

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 14 MARCH 2012 AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT:	Cllr Gary Thomas	Vice-chairman	Except item 10a
	Cllr Ray Collins		In the chair item 10a
	Cllr Stuart Bailey		
	Cllr Josh Gordon		
	Cllr Gary Jerreat		
	Cllr Mrs Lesley Munday		
	Cllr Mrs Chris Watson		
	Mrs Roxana Brammer	Clerk	

In attendance 8 members of the public

Item no*Action point**Minute no 2011/12/***1 APOLOGIES FOR ABSENCE**

433 Apologies for absence were received from

Cllr Martin Andrews	indisposed
Cllr George Crozer	On holiday

It was proposed by Cllr Collins, seconded by Cllr Gordon and carried unanimously that these apologies be accepted.

2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS

434 Cllrs Thomas and Mrs Munday declared personal and prejudicial interests in item 10a, Recreation Hall, as members of the Management Committee. Cllr Mrs Munday declared a personal interest in item 19, Relief in Need.

3 MINUTES OF THE MEETING HELD ON 8 FEBRUARY 2012

435 It was proposed by Cllr Gordon, seconded by Cllr Thomas and agreed that the minutes of the meeting held on 8 February 2012 be signed as a true record.

4 MATTERS ARISING

436 No matters were raised.

5 PLANNING**a Applications**

437 **i MC/12/0508:** 11 Goodwood Close: Construction of a conservatory to rear

No objection

438 **Out of Time**

None.

439 **c Decisions**

The decision as listed on Appendix A was received.

d Appeals and Other Matters

- 440 **i MC/11/2827: Appeal ref APP/A2280/D/12/2171280:** The Helmet, Sharnal Street: Conversion of garage into habitable area together with construction of single storey extension to rear with balcony above; insertion of dormer windows and rooflights to side and external material alterations

Appeal against refusal under Householder Appeals Service. Noted.

- 441 **ii ENF/11/0203: Appeal ref APP/A2280/C/12/2170720:** Fisher Wood, Sharnal Street: appeal against enforcement notice

Cllr Collins said he would investigate.

RC

442 **e Licensing Applications**

None.

6 FINANCE

443 **a Bank Balances**

The bank balances as listed in Appendix B were noted.

444 **b Cheques Signed since the Last Meeting**

None.

445 **c Accounts for Payment**

It was proposed by Cllr Gordon, seconded by Cllr Thomas and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100417, 100421-100427).

7 GRANT APPLICATIONS

446 None.

8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground

447 i. General matters. Nothing to report

448 ii. Cricket fence. Cllr Collins reported the cost of repair by Meopham Fencing would be £459.60. It was proposed by Cllr Gordon, seconded by Cllr Mrs Watson and agreed this be accepted.

b Play Park

- 449 i. Renewal of surface under kick wall. Cllr Mrs Watson reported that this would be commenced the following day.
- 450 ii. Progress on actions identified in RoSPA report. In hand.
- 451 iii. Toddler Equipment. The Clerk was working on funding.

452 **c Outdoor Gym**

The Clerk and Cllr Mrs Watson would re-submit the bid to Sport England..

453 **d Allotments**

Nothing to report.

454 **e Forge Common**

Cllr Collins had nothing to report..

455 **f Village Grounds Maintenance**

The Garden Club would be planting flowers round the “Home of the Heron” signs and Turfsoil would be informed.

10 HIGHWAYS & TRANSPORT

456 **a Public Rights of Way**

Cllr Collins had nothing to report.

457 **b Street Cleaning**

Nothing to report.

458 **c Tree Warden**

Nothing to report.

d Bus Shelters

- 459 i. Christmas Lane. Cllr Thomas reported he was in discussion with Medway Council about a second hand shelter for Christmas Lane. Planning permission was not needed but it would be well publicised.
- 460 ii. Heronsbank. Cllr Thomas reported there was an issue with the shelter and a dispute as to who owned and had access to the land on which it stood. He suggested the developer be asked not to remove the shelter until the issue was resolved and to remove the fencing so that it could be used. He suggested a site meeting be held with highway, transport and planning officers of Medway Council and Arriva. He read a letter from Basi Construction’s planning consultant, claiming it was a Health & Safety issue. Cllr Bailey said that he worked in this field and that in his view it was not a Health & Safety issue. A representative from Basi Construction who was in attendance indicated the fence would be removed.

461 e **Parking**

Cllr Mrs Watson said that a resident of Holmes Close had complained about cars being parked on verges and asked that something be put in High Halstow Times.

