

**HIGH HALSTOW PARISH COUNCIL****MINUTES OF THE MEETING OF THE HIGH HALSTOW PARISH COUNCIL HELD ON WEDNESDAY 14  
SEPTEMBER 2016 AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

**PRESENT:** Cllr Mrs Christine Watson Vice-chairman  
 Cllr Martin Andrews  
 Cllr Mrs Linda Atkinson  
 Cllr Ray Collins  
 Cllr Gary Jerreat  
 Cllr Bill Khatkar  
 Cllr Carl Mitchell

Mrs Roxana Brammer Clerk

In attendance 6 members of the public

<b>Item No</b>	<b>Action Point</b>
Minute No 2016/17/	

**1 APOLOGIES FOR ABSENCE**

154 Apologies for absence were received from

Cllr George Crozer	At work
Cllr Brian Williams	On holiday

It was proposed by Cllr Mitchell, seconded by Cllr Collins and agreed these apologies be accepted.

**2 DECLARATIONS OF INTEREST (DPI, conflicts of interest and personal) and alterations to the Register.**

155 Cllr Carl Mitchell declared a possible conflict of interest as working for the company who printed High Halstow Times.

**3 MINUTES OF THE MEETING HELD ON 13 JULY 2016**

156 It was proposed by Cllr Jerreat, seconded by Cllr Mitchell and agreed that the minutes of the meeting held on 13<sup>th</sup> July 2016 be signed as a true record.

**4 MATTERS ARISING**

157 None.

**5 PLANNING**

**a Applications**

158 **i MC/16/3251:** 27 Cooling Road: Demolition of front extension, internal chimney stack and attached side garage; construction of single storey extension to reconstruct the

original front western corner of the existing premises, to create an enlarged habitable ground floor area; extend existing first floor dormer sideways over the rear eastern corner of the premises and insert 2 roof lights in existing front pitched roof; excavate front ground area to allow construction of new single storey detached garage, with steps to side leading to high ground and improve drive and parking facilities

After discussion, it was agreed to respond as follows:

High Halstow Parish Council has no objection in principle to this application but draws attention to the fact that part of the proposed building may be in front of the building line.

- 159 ii **MC/16/3312:** 11 Gypsy Way: Application for Lawful Development Certificate (proposed) for construction of single storey rear extension

After discussion it was agreed to respond as follows:

High Halstow Parish Council has no objection in principle to this application but draws attention to the fact that part of the proposed building may be in front of the building line.

- 160 iii **MC/16/3495:** 30 Northwood Avenue: Removal of existing conservatory and porch together with the construction of single storey extension to rear and porch to front; Extension of hip end roof

No objection

- 161 iv **MC/16/3579:** 35 Marsh Crescent: Demolition of existing porch and the construction of single storey extension to front including part garage conversion and pitch roof, together with single storey rear and side extensions (Resubmission of MC/16/1214)

No objection

- 162 v **MC/16/3596:** 26 Goodwood Close: Construction of single storey side extension with pitched roof together with side extension to existing detached garage

No objection

- 163 b **Decisions**

The decisions as listed on Appendix A were received

**c Appeals and Other Matters**

- 164 i **MC/16/1896:** Verge opposite 7 & 9 Eden Road and The Street: Prior Approval under Part 16, Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 and regulation 5 of the Electronic Communications Code (Conditions and Regulations 2003) for the installation of a 12.5m monopole with 3 antennas within a shroud and 2 equipment cabinets, with ancillary development

In Cllr Crozer's absence, there was no update.

**6 FINANCE**165 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

166 **b Payments made since Last Meeting**

It was proposed by Cllr Mrs Watson, seconded by Cllr Collins and agreed the payments made since the last meeting as set out on Appendix B be ratified.

167 **c Accounts for Payment**

It was proposed by Cllr Mrs Atkinson, seconded by Cllr Collins and agreed the accounts for payment as listed on Appendix B be paid (cheques 100880 – 100885), with the addition of £4.25, R Collins, reimbursement keys (cheque 100886).

**7 GRANT APPLICATIONS**

168 None.

**8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY****a Recreation Ground**169 **i General Matters**

Nothing to report.

170 **ii Boundary with Windy Ridge**

The Clerk reported that the surveyor would call her when he was back in his office the following week.

171 **iii Trees**

Cllr Collins reported that he had trimmed back the trees between the all-weather path and the cricket pitch.

**b Playpark**172 **i General Matters**

Cllr Collins said he would remove the basket swing and the manufacturer would be contacted about a replacement.

173 **ii Half Pipe Concrete**

The Clerk had reminded Park Leisure and would do so again.

*RB*

174 **iv RoSPA Inspection**

Cllr Williams had the report and in his absence the results were not known.

175 c **Car Park**

Cllr Mitchell agreed to investigate marking out of the car park.

*CM*

176 d **Allotments**

Cllr Mrs Watson said she wished this discussed as a confidential item at the end of the meeting.

177 e **Forge Common**

Cllr Collins said that the common had been cut. The residents of a property in Marsh Crescent had asked that the trees in the hedge at the rear of their garden be cut back and Turfsoil would be asked to do this when cutting the hedge.

e **Village Grounds Maintenance**178 i **General Matters**

Complaints had been received about overhanging vegetation from private gardens. This was outside the Parish Council's responsibility and the Clerk would contact Highways.

