

**HIGH HALSTOW PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 11 NOVEMBER 2015 AT THE  
MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

**PRESENT:** Cllr George Crozer Chairman  
 Cllr Martin Andrews  
 Cllr Stuart Bailey  
 Cllr Ray Collins  
 Cllr Gary Jerreat  
 Cllr Bill Khatkar  
 Cllr Mrs Christine Watson  
 Cllr Brian Williams

Mrs Roxana Brammer Clerk

In attendance 15 members of the public

**Item no** *Action point*

Minute no 2015/16/

**1 APOLOGIES FOR ABSENCE**

254 An apology for absence was received from:

Cllr Carl Mitchell On holiday

It was proposed by Cllr Collins, seconded by Cllr Mrs Watson and agreed this apology be accepted.

**2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS**

255 None.

**3 MINUTES OF THE MEETING HELD ON 14 OCTOBER 2015**

256 It was proposed by Cllr Williams, seconded by Cllr Mrs Watson and agreed that the minutes of the meeting held on 14<sup>th</sup> October 2015 be signed as a true record.

**4 MATTERS ARISING**

257 None.

**5 PLANNING**

**a Applications**

258 **i MC/15/3879:** 23 Cooling Road: Extension to roof together with new dormers and balcony, internal alterations with construction of a single storey rear extension

No objection

- 259 ii **MC/15/3194:** Fisherwood, Sharnal Street: Change of use from an annexe to a separate residential dwelling following the removal of an existing residential dwelling.

High Halstow Parish Council objects to this application. The site history shows previous refusals for additional dwellings on this site. Other properties in Sharnal Street have been refused permission for additional dwellings in their gardens. This application should be equally refused on the grounds of the policy on additional dwellings in the open countryside.

- 260 b **Decisions**

The decisions as listed on Appendix A were received.

- 261 c **Appeals and Other Matters**

None.

- 262 d **Licensing Applications**

None.

## 6 **FINANCE**

- 263 a **Bank Balances**

The bank balances as listed in Appendix B were noted.

- 264 b **Payments made since the Last Meeting**

None

- 265 c **Accounts for Payment**

It was proposed by Cllr Williams, seconded by Cllr Collins and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100808-100811), with the addition of £332.50, Cousins Print and Design (100812).

- 266 d **Finance Committee Meeting**

Cllr Collins gave a verbal report of the meeting of the Finance Committee held on 28<sup>th</sup> October. The Clerk had not been present due to illness. Cllr Collins had been elected Chairman of the Committee. He said that it had been agreed that the fees for the allotments and advertisements in High Halstow Times remain the same as currently. The draft budget had been discussed.

- 267 e **Budget 2016/17**

After discussion, It was proposed by Cllr Collins, seconded by Cllr Williams and agreed the budget for 2016/17 be adopted.

268 f **Precept 2016/17**

It was proposed by Cllr Williams and seconded by Cllr Bailey that the precept be increased by 10% on the previous year, giving a figure of £43,285 Cllr Crozer proposed an amendment that the precept be increased by 6.5%, giving a figure of £42,000. This was seconded by Cllr Collins and was carried by 6 votes for and 2 against.

7 **GRANT APPLICATIONS**

269 None.

8 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**270 a **Recreation Ground**

Cllr Williams suggested consideration be given to moving the youth shelter. Cllr Collins said that some trees needed replacing and proposed that 6 trees be planted. They would cost approximately £35 each. This was seconded by Cllr Mrs Watson and the motion was carried by 6 votes for and 2 against.

b **Playpark**

271 i. General Matters. Nothing to report.

272 ii. Half Pipe. Nothing further had been heard from Park Leisure and the Clerk would ask for an update. *RB*273 iii. RoSPA report. Park Leisure would be chased up about the swing seats. *RB*274 c **Allotments**

Nothing to report.

275 d **Forge Common**

Cllr Collins reported that the ragwort would be sprayed again in the spring.

276 e **Village Grounds Maintenance**

The Clerk reported that she had investigated the complaint about unfinished grass cutting. The grass had been too wet to continue and had been finished the following week.

9 **HIGHWAYS & TRANSPORT**a **Public Rights of Way**

277 i. General matters. Nothing to report.

278 ii. Path Ruggles Close to The Street, across Recreation Ground. Nothing to report.

