

**HIGH HALSTOW PARISH COUNCIL****MINUTES OF THE MEETING OF HIGH HALSTOW PARISH COUNCIL HELD ON WEDNESDAY 12 OCTOBER 2016  
AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

**PRESENT:** Cllr George Crozer Chairman  
 Cllr Mrs Linda Atkinson  
 Cllr Ray Collins  
 Cllr Gary Jerreat  
 Cllr Bill Khatkar  
 Cllr Brian Williams

Mrs Roxana Brammer Clerk

In attendance 5 members of the public

<b>Item No</b>	<b>Action Point</b>
Minute No 2016/17/	

**1 APOLOGIES FOR ABSENCE**

204 Apologies for absence were received from

Cllr Martin Andrews	indisposed
Cllr Carl Mitchell	indisposed
Cllr Mrs Christine Watson	On holiday

It was proposed by Cllr Jerreat, seconded by Cllr Collins and agreed these apologies be accepted.

**2 DECLARATIONS OF INTEREST (DPI, conflicts of interest and personal) and alterations to the Register.**

205 None.

**3 MINUTES OF THE MEETING HELD ON 14 SEPTEMBER 2016**

206 It was proposed by Cllr Collins, seconded by Cllr Jerreat and agreed that the minutes of the meeting held on 14<sup>th</sup> September 2016 be signed as a true record.

**4 MATTERS ARISING**

207 a **C/09/16/8e(i) minute 2016/17/178: Village Grounds Maintenance**

Cllr Khatkar said he had asked for the cutting of the churchyard to be placed on the agenda and asked for it to be placed on the agenda for the next meeting.

**5 PLANNING**

208 a **Applications**

None.

209 **b Decisions**

The decisions as listed on Appendix A were received

**c Appeals and Other Matters**

- 210 **i MC/16/1896:** Verge opposite 7 & 9 Eden Road and The Street: Prior Approval under Part 16, Schedule 2 of the Town and Country Planning (General Permitted Development) Order 2015 and regulation 5 of the Electronic Communications Code (Conditions and Regulations 2003) for the installation of a 12.5m monopole with 3 antennas within a shroud and 2 equipment cabinets, with ancillary development

Cllr Crozer said he had heard nothing further.

211 **d Co-option to Planning Committee**

It was proposed by Cllr Collins, seconded by Cllr Jerreat and agreed Cllr Mrs Atkinson be co-opted to the Planning Committee.

**6 FINANCE**212 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

213 **b Payments made since Last Meeting**

It was proposed by Cllr Williams, seconded by Cllr Collins and agreed the payments made since the last meeting as set out on Appendix B be ratified.

214 **c Accounts for Payment**

It was proposed by Cllr Collins, seconded by Cllr Williams and agreed the accounts for payment as listed on Appendix B be paid (cheques 100887 – 100890, 100892), with the addition of £360, PKF Littlejohn (cheque 100892) and £280, Laverock Tree Care (100893). The payment to V Sinclair (cheque 100891) was confirmed as £720.

**7 GRANT APPLICATIONS**215 **a Royal British Legion Poppy Appeal**

It was proposed by Cllr Williams, seconded by Cllr Collins that a grant of £50 be made to the Royal British Legion Poppy Appeal under 2s 137 of the LGA 1972.

**8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY****a Recreation Ground**216 **i General Matters**

The fence to the cricket pitch had been kicked down again. Cllr Williams felt it was partly because of the youth shelter and thought it should be moved or removed. It was

recognised it was popular with members of the Youth Club during the summer. Cllr *BW* Williams was asked to come up with some proposals.

217 **ii Boundary with Windy Ridge**

It was agreed that a meeting should be arranged with the Council's surveyor and Mrs Bird and her representative.

**b Playpark**

218 **i General Matters**

The Clerk reported that repair to the cantilever basket swing was in hand.

219 **ii Half Pipe Concrete**

The Clerk reported that the concrete to the half pipe had been repaired.

220 **iv RoSPA Inspection**

Cllr Williams said there was nothing major in the report that needed action.

221 **c Car Park**

Cllr Collins tabled 2 quotations obtained by Cllr Mitchell. The specifications were different and the quotations could not be compared. It was agreed to defer the matter to the next meeting.

222 **d Allotments**

In Cllr Mrs Watson's absence, there was no report.

223 **e Forge Common**

Mr Stockbridge had asked if he could plant a hazel tree on the common in memory of his father. He would be asked to contact Cllr Collins.

224 **e Village Grounds Maintenance**

Turfsoil would be asked to remove ivy in front of 5 Valentine Drive.

**11 HIGHWAYS AND TRANSPORT**

**a Public Rights of Way**

225 **i General Matters**

Nothing to report.

226 **ii Path Ruggles Close to The Street**

It was understood that the work to tarmac the path would start on 24<sup>th</sup> October. The

tree had been dealt with.

227 **b Street Cleaning**

Nothing to report.

228 **c Tree Warden's Report**

Cllr Collins had nothing to report.

**12 HALLS**

229 **a Recreation Hall**

Cllr Collins reported that the upper room was ready and available to hire.

230 **b Memorial Hall**

Cllr Collins had nothing to report.

**13 RURAL LIAISON COMMITTEE**

231 The next meeting was on 6<sup>th</sup> December.

**14 POLICE LIAISON**

232 The next meeting was on 15<sup>th</sup> November.

**15 KALC/MAC**

233 The next meeting was on 26<sup>th</sup> October.

**16 COMMUNICATION**

234 **a Surgery**

Cllr Jerreat reported that a lady was planning a fund raising event and her details had been passed on to Cllr Collins.

235 **b High Halstow Times**

In Cllr Mitchell's absence, there was no report.

236 **c Website**

Nothing to report.

**17 COMMUNITY ACTIVITIES**

237 Nothing to report.

**18 YOUTH**

**238 a Youth Club**

The Chairman suspended the meeting to enable Chris Peek to speak.

Mrs Peek said the session scheduled for the previous evening had had to be cancelled due to lack of volunteers. The following week they would be carving pumpkins for Hallowe'en. The club would be closed for 2 weeks due to local school holidays.

The Chairman thanked Mrs Peek and reconvened the meeting.

**19 HIGH HALSTOW PRIMARY SCHOOL**

239 In Cllr Mrs Watson's absence, there was no report.

**20 FRIENDS OF ST MARGARET'S**

240 Cllr Crozer reported that they had meet and established a list of items they could fund.

**21 RELIEF IN NEED**

241 It was understood from Mrs Peek that university students had received their bursaries.

**22 CONSULTATION**

242 No documents received.

**23 CORRESPONDENCE**

243 None received

**24 REPORTS AND CIRCULARS**

244 The reports and circulars as listed on the agenda were received.

**25 ANY OTHER BUSINESS**

**245 a National Grid Volunteers**

Cllr Collins said he had given National Grid a list of work and they would be working on 14<sup>th</sup> November.

**246 b Emails**

Cllr Khatkar asked that all councillors were copied into all emails.

**PUBLIC SESSION**

The Chairman suspended the meeting for the public session.

No matters were raised.

The Chairman thanked councillors and members of the public for attending and closed the meeting at 9.20 pm.

Signed .....Chairman

On the .....day of .....2016