

**HIGH HALSTOW PARISH COUNCIL****MINUTES OF THE MEETING OF THE HIGH HALSTOW PARISH COUNCIL HELD ON WEDNESDAY 13 JULY 2016  
AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

<b>PRESENT:</b>	Cllr George Crozer	Chairman
	Cllr Martin Andrews	
	Cllr Mrs Linda Atkinson	
	Cllr Ray Collins	
	Cllr Gary Jerreat	
	Cllr Bill Khatkar	Items 1 – 16b
	Cllr Carl Mitchell	
	Cllr Mrs Christine Watson	
	Cllr Brian Williams	
	Mrs Roxana Brammer	Clerk

In attendance 6 members of the public

<b>Item No</b>		<b>Action Point</b>
Minute No 2016/17/		
<b>1</b>	<b>ELECTION OF VICE-CHAIRMAN</b>	
109	Cllr Williams nominated Cllr Mrs Watson for Vice-chairman. This was seconded by Cllr Jerreat. Cllr Andrews nominated Cllr Khatkar. This did not find a seconder and Cllr Mrs Watson was declared Vice-chairman for the year.	
<b>2</b>	<b>CO-OPTION OF COUNCILLOR</b>	
110	Mrs Linda Atkinson and Mr Ian Cheek had applied to be co-opted. On a vote being taken, there were 7 votes for Mrs Atkinson, none for Mr Cheek and 1 abstention. Mrs Atkinson was duly co-opted to the Council.	
<b>3</b>	<b>APOLOGIES FOR ABSENCE</b>	
111	All present. An apology for early departure was received from Cllr Khatkar.	
<b>4</b>	<b>DECLARATIONS OF INTEREST (DPI, conflicts of interest and personal) and alterations to the Register.</b>	
112	Cllr Carl Mitchell declared a possible conflict of interest as working for the company who printed High Halstow Times.	
<b>5</b>	<b>MINUTES OF THE MEETING HELD ON 8 JUNE 2016</b>	
113	It was proposed by Cllr Collins, seconded by Cllr Williams and agreed that the minutes of the meeting held on 8 <sup>th</sup> June 2016 be signed as a true record, subject to deleting Cllr Williams from the list of those present.	

**6 MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA**

114 **a C/06/16/5a minute 2016/17/80: request for the planting of a memorial tree**

Cllr Williams said he thought it might give rise to further requests and could get out of hand. It was proposed by Cllr Khatkar, seconded by Cllr Collins and agreed by 7 votes for, 1 against and 1 abstention there would be no objection if it was no more than a tree.

**7 PLANNING**

**a Applications**

115 **i MC/16/1961: 45 The Street: Formation of hardstanding and vehicular crossover to facilitate off road parking with alterations to the wall to front of property**

No objection

**b Decisions**

116 **i MC/16/1896: Verge opposite 7 & 9 Eden Road and The Street: Prior Approval under Part 16, Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 and regulation 5 of the Electronic Communications Code (Conditions and Regulations 2003) for the installation of a 12.5m monopole with 3 antennas within a shroud and 2 equipment cabinets, with ancillary development**

Cllr Crozer gave an update. The height of the mast had been reduced from 15m to 12.5m. He had spoken with the planning officer who had suggested an alternative site could still be investigated. Subsequently a farmer of land in Christmas Lane had said that he was against the Eden Road site and had offered that it could be sited in his field. Cllr Crozer was still trying to contact the developer.

117 **c Appeals and Other Matters**

None.

**8 FINANCE**

118 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

119 **b Payments made since Last Meeting**

It was proposed by Cllr Collins, seconded by Cllr Williams and agreed the payments made since the last meeting as set out on Appendix B be ratified.

120 **c Accounts for Payment**

It was proposed by Cllr Collins, seconded by Cllr Williams and agreed the accounts for payment as listed on Appendix B be paid (cheques 100859 – 100871), with the addition of £620, Cousins Print and Design (cheque 100872) and £132, Turfsoil Ltd, (100873).

**9 GRANT APPLICATIONS**

121 None.

**10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground**

122 **i General Matters**

A comment was made that the mini youth games had generated a quantity of litter. Cllr Williams referred to the fence round the cricket pitch and asked if a chain link fence would not be better and cheaper long term. Cllr Mitchell suggested the costings of maintaining the fence should be re-negotiated with the Cricket Club.

