

**HIGH HALSTOW PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 14 JANUARY 2015 AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

**PRESENT:** Cllr George Crozer Chairman  
 Cllr Martin Andrews  
 Cllr Stuart Bailey  
 Cllr Ray Collins  
 Cllr Gary Jerreat  
 Cllr Mrs Lesley Munday  
 Cllr Gary Thomas  
 Cllr Mrs Christine Watson  
 Cllr Brian Williams

Mrs Roxana Brammer Clerk

In attendance 13 members of the public

**Item no** *Action point*  
*Minute no 2014/15/*

**1 APOLOGIES FOR ABSENCE**

333 All present.

**2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS**

334 Cllrs Thomas and Mrs Munday declared personal interests in item 10a, Recreation Hall, as members of the Management Committee.

**3 MINUTES OF THE MEETING HELD ON 12 NOVEMBER 2014**

335 It was proposed by Cllr Collins, seconded by Cllr Mrs Watson and agreed that the minutes of the meeting held on 12<sup>th</sup> November 2014 be signed as a true record.

**4 MATTERS ARISING****336 a C/11/14/23g minute 329: Surgery**

Cllr Mrs Munday had raised the matter of a doctor not always being present at the surgery. It was agreed to write to the practice manager.

**5 PLANNING****a Applications****337 i MC/14/3618: Land at Buckhole Farm: Construction of a detached storage building**

No objection.

- 338 ii **MC/14/3654:** Buckhole Farm House, Cooling Road: Prior notification of proposed change of use from agricultural building to residential (C3)

No comment.

- 339 iii **MC/14/3710:** 1 The Street, High Hlastow: Details pursuant to condition 3 of planning application MC/14/2928 - Construction of a detached garage to the front together with extension to existing hardstanding and widening of existing vehicular access

No objection

- 340 iv **MC/14/3764:** Land adj 47 Eden Road: Details pursuant to conditions 3, 4 & 5 on planning permission MC/11/3046 for Construction of a detached three bedroom dwelling with associated parking

The previous planning consent has expired. The materials shown were disallowed under the conditions imposed on the expired consent. The Local Planning Authority should be consistent in its consideration of the proposed materials, which are contrary to the street scene.

- 341 v **MC/15/0004:** Land adj 47 Eden Road: Construction of a three bedroomed detached house with associated parking (resubmission of MC/11/3046)

After discussion, it was agreed to comment as follows:

High Halstow Parish Council has no objection in principle to this application, but would like the same conditions imposed as on consent MC/11/3046.

- 342 vi **MC/14/3851:** 9 Northwood Avenue: Construction of a two storey extension to side and installation of dormer window to rear to facilitate a loft conversion

No documents were available and it was impossible to consider and comment on this application.

- 343 vii **MC/15/0010:** Hal Ben, Forge Lane: Construction of a two storey extension to front elevation and a single storey extension with a raised roof incorporating a double garage to side elevation; the raising of roof height and chimney height along with the insertion of dormer windows to front elevation and roof lights added to the front, side and rear elevations to facilitate additional living accommodation in roof space

No objection

- 344 b **Decisions**

The decisions as listed on Appendix A were noted.

- 345 c **Appeals and Other Matters**

None.

- 346 d **Licensing Applications**

None.

**6 FINANCE****347 a Bank Balances**

The bank balances as listed in Appendix B were noted.

**348 b Cheques Signed since the Last Meeting**

The cheques signed since the last meeting were ratified.

**349 c Accounts for Payment**

It was proposed by Cllr Mrs Munday, seconded by Cllr Thomas and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100725 – 100732), with the addition of £17,980.80, Park Leisure (cheque 100733) and £118, Society of Local Council Clerks (100734).

The Chairman suspended the meeting to enable the Chairman of the Hall Management Committee to give a presentation on the history and finances of the hall refurbishment. At the end of the presentation the Chairman thanked Cllr Thomas and reconvened the meeting.

**350 d Finance Committee Meeting**

A meeting of the Finance Committee had been held on 7<sup>th</sup> January 2015. Cllr Thomas gave a verbal report. The Committee recommended increasing the allotment rents to £20 per plot and pro rata and the advertisement rate to £20 per quarter page, £40 per half page and £70 per full page from 1 April 2015. This was agreed.

**351 e Budget 2015/16**

Cllr Thomas tabled a draft budget for 2015/16 and ran through the figures. After discussion it was proposed by Cllr Thomas, seconded by Cllr Williams and agreed the budget be adopted.

**352 f Precept 2015/16**

The precept was discussed. It was proposed by Cllr Williams, seconded by Cllr Jerreat and agreed the precept be increased by 2%, to a figure of £39,350. This was carried by 7 votes for and 2 against.

**7 GRANT APPLICATIONS**

353 None.

**8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY****a Recreation Ground**

354 i. General Matters. The bin had been replaced.

355 ii. Signage. In progress.

**356 b Playpark**

Nothing to report.

