

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 11 FEBRUARY 2015 AT THE
MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT: Cllr George Crozer Chairman
 Cllr Martin Andrews
 Cllr Stuart Bailey
 Cllr Ray Collins
 Cllr Mrs Lesley Munday
 Cllr Gary Thomas
 Cllr Mrs Christine Watson
 Cllr Brian Williams

Mrs Roxana Brammer Clerk

In attendance 6 members of the public

Item no*Action point**Minute no 2014/15/***1 APOLOGIES FOR ABSENCE**

389 An apology for absence was received from Cllr Gary Jerreat, due to illness. This apology was accepted.

2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS

390 Cllrs Thomas and Mrs Munday declared personal interests in item 10a, Recreation Hall, as members of the Management Committee.

3 MINUTES OF THE MEETING HELD ON 14 JANUARY 2015

391 It was proposed by Cllr Collins, seconded by Cllr Williams and agreed that the minutes of the meeting held on 14th January 2015 be signed as a true record, subject to the following amendments:

Add Cllr George Crozer to the list of those present.

Item 8c, minute 2014/15/357: delete sentence "Cllr Mrs Watson.....supplier."

Item 8e, minute 2014/15/360: Substitute "Mrs J Mitchell" for "Cllr Collins".

4 MATTERS ARISING

392 None.

5 PLANNING**a Applications**

393 i **MC/15/0176:** 2 Topley Drive: Construction of a part two/part single storey rear extension - demolition of existing rear conservatory

No objection.

- 394 ii **MC/15/0309:** Flanders Farm, Ratcliffe Highway, Hoo St Werburgh: Amendment in height of noise attenuation barrier to 3m

No objection.

- 395 iii **MC/15/0313:** Flanders Farm, Ratcliffe Highway, Hoo St Werburgh: Relocation of noise attenuation barrier

No objection

- 396 b **Decisions**

The decisions as listed on Appendix A were noted.

c Appeals and Other Matters

- 397 i **MC/14/3764:** Land adj 47 Eden Road: Details pursuant to conditions 3, 4 & 5 on planning permission MC/11/3046 for Construction of a detached three bedroom dwelling with associated parking

Cllr Bailey reported he had had a conversation with a resident of Longfield Avenue, who was upset that the Parish Council had not objected to this application. Cllr Bailey had explained the situation. The Clerk reported that the case officer had contacted her and she had explained about the cedar wood cladding and the condition concerning materials imposed on the earlier permission given for a house on this plot.

- 398 d **Licensing Applications**

None.

6 FINANCE

- 399 a **Bank Balances**

The bank balances as listed in Appendix B were noted.

- 400 b **Cheques Signed since the Last Meeting**

None.

- 401 c **Accounts for Payment**

It was proposed by Cllr Thomas, seconded by Cllr Mrs Watson and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100737 – 100743), with the addition of £5.40, Ann Smith (cheque 100744).

- 402 d **Payroll Clerk**

A letter had been received from Margaret Church, who was moving away and would not continue to do the payroll after the end of the financial year. It was agreed she

be invited to the next meeting of the Council and a presentation to the value of £50 be made to her from the Chairman's allowance. The Clerk would take over responsibility for the payroll from April.

7 GRANT APPLICATIONS

403 None.

8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground

404 i. General Matters. Nothing to report.

405 ii. Signage. Cllr Williams said the signs put up had disappeared the next day. After discussion it was agreed a sign be purchased to replace the sign on the back of the hall. Those members of the Hall Management Committee present said they would have no objection. *BW*

406 iii. Gate from Car Park. Cllr Collins reported that in his opinion the gate should be replaced. It was agreed a quotation be sought from Meopham Fencing and Centrewire. *RC*

407 iv. Car Park Marking. It was suggested that the car park be hatched to prevent parking in front of the surgery entrance. Cllr Thomas said he would speak to Medway Council. *GT*

408 **b Playpark**

Cllr Bailey said the large climbing frame/slide needed painting. Cllr Mrs Watson said it needed replacing and this would cost nearly £20,000.

409 **c Half pipe**

Cllr Mrs Watson reported on the opening held on 7th February.

410 **d Football**

Nothing to report.

411 **e Allotments**

Cllr Mrs Watson said there were now 4 people on the waiting list.

412 **e Forge Common**

Cllr Collins and the Clerk reported that Laverock Tree Care would be doing some work in St Mary Hoo at the beginning of March and would distribute the chippings at the entrances.

413 **f Village Grounds Maintenance**

The Clerk would remind Turfsoil about the replacement of the missing tree in Valentine Drive.

