

**HIGH HALSTOW PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 13 MARCH 2013 AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

**PRESENT:** Cllr George Crozer  
Cllr Stuart Bailey  
Cllr Ray Collins  
Cllr Gary Jerreat  
Cllr Mrs Lesley Munday  
Cllr Gary Thomas  
Cllr Mrs Chris Watson

In attendance 2 members of the public

**Item no**  
*Minute no 2012/13/*

*Action point*

**1 APOLOGIES FOR ABSENCE**

403 An apology for absence due to illness was received from the Clerk. A vote of thanks was proposed to Cllr Mrs Watson for volunteering to take the minutes in the Clerk's absence.

**2 DECLARATIONS OF INTEREST**

404 Cllrs Thomas and Mrs Munday declared personal interests in item 10a, Recreation Hall, as members of the Management Committee.

**3 MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2013**

405 It was proposed by Cllr Thomas, seconded by Cllr Jerreat and agreed that the minutes of the meeting held on 13 February 2013 be signed as a true record.

**4 MATTERS ARISING**

406 No matters were raised.

**5 PLANNING**

**a Applications**

407 **i MC/13/0553:** Orchard House, Forge Lane: Details pursuant to condition 4 of planning permission MC/12/2236 Increase in roof height with formation of barn hip roof and insertion of dormer windows to front and rear and rooflights to front to facilitate conversion from bungalow to one 2 bedroomed and one 3 bedroomed dwelling house

No objection

408 **MC/13/0326:** Gleanings, Christmas Lane: Construction of a two storey extension to the front of the property

No objection

409 **Out of Time**

None.

410 **c Decisions**

The decisions as listed on Appendix A were received.

411 **d Appeals and Other Matters**

None.

412 **e Licensing Applications**

None.

**6 FINANCE**

413 **a Bank Balances**

The bank balances as listed in Appendix B were noted.

414 **b Cheques Signed since the Last Meeting**

None.

415 **c Accounts for Payment**

It was proposed by Cllr Mrs Munday, seconded by Cllr Collins and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100527-100533), with the addition of £1,700, Medway Council for re-siting of bus shelter (cheque 100534).

**7 GRANT APPLICATIONS**

416 None.

**8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground**

417 i. General matters. Nothing to report.

418 ii. Cricket fence. No response had been received from the Cricket Club.

419 **b Play Park**

Cllr Mrs Watson reported some maintenance had been done to the equipment outside the fenced area.

420 **c Outdoor Gym**

Nothing to report.

421 **d Allotments**

Cllr Mrs Watson reported that invoices would be sent shortly for the year 1 April 2012

– 31 March 2013, together with the new terms and conditions recently approved. After discussion, It was decided that when a plot became available it would be divided into 2 to allow more people on the waiting list to have access to one.

422 e **Forge Common**

Nothing to report.

423 f **Village Grounds Maintenance**

Nothing to report.

**9 HIGHWAYS & TRANSPORT**

424 a **Public Rights of Way**

Cllr Collins had nothing to report.

425 b **Street Cleaning**

Nothing to report.

426 c **Tree Warden**

Cllr Collins had nothing to report.

427 d **Bus Shelters**

It was reported that Medway Council was holding some second hand shelters in storage for the Parish Council

428 e **Fence at 1 Goodwood Close**

The fence that had been erected by the resident of 1 Goodwood Close fronting The Street was discussed. Medway Council would be contacted concerning planning consent and ownership of the newly enclosed land.

429 f **Dux Court Road**

The condition of the road was very bad and Highways would be contacted.

430 g **Speed Limits**

The proposed 40mph speed limited was discussed and it was decided to ask if Britannia Road, Dux Court Road and Cooling Road could also be considered.

**10 HALLS**

431 a **Recreation Hall**

Cllr Thomas reported that tenders would go out the following week to 4 contractors. He had a meeting with a funder scheduled the following day to reassure them of progress. Cllr Collins had sorted out some electrical problems. Once phase 2 was complete more advertising would be done to promote lettings. The person organising a table top sale also wanted to use the recreation ground on 7<sup>th</sup> July. Cllr Thomas would ask if it could

be moved to the following week, as otherwise it would coincide with the garden party. As phase 2 would have started by then, there would be no parking in the car park. This course of action was proposed by Cllr Thomas, seconded by Cllr Jerreat and agreed unanimously.

432 **b Memorial Hall**

Cllr Collins had nothing to report.

**11 YOUTH**

433 Cllr Mrs Munday said that the next meeting would be on April 23<sup>rd</sup>, St George's Day and it was also the 20<sup>th</sup> anniversary of the youth club. A birthday party would be held, to which all Parish Councillors were invited.

**12 RURAL LIAISON COMMITTEE**

434 **a Representative's Report**

Cllr Collins reported that the Open Meeting would be held on Tuesday 19<sup>th</sup> March and all parish councillors and clerks were invited to attend.

**13 KALC/MEDWAY AREA COMMITTEE**

435 **a Representatives' Report**

No meeting.

**14 POLICE LIAISON**

436 **a Police Liaison Representative's Report**

In Cllr Andrews's absence, there was no report.

**15 COMMUNICATION**

437 **a Surgery**

Cllrs Mrs Watson and Jerreat reported that the last surgery had been cancelled as the hall had been closed.

438 **b High Halstow Times**

Nothing to report.

439 **c Web Site**

Cllr Thomas reported the Zumba class had changed its time and he had updated the website accordingly.

**16 COMMUNITY ACTIVITIES**

440 **a Project 90**

The next Project 90 would be held the following Saturday.

**17 HIGH HALSTOW PRIMARY SCHOOL**

441 Nothing to report.

**18 RELIEF IN NEED**

442 Nothing to report.

**19 FRIENDS OF ST MARGARET’S**

443 Cllr Thomas reported that a bank account was being set up and also a website which would have historic news transferred from the High Halstow website. Grants had been applied for.

**20 CONSULTATION**

444 No documents received.

**21 CORRESPONDENCE**

445 None.

**22 REPORTS & CIRCULARS**

446 The reports and circulars as listed on the agenda were received.

**23 ANY OTHER BUSINESS**

447 No matters were raised.

The Chairman suspended the meeting for the public session.

A member of the public asked if there was any news on the bus shelter outside the new house in The Street. She was told that the Parish Council would be removing it. She was also told that Medway Council had been asked to put a path in Christmas Lane at the bus stop near the junction with Half moon Way. It was possible the lay-by would need to be filled in.

The Chairman thanked the members of the public and reconvened the meeting.

**CONFIDENTIAL SECTION**

**24 MOTION TO EXCLUDE THE PRESS & PUBLIC**

448 It was proposed by Cllr Mrs Muunday, seconded by Cllr Thomas and agreed to exclude the press and public from the following item on the grounds it was a legal matter.

**25 BUS SHELTER NEAR HERONSBANK**

449 Members had already been apprised of the Land Registry ruling.

The Chairman closed the meeting at 9.40 pm

Signed .....Chairman

On the .....day of .....2013