

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 9 SEPTEMBER 2015 AT THE
MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT: Cllr George Crozer Chairman
 Cllr Martin Andrews
 Cllr Ray Collins
 Cllr Gary Jerreat
 Cllr Bill Khatkar
 Cllr Carl Mitchell
 Cllr Mrs Christine Watson

Mrs Roxana Brammer Clerk

In attendance 7 members of the public

Item no*Action point*

Minute no 2015/16/

1 APOLOGIES FOR ABSENCE

152 Apologies for absence were received from:

Cllr Stuart Bailey At work
 Cllr Brian Williams On holiday

It was proposed by Cllr Jerreat, seconded by Cllr Mrs Watson and agreed these apologies be accepted.

2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS

153 Cllr Crozer declared a personal interest in item 5a(ii), planning application for 18 Northwood Avenue, as a neighbour. Cllr Mitchell declared a possible conflict of interest in item 15b as his company printed the High Halstow Times.

3 MINUTES OF THE MEETING HELD ON 8 JULY 2015

154 It was proposed by Cllr Collins, seconded by Cllr Mrs Watson and agreed that the minutes of the meeting held on 8 July 2015 be signed as a true record.

4 MATTERS ARISING**155 a C/06/15/16/4a minute 2015/16/72: Defibrillators**

It was proposed by Cllr Mrs Watson and seconded by Cllr Collins that a defibrillator be purchased for public use. The motion was carried by 6 votes for, 0 against and 1 abstention. Steve Joyce to be asked for advice.

5 PLANNING

a Applications

- 159 **i MC/15/2335:** Sandhurst Farm, Sharnal Street: Construction of a single storey rear extension with rooflights along with a detached 3 car garage to side and landscaping works (demolition of existing conservatory)

No objection

- 160 **ii MC/15/2436:** 18 Northwood Avenue: Construction of 4 Bedroomed detached house with integral garage and creation of new access (demolition of existing garage

After discussion, it was proposed by Cllr Collins, seconded by Cllr Mitchell and carried by 5 votes for and 1 against that the Council object as follows:

High Halstow Parish Council objects to this application. There would be overlooking of the neighbour's property, affording loss of privacy and amenity to the neighbour.

Cllr Crozer did not vote.

- 161 **iii MC/15/2493:** Buckhole Farm, Cooling Road: Prior notification of a proposed change of use from agricultural building into 3 residential dwellings (C3) with associated building works

No objection.

- 162 **iv MC/15/2798:** Toiler's Croft, Sharnal Street: Construction of a 4 bedroomed detached dwelling (demolition of existing)

No objection.

- 163 **v MC/15/2921:** 3 Holmes Close: Application for a Lawful Development Certificate (Proposed) for the use of residential property to allow repairs to vehicles

After discussion, it was agreed to respond that a full planning application should be submitted.

- 164 **vi MC/15/2847:** 35 Harrison Drive: Construction of a single storey rear extension

No objection.

- 165 **vii MC/15/2978:** Land adjacent to 47 Eden Road: Variation of condition 2 to allow a minor material amendment to planning permission MC/15/0004 - Construction of a three bedroomed detached house with associated parking for the demolition of existing garage and provisions of an extra parking space

No objection.

166 Out of Time

The out of time response as listed on Appendix A was ratified.

167 **b Decisions**

The decisions as listed on Appendix A were noted.

168 **c Appeals and Other Matters#**

None.

169 **d Licensing Applications**

None.

6 FINANCE

170 **a Bank Balances**

The bank balances as listed in Appendix B were noted.

171 **b Payments made since the Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

172 **c Accounts for Payment**

It was proposed by Cllr Collins, seconded by Cllr Khatkar and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100794-100799).

173 **d Audit 2014/15**

It was noted that the audit for the year to 31st March 2015 had been concluded successfully.

7 GRANT APPLICATIONS

174 **a Royal British Legion Poppy Appeal**

It was proposed by Cllr Mitchell, seconded by Cllr Mrs Watson and agreed a grant of £50 be made under S 137 of the LGA 1972.

8 PERSONNEL COMMITTEE

175 The meeting scheduled for 4th August had been inquorate. It was agreed the Committee would meet on Tuesday 13th October in the Green Room of the Recreation Hall at 7 pm.

9 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

176 **a Recreation Ground**

Cllr Andrews said he had not obtained new locks and Cllr Khatkar said he would get them.

BK

177 **b Playpark**

Cllr Mrs Watson said that most items identified on the RoSPA report were low risk, but there were some medium risk items. It had been mentioned that a sign was missing and it was agreed that the poles be removed. Turfsoil would be asked to do this and to put some topsoil round the kick wall.