414 g **Notice Boards**

The Clerk would contact Nathan Hall about the difficult lock on the notice board in Christmas Lane.

415 h **Garages**

Cllr Crozer said both garages needed attention and the Clerk was asked to contact the landlord.

9 **HIGHWAYS & TRANSPORT**

a **Public Rights of Way**

416 i. General Matters. Nothing to report.

417 ii. Path from Recreation Ground to Ruggles Close. Cllr Williams reported the work should start in mid-March and would not be widened to provide a cycle path.

b **Street Cleaning**

418 i. General Matters. Nothing to report.

419 ii. Dog Bins. Cllr Thomas had nothing to report.

420 c **Tree Warden**

Nothing to report.

421 d **The Street**

Nothing further had been heard from Medway Council.

422 e **Half Moon Way/Christmas Lane Path**

The path had been installed. A request was received from Mrs Aldrich that if a bus shelter was considered, she be present at any meeting.

423 f **Old Part of Christmas Lane**

Highways had inspected and would not be doing anything. It was pointed out that it was a public right of way and the Clerk would contact the public rights of way officer.

424 g **British Telecom Duct, Cooling Road**

Cllr Bailey said that Medway Council had informed British Telecom about it.

425 h **Closure of Christmas Lane**

It was reported that Arriva had put up a notice saying that Christmas Lane would be closed and the buses would be diverted. The Clerk to ask if Highways knew anything about this.

426 i **Difficulties for Cyclists**

Cllr Andrews said he had gone for a cycle ride and had encountered difficulties caused by Clarkes Coaches and a pothole in Britannia Road. He had also noticed cars parked on the pavement in Valentine Drive.

10 **HALLS**

427 a **Recreation Hall**

Cllr Thomas reported that the plans for phase 3 should be ready in time for the next meeting of the Parish Council. Dramarama had obtained a grant for curtains. The Committee would be asking for permission to use the Recreation Ground for a celebration when phase 3 was completed.

428 b **Memorial Hall**

Nothing to report.

11 **YOUTH**

429 a **Youth Club**

Nothing to report.

12 **RURAL LIAISON COMMITTEE**

430 a **Representative's Report**

No meeting.

13 **KALC MEDWAY AREA COMMITTEE**

431 Cllr Williams reported on the last meeting. The speaker had been a representative from the Chatham branch of Handelsbanken. Cliffe and Cliffe Woods still had problems with anti-social behaviour and were installing extra CCTV. Stoke had problems with fly tipping and with flooding by the pump house. St James, Isle of Grain had motor bike issues and complaints about lack of doctors at the surgery. They had also mentioned the proposed internet mast. All parishes were complaining about apparent lack of police presence.

14 **POLICE LIAISON**

432 a **Police Liaison Representative's Report**

Cllr Andrews said there had been no meeting.

15 **COMMUNICATION**

433 a **Councillors' Surgery**

Cllr Mrs Watson reported that a lady from Buckhole Farm had complained about

dogs being shut in a shed nearby and that they were constantly barking. Cllr Mrs Watson would advise her to contact environmental health.

434 **b** **High Halstow Times**

Cllr Mrs Watson asked if the elections could be promoted in the magazine.

435 **c** **Web Site**

Cllr Thomas said he would update the site.

16 **COMMUNITY ACTIVITIES**

436 Nothing to report.

17 **RELIEF IN NEED**

437 Nothing to report.

18 **FRIENDS OF ST MARGARET'S**

438 Cllr Thomas reported that a cake festival would be held during March.

19 **HIGH HALSTOW PRIMARY SCHOOL**

439 Nothing to report.

20 **CONSULTATION**

440 No documents received.

21 **CORRESPONDENCE**

441 None.

22 **REPORTS & CIRCULARS**

442 The reports and circulars as listed on the agenda were received.

23 **ANY OTHER BUSINESS**

443 **a** **Community Fund "DERIC"**

Cllr Thomas reported there was an intention to set up a community fund. The Clerk said that she had been contacted about this and that as Rev Stephen Gwilt was involved, she had understood he had been asked to attend the meeting to explain about the fund, but he had not arrived.

444 **b** **Elections**

Cllrs Thomas and Mrs Munday both stated that they would not be standing for re-election in May.

PUBLIC SESSION

The Chairman suspended the meeting to enable members of the public to speak.

It was stated that the surgery would be closing for the next fortnight but that it would still be possible to collect prescriptions. It was suggested the Practice Manager be invited to attend the next meeting.

A question was asked about why the farmers' market had stopped. Cllr Thomas replied it was through lack of attendance. Mrs Smith said that the Memorial Hall had been approached about it.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.34 pm

SignedChairman

On theday of2015