**357 c Half pipe**

Cllr Mrs Watson said the skateboard half pipe had been well received by the young people in the village and the Council had been congratulated on the High Halstow Appreciation website. Cllr Crozer said he had received a complaint about noise. Cllr Crozer raised the matter of sponsorship from A C Goatham and the company's planning applications. Cllr Mrs Watson said she wanted to make it clear that she had applied for grants from 4 local businesses – National Grid, Scottish Power, A C Goatham and the Red Dog. The application to A C Goatham had been the only successful one and they had given £1,000. This had not been applied for until after they had received planning permission for their facility at Flanders Farm, together with details to satisfy conditions on that permission. Acceptance of the grant had been checked with KALC who were happy with the situation.

**358 d Football**

Nothing to report.

**359 e Allotments**

Nothing to report.

**360 e Forge Common**

Mrs J Mitchell asked if chippings could be placed at the entrances. She also asked that Turfsoil remove everything from site after pruning, especially thorns.

**361 f Village Grounds Maintenance**

Nothing to report.

**362 g Notice Boards**

Cllr Mrs Watson said she was still unable to operate one of the locks on the noticeboard at Christmas Lane.

**9 HIGHWAYS & TRANSPORT****a Public Rights of Way**

**363** i. General Matters. Nothing to report.

**364** ii. Path from Recreation Ground to Ruggles Close. Cllr Williams reported the work should start in mid-March.

**b Street Cleaning**

**365** i. General Matters. Nothing to report.

**366** ii. Dog Bins. Cllr Thomas asked that this be deferred to the next meeting.

**367 c Tree Warden**

Nothing to report.

**368 d The Street**

Medway Council's proposals for raised platforms in The Street were discussed. Cllr Thomas gave an update. 25 responses had been received and 81% had supported the scheme. Some requests had been made and were being considered. He had spoken to the highways officer and it appeared that a pedestrian crossing would be the same cost. It was agreed the guard rails should remain until the path had been widened and a pedestrian crossing would be preferable. Cllr Thomas would convey this to Medway Council.

**369 e Half Moon Way/Christmas Lane Path**

Nothing to report.

**370 f Old Part of Christmas Lane**

Deferred to next meeting.

**10 HALLS****371 a Recreation Hall**

Nothing to report.

**372 b Memorial Hall**

Nothing to report.

**11 YOUTH****373 a Youth Club**

The Youth Club had started back after the Christmas break.

**12 RURAL LIAISON COMMITTEE****374 a Representative's Report**

Cllr Collins reported on the last meeting. He had asked about an emergency plan for the Peninsula. It had emerged from the response given by the police representative that there wasn't one. The other speaker had been the monitoring officer who had given a training session on disclosure of pecuniary interests, potential conflicts of interest and personal interests. The collection of undelivered post from Rochester had been raised. Some areas on the Peninsula could collect from a local shop or post office; others had to travel to Rochester. It had been stated that this was not a council matter. It was suggested the shop be approached first and then a letter be written to Royal Mail.

**13 KALC MEDWAY AREA COMMITTEE**

375 No meeting.

**14 POLICE LIAISON****376 a Police Liaison Representative's Report**

Cllr Andrews reported that there had been no police presence at the last meeting. Someone had been arrested for the theft of fog lights from vehicles. Medway Council now had its own open back truck and was picking up flytipping. Motor bikes at the café at Kingsnorth had permission to be there but there was still drifting at roundabouts. This had caused the electricity pole to come down at Fenn Corner and a power cut locally.

**15 COMMUNICATION****377 a Councillors' Surgery**

Cllr Jerreat said there had been a complaint about vegetation overhanging the path at the corner of Christmas Lane and The Street. A new water main had been laid in Forge Lane, but the contractors had not returned to fill it in.

**378 b High Halstow Times**

Nothing to report.

**379 c Web Site**

Nothing to report.

**16 COMMUNITY ACTIVITIES**

380 Nothing to report.

**17 RELIEF IN NEED**

381 Nothing to report.

**18 FRIENDS OF ST MARGARET'S**

382 Nothing to report.

**19 HIGH HALSTOW PRIMARY SCHOOL**

383 Nothing to report.

**20 CONSULTATION**

384 No documents received.

**21 CORRESPONDENCE**

385 None.

**22 REPORTS & CIRCULARS**

386 The reports and circulars as listed on the agenda were received.

**23 ANY OTHER BUSINESS**

387 **a Fibre Optic Cables**

Cllr Jerreat asked about fibre optic cabling and Cllr Crozer said he had heard it would be started at the end of January.

388 **b National Grid Activity Day**

Cllr Bailey informed the meeting about National Grid activity days where members of staff carried out community projects. He asked he should be approached if anyone had any projects.

**PUBLIC SESSION**

The Chairman suspended the meeting to enable members of the public to speak.

Mr Orr referred to the alley behind houses in Christmas Lane and said he had bought land from Medway Council. There was still a question over ownership of the rest of the land.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 10.13 pm

Signed .....Chairman

On the .....day of .....2015