

**HIGH HALSTOW PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 8 JULY 2015 AT THE MEMORIAL HALL,  
THE STREET, HIGH HALSTOW AT 8.00 pm**

<b>PRESENT:</b>	Cllr George Crozer	Chairman	
	Cllr Martin Andrews		From item 4
	Cllr Stuart Bailey		From item 4
	Cllr Ray Collins		
	Cllr Gary Jerreat		
	Cllr Bill Khatkar		
	Cllr Carl Mitchell		
	Cllr Mrs Christine Watson		
	Cllr Brian Williams		
	Mrs Roxana Brammer	Clerk	

In attendance 7 members of the public

**Item no** *Action point*  
Minute no 2015/16/

**1 APOLOGIES FOR ABSENCE**

110 All present. Apologies for late arrival were received from Cllrs Bailey and Andrews.

**2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS**

111 Cllr Mitchell declared a possible conflict of interest in item 13b as his company printed the High Halstow Times.

**3 MINUTES OF THE MEETING HELD ON 10 JUNE 2015**

112 It was proposed by Cllr Collins, seconded by Cllr Williams and agreed that the minutes of the meeting held on 10 June 2015 be signed as a true record.

**4 MATTERS ARISING**

113 None.

**5 PLANNING****a Applications**

114 i **MC/15/2265:** Flanders Farm, Ratcliffe Highway, Hoo St Werburgh: Variation of condition 14 of planning permission MC/08/1121 to change the operating hours to between 05:30 to 23:00 Monday to Sunday for a period of 18 months or until such time that development is commenced in application MC/14/3063 and the acoustic fencing as submitted as part of MC/14/3063 are installed

After discussion, it was agreed to respond as follows:

High Halstow Parish Council is of the opinion that the existing conditions applied to consent MC/08/1121 should remain until the development approved in application MC/14/3063, including the noise attenuation barrier is completed. The Parish Council feels that its residents should be able to enjoy the existing conditions as to hours of operation as long as possible. It has been reported to the Parish Council by residents of Christmas Lane who are affected by the noise of operation that the operator is already exceeding those hours.

115 **b Decisions**

The decision as listed on Appendix A was noted.

**c Appeals and Other Matters**

116 **i 7 Half Moon Way**

CLlr Jerreat reported that a 6' fence had been built blocking the green. Enforcement would be notified.

117 **d Licensing Applications**

None.

**6 FINANCE**

118 **a Bank Balances**

The bank balances as listed in Appendix B were noted.

119 **b Payments made since the Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

120 **c Accounts for Payment**

It was proposed by CLlr Collins, seconded by CLlr Mrs Watson and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100783-100786).

**7 GRANT APPLICATIONS**

121 None.

**8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

122 **a Recreation Ground**

CLlr Williams reported an accident on the half-pipe where two children on scooters had crashed into one another. An ambulance had attended on the field. There was an issue with the padlock and keys and CLlr Andrews volunteered to arrange a new padlock and sufficient keys.

*MA*

123 **b Playpark**

Cllr Williams said he had not attended the RoSPA inspection, but had checked in advance. Cllr Crozer said he had been in communication with the resident about the half-pipe. The resident had offered to pay for deadening.

124 **c Allotments**

Cllr Mrs Watson said that plot 6 had been strimmed.

125 **d Forge Common**

Nothing to report.

126 **e Village Grounds Maintenance**

It was reported that the Christmas Lane hedge needed cutting back from the pavement.

**9 HIGHWAYS & TRANSPORT**

**a Public Rights of Way**

127 i. General matters. Nothing to report.

128 ii. Path Ruggles Close to The Street, across Recreation Ground. Cllr Williams reported that the works would start on 17<sup>th</sup> August and that some trees needed the removal of their lower branches. The Clerk to organise this with Turfsoil.

129 **b Street Cleaning**

Nothing to report.

130 **c Tree Warden**

Cllr Collins had nothing to report.

131 **d School Crossing**

No update from Medway Council.

132 **e Bus Shelters**

Cllr Williams proposed that in principle 2 shelters of timber design be installed in the village. This was seconded by Cllr Khatkar and carried unanimously. Cllr Williams said he would not be at the next meeting and asked that councillors give consideration to the siting of the shelters. He would write an article for High Halstow Times.