178 **c Allotments**

Cllr Mrs Watson said that 2 plots were available, but were covered in weeds and it was agreed to ask Turfsoil to apply weedkiller.

179 **d Forge Common**

Cllr Collins said the grass had been cut again and no ragwort was present. Cllr Crozer said that he had been approached by Terry Hendry, who was Chairman of a local charity, about the possibility of holding a fund raising event on the Common. He would investigate the covenants. It was reported that the dog bin was overflowing.

GC

180 **e Village Grounds Maintenance**

Cllr Andrews said he had seen children damaging some of the trees on the open space between Gypsy Way and Topley Drive..

10 HIGHWAYS & TRANSPORT**a Public Rights of Way**

181 i. General matters. Nothing to report.

182 ii. Path Ruggles Close to The Street, across Recreation Ground. Cllr Williams reported that some of the surface had lifted at one end. Adam Taylor had this in hand.

183 **b Street Cleaning**

The Clerk reported that both street cleaners would be on holiday for the week beginning 21st September and there would be no street cleaning that week. It was reported that Dux Court Road needed litter picking and Medway Council would be informed.

184 **c Tree Warden**

Cllr Collins had nothing to report.

185 **d School Crossing**

No update from Medway Council.

186 **e Bus Shelters**

Cllr Mitchell proposed that a working party be set up. This was seconded by Cllr Jerreat and agreed. Cllrs Mitchell and Jerreat agreed to be on the working party, with

Cllr Williams, who it was known also wanted to be a member of the group. It was suggested that Cllr Bailey also be on the group, but as he was not present, he would be contacted about it. Mrs Aldrich indicated she would like to join if possible.

11 HALLS

187 **a Recreation Hall**

Cllr Collins reported they were now at the snagging stage for phase 3. Phase 4 was the access to upstairs which was planned to be completed by the New Year. Phase 5 was a new bar area. They were obtaining prices for re-sanding the floor but this would not be done until the following year.

188 **b Memorial Hall**

Cllr Collins said that no meeting had been held.

12 RURAL LIAISON COMMITTEE

189 **a Representative's Report**

Cllr Collins said the next meeting was the following week.

13 POLICE LIAISON

190 **a Police Liaison Representative's Report**

Cllr Khatkar said he had attended a meeting.

14 KALC/MAC

191 In Cllr Bailey's absence, there was no report.

15 COMMUNICATION

192 **a Councillors' Surgery**

Cllr Mrs Watson said there had been complaints about the new bus timetable. There had been no local consultation and she would speak to the relevant Medway Council officer.

193 **b High Halstow Times**

Cllr Mitchell said he had been approached by a university student who wanted to write a regular article. The photographic competition closed at the end of October, to date he had received 10 entries. The awards would be made at the November meeting.

194 **c Web Site**

Cllr Mitchell said he needed to arrange a meeting with the Webmaster.

16 COMMUNITY ACTIVITIES

195 Nothing to report.

17 YOUTH

196 a Youth Club

The Chairman suspended the meeting to allow Chris Peek to speak.

Mrs Peek said that the club would reopen on 22nd September. They were still short of helpers

The Chairman thanked Mrs Peek and reconvened the meeting.

18 HIGH HALSTOW PRIMARY SCHOOL

197 Cllr Mrs Watson reminded members about the school lottery.

19 FRIENDS OF ST MARGARET'S

198 Nothing to report.

20 RELIEF IN NEED

199 In Cllr Bailey's absence, there was no report.

21 CONSULTATION

200 No documents received.

22 CORRESPONDENCE

201 None.

23 REPORTS & CIRCULARS

202 The reports and circulars as listed on the agenda were received.

24 ANY OTHER BUSINESS

203 a Motor Cycle Track

Cllr Andrews said that the owner wanted to attend a future meeting to update councilors.

PUBLIC SESSION

The Chairman suspended the meeting to enable members of the public to speak.

Residents of Heronsbank raised the matter of the bridge over the ditch. There was no management company. Communal areas were managed by a residents' society. The Clerk reported she had contacted the

developer's planning consultants, who had informed her that the developer had gone out of business. The residents were given the names of several officers at Medway Council who might be able to help them.

It was reported that another planning application had been submitted for Flanders Farm. The Clerk explained that as the site was not in the parish, she had not been informed about this or picked it up from Medway Council's website. She asked that if parishioners were informed in future, they contact her with the information so that it could be put on the agenda for the parish council meeting.

Mrs Smith said that if no other site could be found for a defibrillator, it could be put on the Memorial Hall.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.40pm.

SignedChairman

On theday of2015