

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 10 JULY 2013 AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT:	Cllr George Crozer	Chairman	
	Cllr Martin Andrews		
	Cllr Stuart Bailey		
	Cllr Ray Collins		
	Cllr Josh Gordon		
	Cllr Gary Jerreat		
	Cllr Mrs Lesley Munday		Except item 7c
	Cllr Gary Thomas		Except item 7c
	Cllr Mrs Chris Watson		
	Mrs Roxana Brammer	Clerk	

In attendance 3 members of the public

Item no	<i>Action point</i>
<i>Minute no 2013/14/</i>	

1 APOLOGIES FOR ABSENCE

122 All present

2 DECLARATIONS OF INTEREST

123 Cllrs Thomas and Mrs Munday declared personal interests in items 5a(iii) and 10a, Recreation Hall and pecuniary interests in item 7c, as members of the Management Committee.

3 MINUTES OF THE MEETING HELD ON 12 JUNE 2013

124 It was proposed by Cllr Thomas, seconded by Cllr Mrs Munday and agreed that the minutes of the meeting held on 12th June 2013 be signed as a true record, with the following amendments:
C/06/13/15a minute 2013/14/107: substitute "there was" for "the Council owned"
C/06/13/16a minute 2013/14/110: substitute "Jazz Festival" for "Garden Party".

4 MATTERS ARISING**125 a C/06/13/5d(ii) minute 82: Caravans on Ratcliffe Highway**

It was reported that the caravans were permitted for seasonal workers and would be removed at the end of the fruit picking season.

126 b C/06/13/5d(iii) minute 83: Fence, 1 Goodwood Close

It was reported that Medway Council had paid a site visit and had instructed the owner to remove the fence.

127 c C/06/13/8f minute 95: Fence, Topley Drive

The state of the fence had been reported to Taylor Wimpey, but there had been no

response so far.

5 PLANNING

a Applications

- 128 **i MC/13/1273:** Woodview Farm, Buckhole Lane: Retrospective application for the siting of a shipping container for storage of agricultural products and equipment

After discussion, it was agreed to object as follows:

High Halstow Parish Council objects to this application. A sea container is not an agricultural building and is inappropriate on the site. The Parish Council does not see why feed could not be stored in lidded plastic or metal containers within the existing wooden building on the site. The Parish Council draws Medway council's attention to the objections from neighbours.

- 129 **ii MC/13/1426:** 26 Christmas Lane: Application for a Lawful Development Certificate (Proposed) for construction of a detached outbuilding for use as a garden room to rear

No objection

- 130 **iii MC/13/1472:** Recreation Hall, The Street: Details pursuant to condition 3 on planning permission MC/11/2869 (Variation of condition 3 to allow a minor material amendment to planning permission MC/10/1556 for existing blocked up window openings to be reinstated along west elevation for ventilation and use of cladding boards and low level ventilation with security grilles along the east elevation to accommodate roof deflection

No objection.

131 **Out of Time**

None.

132 **c Decisions**

The decisions as listed on Appendix A were received.

133 **d Appeals and Other Matters**

None

134 **e Licensing Applications**

None.

6 FINANCE

135 **a Bank Balances**

The bank balances as listed in Appendix B were noted.

136 **b Cheques Signed since the Last Meeting**

None.

137 c Accounts for Payment

It was proposed by Cllr Thomas, seconded by Cllr Gordon and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100568-100571), with the addition of £133, ADS Skip Hire (cheque 100572) and £28, G Crozer, reimbursement Friends of Kent Marshes (100576).

7 GRANT APPLICATIONS

138 a RSPB

It was proposed by Cllr Crozer, seconded by Cllr Gordon and agreed a grant of £300 be made towards the costs of the Countryside Fair. The grant made under S145 of the LGA 1972 (cheque 100573).

139 b Icon Theatre Time and Tides Project

It was proposed by Cllr Thomas, seconded by Cllr Mrs Munday and agreed a grant of £400 be made under S 145 of the LGA 1972 (cheque 100574).

140 c High Halstow Village Hall

Having declared pecuniary interests, Cllrs Thomas and Mrs Munday left the room.

The Village Hall Committee had asked for a grant of £64,441 to enable the second phase of the hall refurbishment to proceed. It was proposed by Cllr Collins, seconded by Cllr Gordon and agreed the grant be made in two tranches, one of £14,441 immediately and one of £50,000 when funds had been transferred from the Medway Council loan account. The grant made under S 19 of the Miscellaneous Provisions Act 1976 (£14,441 cheque 100575).

Cllrs Thomas and Mrs Munday returned to the meeting.

8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

141 a Recreation Ground

- i. General Matters. Nothing to report.
- ii. Football. It was understood from David Laphorn that he had asked the officials of the cricket club to communicate with the football club, but so far there had been no reaction. After discussion it was agreed the Council was in favour of letting the football club use the pitch. It was agreed that a budget of £2,000 for set up and ongoing costs to the end of the season would be allowed. An application would be made to the Rural Liaison grant for the cost of the goals. The Clerk would draft an agreement between the Council and football club.

142 b Play Park and Outdoor Gym

Cllr Mrs Watson reported that the hole in the wetpour had been repaired at no cost.

143 d Allotments

Cllr Mrs Watson reported that there was one person on the waiting list. An allotment holder had asked for permission to put a small plastic storage container on his plot. Cllr Mrs Watson was asked to obtain full details, including picture.

144 e Forge Common

Cllr Collins said he was contacting the farmer to cut the field. He had emailed Mr Carpenter about the memorial bench but so far had had no reply.