279 b **Street Cleaning**

Nothing to report.

280 c **Tree Warden**

Nothing to report.

281 d **School Crossing**

A scheme had now been drawn up by Medway Council. After discussion it was agreed the Planning Committee be delegated to arrange a site meeting for 8pm on Thursday 12<sup>th</sup> November and deal with the matter.

281 e **Bus Shelters**

Cllr Williams said that he had done some consultation and the emphasis was on installing a shelter in Christmas Lane. The working party had investigated 3 companies and made comparisons as to prices, materials, number of designs available and guarantee and they recommended Littlethorpe as the supplier. Cllr Williams proposed that this recommendation be accepted. This was seconded by Cllr Collins and agreed.

**10 HALLS**282 a **Recreation Hall**

Cllr Collins said that the hall committee would like the Parish Council to put up a plaque to commemorate the financial help given to the refurbishment of the hall by the Parish Council. He would circulate some wording for approval.

*RC*

283 b **Memorial Hall**

No meeting had been held.

**11 RURAL LIAISON COMMITTEE**284 a **Representative's Report**

Cllr Collins said the next meeting was on 1<sup>st</sup> December. He would be raising the matters of a contingency plan for the Peninsula and speeding on the A228 Sharnal Street and also on Britannia Road.

**12 POLICE LIAISON**285 a **Police Liaison Representative's Report**

Cllr Andrews reported that the police had spoken to Clarkes Coaches about speeding but the drivers were not taking any notice. There was a petrol scam involving a silver Audi. He had noticed someone using an off-road motor bike on the green at Gypsy Way and would deal with it. He referred to lorry parking on the A2 and said it was a problem all over Kent. A police unit was addressing the problem. He had been speaking to Euan Orr about speeding and had asked the police to put the village on a list for a speed indication device.

**13 KALC/MAC**

286 Cllr Williams said that the meeting day had changed to Tuesdays, which he was unable to do.

**14 COMMUNICATION****287 a Councillors' Surgery**

Cllr Mrs Watson said a complaint had been made by a mother about cars parked on pavements, which meant that those with pushchairs or wheelchairs had to walk in the road. A children's party had been held in the Recreation Hall and prescriptions had been scattered all over the floor of the green room. Cllr Collins said he would report this to the hall committee and Cllr Crozer said he would speak to the practice manager.

**288 b High Halstow Times**

In Cllr Mitchell's absence, there was no report.

**289 c Web Site**

The Clerk was asked to forward minutes to the webmaster.

*RB***15 COMMUNITY ACTIVITIES**

290 Nothing to report.

**16 YOUTH****291 a Youth Club**

The Chairman suspended the meeting to allow Chris Peek to speak.

Mrs Peek thanked Cllr Mrs Watson for attending the Hallowe'en event. They had had a successful Children in Need session. Steve Joyce had visited the club. The end of term disco would be held on 8<sup>th</sup> December. All councillors were invited to attend.

The Chairman thanked Mrs Peek and reconvened the meeting.

**17 HIGH HALSTOW PRIMARY SCHOOL**

292 Cllr Mrs Watson said Mrs Hunby was the Acting Head. She had attended a meeting of the School Council and had thought the officers excellent. Charities had been discussed and they had selected hearing dogs, step and learn and cancer research.

**18 FRIENDS OF ST MARGARET'S**

293 Nothing to report.

**19 RELIEF IN NEED**

294 Cllr Bailey said the next meeting of the trustees was the following Monday.

**20 CONSULTATION**

295 No documents received.

**21 CORRESPONDENCE**

296 a **Surgery**

Letters had been received about the surgery and lack of regular attendance by doctors. Cllr Crozer was making arrangements to see the practice manager. He had spoken to Mrs Norton and she used to be head of the PCT for the South of England. She had suggested it might be better if there was a practice nurse at the High Halstow surgery. There was also a problem with the bus service to the Hoo surgery.

**22 REPORTS & CIRCULARS**

297 The reports and circulars as listed on the agenda were received.

**23 ANY OTHER BUSINESS**

298 No matters were raised.

**PUBLIC SESSION**

The Chairman suspended the meeting to enable members of the public to speak.

No matters were raised.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 10.30 pm

Signed .....Chairman

On the .....day of .....2016