*RB*

179 ii **Trampoline, Valentine Drive**

The Clerk reported that the resident claimed that when he had moved in, he and his then neighbours had had a meeting with the then developer and they believed they jointly owned the area in front of their houses. This had been reported to Taylor Wimpey, as there were implications due to the fact that the Parish Council had been maintaining the land on Taylor Wimpey's behalf since 2009, without complaint from the residents. The matter was now with Taylor Wimpey to determine.

180 iii **Open Space, Gypsy Way**

Cllr Andrews reported that children had created a large hump for bicycles. Turfsoil would be asked to level it out.

**11 HIGHWAYS AND TRANSPORT**a **Public Rights of Way**181 i **General Matters**

Nothing to report.

182 ii **Path Ruggles Close to The Street**

It was understood that the work to tarmac the path would start on 24<sup>th</sup> October. The contractors wanted a branch removed from a tree and Turfsoil would be asked if they could do this; otherwise a tree surgeon would be brought in.

183 **b Street Cleaning**

Nothing to report.

184 **c Tree Warden's Report**

Cllr Collins had nothing to report.

**12 HALLS**

185 **a Recreation Hall**

Cllr Collins reported that the new flooring was about to be laid in the area just refurbished. The upper room would be available for hire in October. The main floor would be sanded and re-polished.

186 **b Memorial Hall**

Cllr Collins said that no meeting had been held.

**13 RURAL LIAISON COMMITTEE**

187 Cllr Collins reported on the last meeting. A presentation had been given by the National Farmers Union. It had been reported that A C Goatham had advertised locally for 500 jobs. Only 10 people had applied; 5 worked the first day and none returned the second day. The police had reported on problems with off-road motor bikes and break-ins to outbuildings. 39% of these were on the Hoo Peninsula. More police were being recruited. PCSO Chris Price now covered Strood Rural as well as Peninsula Ward.

**14 POLICE LIAISON**

188 Cllr Andrews reported on the last meeting. Flytipping had been highlighted. There had been activity on boats in Grain and the police were trying to ascertain what the activity was. All areas were suffering problems with off-road motor bikes.

**15 KALC/MAC**

189 No meeting.

**16 COMMUNICATION**

190 **a Surgery**

Cllr Mrs Watson said that apart from complaints about overgrown private hedges, there had been complaints about parking in Christmas Lane. This was especially bad when cricket or football matches were being played, and it was thought that these cars mainly belonged to the away teams.

191 **b High Halstow Times**

Nothing to report.

192 c **Website**

Cllr Mrs Atkinson reported that the Hoo Cares website had praised the High Halstow website.

17 **COMMUNITY ACTIVITIES**

193 a **Women's Institute Village Sign**

Cllr Mrs Atkinson said the WI was considering another village sign to mark their Diamond Jubilee in the village and wanted to know if the Parish Council would be prepared to fund it. She was informed that the WI should apply to the Council for a grant, submitting full details with their application.

18 **YOUTH**

194 a **Youth Club**

The Chairman suspended the meeting to enable Chris Peek to speak.

Mrs Peek said the club had now started back after the summer holidays. They were still short of helpers.

The Chairman thanked Mrs Peek and reconvened the meeting.

19 **HIGH HALSTOW PRIMARY SCHOOL**

195 Cllr Mrs Watson had nothing to report.

20 **FRIENDS OF ST MARGARET'S**

196 In Cllr Crozer's absence, there was no report.

21 **CONSULTATION**

197 a **Kent Waste Disposal Strategy**

Received.

22 **CORRESPONDENCE**

198 None received

23 **REPORTS AND CIRCULARS**

199 The reports and circulars as listed on the agenda were received.

24 **ANY OTHER BUSINESS**

200 a **National Grid Volunteers**

Cllr Collins asked councillors to let him know of any other projects the National Grid volunteers could do.

201   **b   Private Fence Panel**

Cllr Mitchell said that a private fence panel was down and it made the village look untidy.

**PUBLIC SESSION**

The Chairman suspended the meeting for the public session.

Mrs Peek reported that Hazel Stockbridge had died. His son had been in touch with her and everyone was welcome to the funeral on 22<sup>nd</sup> September.

Mr Brunt said that farmland to the rear of Christmas Lane was not being cultivated and residents were experiencing pollen, weed seeds and growth behind their properties. He was advised to contact the National Farmers Union.

The Chairman thanked members of the public and reconvened the meeting.

**25           RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC**

202           It was proposed by Cllr Mrs Watson, seconded by Cllr Mrs Atkinson and agreed to exclude the press and public from the following item on the grounds it concerned named individuals.

**10           MANAGEMENT OF THE COUNCIL’S LAND AND PROPERTY**

203   **a   Allotments**

Cllr Mrs Watson reported on a dispute between two allotment holders and complaints about their behaviour. She proposed they be written to, with a copy of the rules and conditions applying to their tenancies. This was seconded by Cllr Mitchell and carried unanimously.

Cllr Collins reported that the water pipe had been cut in half. He had repaired it and it had been cut again. It was agreed to repair it in the spring.

The Chairman thanked councillors for attending and closed the meeting at 9.38 pm.

Signed .....Chairman

On the .....day of .....2016