145 f Village Grounds Maintenance

The Clerk was asked to obtain a quotation from Turfsoil to cut the churchyard.

9 HIGHWAYS & TRANSPORT

146 a Public Rights of Way

Cllr Collins had nothing to report.

147 b Street Cleaning

Nothing to report.

148 c Tree Warden

Cllr Collins had nothing to report.

149 d Bus Shelters

The Clerk reported that a path to the bus stop at the junction of Half Moon Way and Christmas lane was in Medway Council's programme but for next year.

150 e Dog Fouling

Cllr Jerreat raised the matter of the stencils on pavements. Cllr Crozer confirmed he had the stencils and paint and Cllr Jerreat offered to help. Cllr Thomas suggested an article in High Halstow Times, asking residents where they would like dog bins sited.

151 f Speeding

Cllr Gordon said that his house shook when Clarke's Coaches went past and asked that they be written to.

152 g Parking

Cllr Collins said there had been complaints about customers of the Red Dog parking at the junction of Christmas Lane. He also reported the camera car had been out and had parked near the school.

10 HALLS

a Village Hall

153 i. General Matters. Cllr Thomas reported he had met the architect and builder concerning issues raised by the NHS property people. The hall would be closed from 22nd July for two weeks for re-roofing and this would include the surgery. He had been in touch with Veolia about an opening ceremony.

154 ii. Car Park. The posts would be replaced once the building work was complete. The Clerk was asked to arrange the removal of the pyracantha by the mosaic at the entrance and to re-turf or seed the area.

155 **b** **Memorial Hall**

Cllr Collins said the next meeting was the following Tuesday.

11 **YOUTH**

156 **a** **Youth Club**

Cllr Mrs Munday said that the last session of term had been on 9th July. They had been unable to hold their normal barbecue because of the building work.

157 **b** **Youth Provision**

Nothing to report.

12 **RURAL LIAISON COMMITTEE**

158 **a** **Representative's Report**

Cllr Collins reported on the last meeting. A report had been given by the police, which had included speeding between the roundabouts on the Ratcliffe Highway late at night. There would be an additional police officer from August. There had been an increase in criminal damage and violent crimes. There had been a report on the 2011 census. Hoo St Werburgh had experienced a population increase of 21.6% and Frindsbury Extra 20.5% between 2001 and 2011.

b **Rural Liaison Grant Projects**

159 i. Football Goals. Already discussed.

160 ii. Village Hall. Cllr Thomas said he would apply for £5,000 from the unallocated funds for the hall. The Clerk reminded him that the allocated amount would be drawn on first and the balance would come from the unallocated amount.

13 **KALC/MEDWAY AREA COMMITTEE**

161 **a** **Representatives' Report**

No meeting had been held.

14 **POLICE LIAISON**

162 **a** **Police Liaison Representative's Report**

Cllr Andrews said that either no meeting had been held or if it had, he had not been notified.

15 **COMMUNICATION**

163 **a** **Surgery**

Cllr Mrs Watson reported that Sarah White from Age UK wanted to extend services to the Peninsula. She had agreed to pass a questionnaire round and put the information in the High Halstow Times and on the website.

164 **b High Halstow Times**

Cllr Thomas said he had been asked to mention local children who had been on Kent Factor.

165 **c Web Site**

Cllr Thomas reported the he was getting the website up to date.

16 COMMUNITY ACTIVITIES

166 **a Project 90**

The next Project 90 would be held the following Saturday. It was agreed activities would include clearing the overgrown allotment.

167 **b Party in the Park**

It was proposed by Cllr Thomas, seconded by Cllr Mrs Watson and agreed a budget of £2,000 be set aside.

17 HIGH HALSTOW PRIMARY SCHOOL

168 Nothing to report.

18 RELIEF IN NEED

169 Nothing to report.

19 FRIENDS OF ST MARGARET'S

170 Cllr Thomas reported that the Jazz Festival had made £551. £130 in subscriptions had been received. They had agreed to match fund £1,000 towards re-pointing. The PCC would arrange for as much to be done as £2,000 would cover. They were seeking both medium and long term projects.

20 DATE OF SEPTEMBER MEETING

171 Cllr Crozer explained that the Dramarama production would be the week beginning 9th September and as many councillors were involved, he proposed that the September meeting of the Council be held on Wednesday 18th September. This was seconded by Cllr Thomas and agreed.

21 UNREGISTERED LAND

172 Possible areas were put forward, including the "horse field", land at the end of Christmas Lane by the A228 and Sharnal Street's turning circle, field and pond.

22 NEIGHBOURHOOD PLAN

173 Carl Adams of Action with Communities in Rural Kent would speak about Neighbourhood Plans at the September meeting.

23 CONSULTATION

174 a Medway Youth

Cllr Thomas said Medway Youth would be sending a survey to ascertain local needs.

24 CORRESPONDENCE

175 a Wayleaves

The Clerk reported she had signed wayleaves for the work on the cricket field close to Christmas Lane.

25 REPORTS & CIRCULARS

176 The reports and circulars as listed on the agenda were received.

26 ANY OTHER BUSINESS

177 a Woods, White Road

Cllr Crozer reported he had noticed cars parked at dusk at the end of White Road and that the occupants had gone into the woods.

The Chairman suspended the meeting for the public session.

No matters were raised.

The Chairman thanked the councillors and members of the public for attending and closed the meeting at 10.15 pm

SignedChairman

On theday of2013