123 **ii Boundary with Windy Ridge**

The Clerk reported that the Council's solicitor had put her in touch with a surveyor. She had left messages and was waiting for him to ring back.

**b Playpark**

124 **i General Matters**

Nothing to report

125 **ii Climbing Frame**

This was now installed.

126 **iii Half Pipe Concrete**

The Clerk would remind Park Leisure.

127 **iv RoSPA Inspection**

Cllr Williams said the inspection had already been carried out when he tried to arrange a date and he was waiting for the report. He had cancelled the repairs to the wetpour as it was now much worse and needed a bigger repair. The concrete in front of the swings also needed repairing. The new swing seats had been installed but it had needed only one new set of chains.

**c Allotments**

128 **i General Matters**

Cllr Mrs Watson said that plot 6 needed strimming and it was agreed to ask Turfsoil to do this.

130 **ii Barbecue Request**

Cllr Mrs Watson reported that an allotment holder had asked for permission to use a barbecue on her plot. This was refused.

131 **d Forge Common**

Nothing to report.

**e Village Grounds Maintenance**

132 **i General Matters**

The Christmas Lane hedge along the cricket field had been cut.

133 **ii Trampoline, Valentine Drive**

The Clerk had written again to the resident about the trampoline but had not had a reply.

134 **f Car Park**

Cllr Khatkar said he had been asked if a parking bay for the disabled could be provided. During the ensuing discussion, Cllr Collins suggested the entire car park should be marked out and Cllr Mitchell said he would pass on a name of somebody who could do this. It was also suggested that no parking signs should be put on the gates.

*CM*

**11 HIGHWAYS AND TRANSPORT**

135 **a Public Rights of Way**

Nothing to report.

136 **b Street Cleaning**

Nothing to report.

137 **c Tree Warden's Report**

Cllr Collins reported that the branches of a tree on the Recreation Ground were touching a house.

**12 HALLS**

138 **a Recreation Hall**

No meeting had been held. Cllr Khatkar said he would like to see a more detailed finance report. Cllr Collins pointed out that the accounts could be found on the Charity Commission's website.

139 **b Memorial Hall**

Cllr Collins said that the AGM had been held. They had lost a regular booking but had a healthy bank balance.

**13 RURAL LIAISON COMMITTEE**

140 No meeting.

**14 POLICE LIAISON**

141 Cllr Andrews reported on an incident where a house had been broken into and car keys taken.

**15 KALC/MAC**

142 No meeting.

**16 COMMUNICATION**

143 **a Surgery**

Nothing to report

144 **b High Halstow Times**

Cllr Mitchell said the next issue would be at the end of July. There was no meeting in August and he would be away in September. Cllr Mrs Atkinson volunteered to produce the September issue.

145 **c Website**

Nothing to report

**17 COMMUNITY ACTIVITIES**

146 **a Event to Mark the Queen's 90<sup>th</sup> Birthday**

It was agreed the event had gone well. The final cost had been £1,648.35, which was under budget. There had been good feedback at the shake down meeting. Cllr Mrs Watson said the scarecrow element had been much appreciated and there had been requests for this to be repeated.

**18 YOUTH**

147 **a Youth Club**

The Chairman suspended the meeting to enable Chris Peek to speak. M

Mrs Peek said the club was now closed for the summer. Cllr Mrs Watson had assisted at the end of year barbecue.

**19 HIGH HALSTOW PRIMARY SCHOOL**

148 Cllr Mrs Watson reported on money raised on crazy hair and PJ days and that the money raised by the tag day had been shared between three charities.

**20 FRIENDS OF ST MARGARET'S**

149 Cllr Crozer reported that the Friends of St Margaret's had made a donation of £2,000 to the Church to repair the electrics.

**21 CONSULTATION**

150 No documents received

**22 CORRESPONDENCE**

151 None received

**23 REPORTS AND CIRCULARS**

152 The reports and circulars as listed on the agenda were received.

**24 ANY OTHER BUSINESS**

153 No matters were raised.

**PUBLIC SESSION**

Mrs Peek gave a report on the Relief in Need accounts which she said were available on the website.

A question was raised about what could be done about the parking on the corner of The Street and Christmas Lane, opposite the public house. Cllr Crozer said traffic wardens had been in the village the previous day.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 10.00 pm.

Signed .....Chairman

On the .....day of .....2016