*BW*

**10 HALLS**

133 **a Recreation Hall**

Cllr Collins reported the works for phase 3 were progressing. The windows and doors

were due to be installed and the works should be completed by 3<sup>rd</sup> August. He reported that the hall had received £30,000 for the project from an anonymous benefactor.

134 **b Memorial Hall**

Cllr Collins reported the AGM would be held the following Monday. Cllr Crozer said that in relation to farmers markets, 21 days' notice had to be given to Medway Council if there were to be sale of goods.

**11 RURAL LIAISON COMMITTEE**

135 **a Representative's Report**

Cllr Collins reported on the last meeting. This had been held at a farm in Halling and there had been a presentation by the NFU on farming.

**12 POLICE LIAISON**

136 **a Police Liaison Representative's Report**

Cllr Andrews said that no meeting had been held.

**13 KALC/MAC**

137 The next meeting was on 28<sup>th</sup> July.

**14 COMMUNICATION**

138 **a Councillors' Surgery**

Cllr Mrs Watson said that there had been another complaint about the surgery and the lack of appointments. It had been commented that a lot of money had been spent on the hall and the medical practice's facilities but residents were not getting the service. There had been a comment that the new house next to the shop was a building site. The bridge across the ditch at Heronsbank had fallen into disrepair.

139 **b High Halstow Times**

Cllr Mitchell said there would be an issue out at the beginning of August.

140 **b Web Site**

Nothing to report.

**15 COMMUNITY ACTIVITIES**

141 Nothing to report.

**16 YOUTH**

142 **a Youth Club**

The Chairman suspended the meeting to allow Chris Peek to speak.

Mrs Peek said that the end of term barbecue had been attended by a photographer from Village Voices. Two more parents had come forward to help. If there were insufficient helpers on any one night they would not be able to open. There were 28 on the waiting list and half were already 9 years old. Some at the top of the list would be invited when the club reopened on 22<sup>nd</sup> September.

The Chairman thanked Mrs Peek and reconvened the meeting.

**17 HIGH HALSTOW PRIMARY SCHOOL**

143 Cllr Mrs Watson said she had mentioned the Council's offer to donate a tree or a bench to the school's garden project and the school would reply in September or October.

**18 FRIENDS OF ST MARGARET'S**

144 Cllr Crozer reported that the AGM had been held.

**19 RELIEF IN NEED**

145 Cllr Bailey had not been able to attend the last meeting, but he understood that Mrs Peek had raised the query about information and she would look at what public information was available on the Charity Commission website.

**20 CONSULTATION**

146 No documents received.

**21 CORRESPONDENCE**

147 None.

**22 REPORTS & CIRCULARS**

148 The reports and circulars as listed on the agenda were received.

**23 ANY OTHER BUSINESS**

149 a **New Bus Timetables**

Cllr Khatkar referred to the new bus times received from Medway Council's transport officer and printed in the High Halstow Times. He pointed out that for much of the day no buses would be coming through the village.

**PUBLIC SESSION**

The Chairman suspended the meeting to enable members of the public to speak.

Mrs Aldrich said that the shrubs at the junction of Topley Drive and Half Moon Way needed pruning. She was informed that the contractor could not cut these back until the end of the month, due to the possibility of nesting birds.

The Chairman thanked the members of the public and reconvened the meeting.

**CONFIDENTIAL SECTION**

**24 MOTION TO EXCLUDE THE PRESS AND PUBLIC**

150 It was proposed by Cllr Crozer, seconded by Cllr Bailey and agreed to exclude the press and public from the following item on the grounds it concerned a named member of staff.

**25 REVIEW OF CLERK'S SALARY**

Cllr Crozer proposed that the Clerk's paper on her increased responsibilities and the salary scales be discussed by the Personnel Committee and a recommendation be made to full Council. This was seconded by Cllr Andrews and agreed. It was agreed a meeting of the Personnel Committee be convened for Tuesday 4<sup>th</sup> August in the Recreation Hall at 6.30 pm.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.30pm.

Signed .....Chairman

On the .....day of .....2015