Collins reported that he had spoken to a farmer who was prepared to cut the common as there was less ragwort. This would be done the following Monday. If the farmer sold the crop it would be done free of charge but if he could not it would cost £400.

147 e Trailer

Cllr Thomas reported that Cllr Crozer had spoken to Trident Trailers who could put in a new floor and service the trailer. He was waiting for the cost.

148 f Village Grounds Maintenance

Cllr Mrs Watson reported she had met Andy Freeman of Turfsoil and the foreman.

10 HIGHWAYS & TRANSPORT

149 a Public Rights of Way

Nothing to report.

150 b Street Cleaning

It was agreed that a litter bin should be installed outside the shop and at the playpark. Medway Council had agreed to organise this. The street cleaners would be advised they would be responsible for emptying the bins.

151 c Tree Warden

Cllr Collins had nothing to report.

152 d Parking in Gypsy Way

In Cllr Andrews's absence the item was not discussed.

153 e Speed of Traffic

Cllr Gordon asked that a letter be sent to Clarke's Coaches about the speed they drove through the village, causing houses to shake when they went past. Cllr Thomas said that he would put an article in High Halstow Times, asking for suggestions from residents on measures to slow traffic down. *GT*

154 f Bus Shelter, Christmas Lane/Gypsy Way

Cllr Thomas apologised he had not yet put an article in High Halstow Times about this. The bus shelter at Heronsbank was discussed and it was agreed to ask Medway Council if the bus shelter would be moved when the new house was built.

11 HALLS

a Recreation Hall

155 i. General matters. Cllr Mrs Munday said a meeting would be held in August to

discuss the tenders for the new roof. The hall would be closed from September. Volunteers would redecorate the hall when the works were completed.

156 ii. Release of funds. The Committee had asked if the Parish Council would release their contribution to the Hugh fund. Cllrs Thomas, Gordon and Mrs Munday declared personal and prejudicial interests as members of the management committee and left the meeting. It was proposed by Cllr Mrs Bostock, seconded by Cllr Mrs Watson and agreed Cllr Collins chair this item. It was proposed by Cllr Collins, seconded by Cllr Mrs Bostock and agreed the funds be released but paid over as necessary. The committee should invite members of the Parish Council to a meeting with the architect and the committee should also continue to seek grants.

157 iii. Car Park. The Committee had asked permission for the builder to use part of the car park as a compound for building materials. After discussion it was agreed permission be given but only if alternatives, such as part of the ground at the rear of the hall or the grassed area in front of the hall were not possible. School traffic would be an issue and the school would have to be informed. It was agreed that Medway Council be asked to remove the recycling bins and re-site them at Deangate Ridge if possible because of the building works. Cllr Collins suggested “in” and “out” signs at the car park entrance and it was agreed to obtain prices for signs.

Cllrs Thomas, Gordon and Mrs Munday returned to the meeting and Cllr Thomas resumed the chair.

158 **b Memorial Hall**

Cllr Mrs Bostock reported that the repairs to the floor were finished. Funds had been raised and it was all paid for. The new constitution had been adopted. Should there be no trustees, the hall would pass to the Parish Council in trust.

12 **YOUTH**

159 **a General Matters**

Cllr Mrs Munday said the last meeting of the Youth Club for the year had taken place the night before with the traditional barbecue. The club hoped to reopen in September but due to the works to the hall they were not certain about a venue.

160 **b Skateboard Park**

Cllr Thomas said he would invite comments through the next issue of High Halstow Times.

13 **RURAL LIAISON COMMITTEE**

161 **a Representative’s Report**

Cllr Collins had nothing to report.

162 **b Rural Liaison Grant Projects**

The ditch was completed. The installation of oak posts round the car park was agreed. This left a small sum from the current year’s allocation.

14 **KALC/MEDWAY AREA COMMITTEE**

163 Cllr Gordon gave a verbal report on the last meeting. It had been agreed that if there was a speaker, parish reports would not be given unless an urgent item came up.

15 POLICE LIAISON

164 **a Police Liaison Representative's Report**

In Cllr Andrews's absence, there was no report.

16 COMMUNICATION

165 **a High Halstow Times**

It was reported that Mr and Mrs Scott had retired from delivery and had been replaced. It was agreed to thank them by the donation of a voucher for £25.

166 **b Web Site**

Cllr Thomas said he would be asking for email addresses through the website so that updates could be sent to residents by email.

17 COMMUNITY ACTIVITIES

167 **a Project 90**

The next Project 90 would be held on 10th September.

18 HIGH HALSTOW PRIMARY SCHOOL

168 Cllr Gordon said he would be meeting the Headteacher at the beginning of next term.

19 RELIEF IN NEED

169 Nothing to report.

20 CONSULTATION

170 No documents received.

21 CORRESPONDENCE

171 None.

22 REPORTS & CIRCULARS

172 The reports and circulars as listed on the agenda were received.

23 ANY OTHER BUSINESS

173 **a Mobility Scooters**

Cllr Thomas said that Cllr Crozer had received an email from a resident about the safety of mobility scooters in Christmas Lane. It was suggested Cllr Crozer forward the email to Highways.

The Chairman suspended the meeting for the public session.

No matters were raised.

The Chairman thanked everyone for attending and closed the meeting at 9.55 pm.

SignedChairman

On theday of2011