10 **HALLS**

462 a **Recreation Hall**

Cllr Thomas reported that grant applications were being prepared for phase 2 of the refurbishment and that they were trying to get the funding in place by the end of the year. They were also holding fund raising events. He reported that there had been a water leak in the car park from the hall's pipe. Southern Water had quoted £1,300 to repair the pipe and the Hall Committee were requesting this be paid by the Parish Council. Cllrs Thomas and Mrs Munday declared personal and prejudicial interests and left the room.

It was proposed by Cllr Jerreat, seconded by Cllr Gordon and agreed Cllr Collins take the chair. The matter was discussed and concern was expressed that if the leak was not repaired due to the Hall Committee's inability to fund it immediately, damage would occur to the car park. It was proposed by Cllr Jerreat, seconded by Cllr Bailey and agreed the Parish Council would pay for the repair.

Cllrs Thomas and Mrs Munday returned to the meeting and Cllr Thomas resumed the chair.

463 b **Memorial Hall**

Cllr Collins had nothing to report.

11 **YOUTH**

464 a **General Matters**

Cllr Mrs Munday had nothing to report.

465 b **Skateboard Park**

Cllr Thomas reported he had received another letter but asked that the item deferred to next or a subsequent meeting.

12 **RURAL LIAISON COMMITTEE**

466 a **Representative's Report**

Cllr Collins reported that presentations had been given on health walks, which were being set up and on Jubilee events. No police had been in attendance. The open meeting for parish councillors and clerks had been devoted to the possibility of an airport in the area. Cllr Thomas said that a conference would be held in due course and proposed that Cllr Crozer attend, at a cost of up to £250. This was seconded by Cllr Gordon and agreed.

13 **KALC/MEDWAY AREA COMMITTEE**

467 No meeting had been held

14 POLICE LIAISON

468 **a Police Liaison Representative's Report**

In Cllr Andrews's absence, there was no report.

15 COMMUNICATION

469 **a Surgery**

Cllr Mrs Watson reported that 9 residents had spoken to her at the first surgery. Concern had been expressed by the lack of action about the trespass in front of houses in Valentine Drive and the Clerk was asked to speak again to the developer. Cllrs Gordon, Jerreat and Collins had run the next surgery. One resident had suggested that a new bus shelter be named the "Jubilee Shelter".

RB

470 **b High Halstow Times**

The copy date for the June issue needed to be earlier than usual.

471 **b Web Site**

Cllr Thomas reported there had been 3,500 hits since last month. The Twitter account had 55 followers.

16 COMMUNITY ACTIVITIES

472 **a Project 90**

The next Project 90 would be held on 17th March.

473 **b Queen's Diamond Jubilee**

Cllr Gordon said that the steering group had now met twice. The event would be on Monday 4th June and the theme would be red, white and blue. He had registered a beacon.

17 ANNUAL PARISH MEETING

474 This would be held on Wednesday 11th April at 8 pm. Speakers would include Brian McCutcheon of Medway Council on developments on the Peninsula; Carl Adams of Action with Communities in Rural Kent on Neighbourhood Plans and Steve Joyce on the First Responder scheme. It was agreed that refreshments be provided up to a limit of £100.

18 HIGH HALSTOW PRIMARY SCHOOL

475 Cllr Gordon had nothing to report.

19 RELIEF IN NEED

476 Nothing to report.

20 CONSULTATION

477 No documents received.

21 CORRESPONDENCE

478 None.

22 REPORTS & CIRCULARS

479 The reports and circulars as listed on the agenda were received.

23 ANY OTHER BUSINESS

480 **a Fence behind Topley Drive**

A photograph of the fence which was in a state of disrepair had been forwarded to the developer.

481 **b Dog Fouling**

Cllr Thomas reported that the Chairman had received a complaint about dog fouling. It was generally agreed this was an issue of education.

482 **c Wall, Longfield Avenue**

It appeared that the wall had been knocked over. The bricks had now been moved onto the land but some were still on the path.

483 **d Path from Recreation Ground to Ruggles Close**

Cllr Thomas said that a budget provision had been made of £3,000 towards installing an all-weather path. It was pointed out it was a public right of way and that Medway Council should be asked what they proposed doing about improving it.

484 **e Friends of St Margaret's**

Cllr Thomas said that a group was setting up a "Friends of St Margaret's" organisation. A draft constitution was being written.

The Vice-chairman suspended the meeting for the public session.

Mr Crouch referred to the item just reported by Cllr Thomas and said the diocese was currently undertaking a review. Responsibility for any church that was closed would devolve on the Closed Churches Trust.

Mrs Smith asked what had happened to all the letters sent in about the Red Dog. Cllr Thomas informed her that not all could be published and a representative letter on either side had been printed. He said that no date had been set for a meeting.

Mr Crouch thanked the Parish Council for the book token presented to him in recognition of his work as Footpaths Officer over the years.

The Chairman thanked everyone for attending and closed the meeting at 10.15 pm.

SignedChairman

On theday of2012