

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE MEETING OF HIGH HALSTOW PARISH COUNCIL HELD ON WEDNESDAY 11 JANUARY 2017
AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT: Cllr George Crozer Chairman
 Cllr Martin Andrews
 Cllr Mrs Linda Atkinson
 Cllr Ray Collins
 Cllr Gary Jerreat
 Cllr Bill Khatkar
 Cllr Carl Mitchell
 Cllr Mrs Christine Watson
 Cllr Brian Williams

Mrs Roxana Brammer Clerk

In attendance 4 members of the public

Item No	Action Point
Minute No 2016/17/	

1 APOLOGIES FOR ABSENCE

298 All parish councillors present.

2 DECLARATIONS OF INTEREST (DPI, conflicts of interest and personal) and alterations to the Register.

299 Cllr Mitchell declared a potential conflict of interest in item 16b, High Halstow Times, as working for the printers.

3 MINUTES OF THE MEETING HELD ON 9 NOVEMBER 2016

300 It was proposed by Cllr Mrs Atkinson, seconded by Cllr Mrs Watson and agreed that the minutes of the meeting held on 9th November 2016 be signed as a true record.

4 MATTERS ARISING**301 a C/11/16/11d minute 2016/17/278: Mobile Food Vans**

The Chairman suspended the meeting to allow the traders to speak.

They said they had all the licences and were trading legitimately. However they understood the reasons for the complaints being received. They considered a better place would be in the car park.

The Chairman thanked them and said they must submit a proposal in writing to the Parish Council, who owned the car park.

5 PLANNING

a Applications

- 302 **MC/16/5408:** Wybournes Gatehouse Bungalow, Wybournes Lane: Construction of a single storey extension to both sides; single storey extension to rear together with a single storey detached garage to side - removal of existing garage and outbuildings

It was agreed members of the Planning Committee should look at the application and advise the Clerk of the response to be made.

- 303 **ii MC/16/3251:** 27 Cooling Road Construction of two storey extension to the front, part two storey/part single storey extension to rear; incorporating alterations to the roof, creation of dormers to front/rear, roof lights and hardstanding to the front (Demolition of front extension, internal chimney stack and attached side garage). Revised drawings.

It was agreed members of the Planning Committee should look at the application and advise the Clerk of the response to be made.

304 **b Decisions**

The decisions as listed on Appendix A were received

305 **c Appeals and Other Matters**

None.

6 COUNCIL MEETINGS

- 306 It was proposed by Cllr Williams that the Parish Council meet in August and December each year in addition to all other months. After discussion, it was proposed by Cllr Williams and seconded by Cllr Mitchell that the Council meet in August. The motion was carried by 5 in favour and 4 against. It was proposed by Cllr Williams and seconded by Cllr Mrs Watson that the Council meet in December. The motion was carried by 5 votes in favour, 3 against and 1 abstention.

7 FINANCE

307 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

308 **b Payments made since Last Meeting**

It was proposed by Cllr Collins, seconded by Cllr Williams and agreed the payments made since the last meeting as set out on Appendix B be ratified.

309 **c Accounts for Payment**

It was proposed by Cllr Collins seconded by Cllr Williams and agreed the accounts for payment as listed on Appendix B be paid (cheques 100906 – 100909), with the

addition of £72, Kent Association of Local Councils (cheque 100910); £103.68, Kent County Council (100911) and £108, Society of Local Council Clerks (100912).

8 GRANT APPLICATIONS

310 a Heronsbank Residents

A resident of Heronsbank had asked if the Parish Council would be prepared to give a grant towards the cost of repair of the footbridge, which was thought to be over £3,000. No copies of any quotations had been submitted with the request. The Clerk advised members that a grant could not be made under S 137 of the LGA 1972 to an individual. After discussion it was agreed no grant be made.

9 TRAINING POLICY

311 Cllr Mrs Atkinson asked if the Council had a training policy. She was informed there was no formal policy, but members could attend training courses that were available for parish coUncils. After discussion it was agreed there was no need to adopt a formal policy.

10 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground

312 i General Matters

Cllr Collins said the area behind the toilets needed tidying up.

313 ii Boundary with Windy Ridge

The Clerk reported that she had sent the resident a formal letter by recorded delivery, The resident would be given until the end of the following week to respond. If a response was not forthcoming, the matter would be put in the hands of the Council's solicitor.

314 iii Trees

Cllr Collins asked that the siting of the trees be agreed. The matter of a plaque was raised and it was suggested the school be asked if the children could write some poems. The plaque would be put up in the Memorial Hall, subject to the agreement of the Hall Committee. After discussion it was agreed that 11 native species be planted along the fence on the eastern boundary.

b Playpark

315 i General Matters

Nothing to report.

316 ii Cantilever Swing

The Clerk reported that Park Leisure had quoted in the region of £650 to supply a

replacement basket and chains. Installation would be extra. It was proposed by Cllr Williams, seconded by Cllr Jerreat and agreed to proceed.

317 c **Allotments**

Nothing to report.

318 d **Car Park**

Cllr Mitchell said he was still working on a layout.

319 e **Forge Common**

Turfsoil had not yet cut the hedges.

320 e **Village Grounds Maintenance**

Cllr Williams said the alley in Ruggles Close needed attending to. He would be willing to show the Turfsoil foreman at any time. Cllr Mrs Watson raised the matter of the trampoline on the grass in front of 5 Valentine Drive and it was agreed to ask the resident either to move it or remove it as the grass underneath could not be cut and it was an eyesore.

11 HIGHWAYS AND TRANSPORT

321 a **Public Rights of Way**

Nothing to report.

322 b **Street Cleaning**

Nothing to report.

323 c **Bus Shelters**

It was proposed by Cllr Williams, seconded by Cllr Mitchell and agreed to purchase 2 shelters, one for Eden Road and the other for The Street outside the Recreation Hall.

324 c **Tree Warden's Report**

Cllr Collins had nothing to report.

12 HALLS

325 a **Recreation Hall**

Cllr Collins reported that the Management Committee had been discussing CCTV to cover the hall, car park and toilets. It was agreed a contribution be made in principle. Cllr Andrews volunteered his expertise. The hall had been re-valued at £1.3 million.

326 b **Memorial Hall**

Cllr Collins had nothing to report.

13 RURAL LIAISON COMMITTEE

327 Cllr Collins reported on the last meeting. The police reported on a blocker system for cars being used by criminals to enable thefts to be carried out. Crime was 45% up on the Peninsula. The plans for the Four Elms roundabout scheme would be submitted in March.

14 POLICE LIAISON

328 Cllr Andrews reported on the last meeting. The police had only been in attendance briefly. The community wardens had reported there would be a charge to remove large items. Cllr Andrews had spoken about the van parked in Gypsy Way and it had now gone. The next meeting was the following week.

15 KALC/MAC

329 No meeting.

16 COMMUNICATION**330 a Surgery**

The surgery had not been held.

331 b High Halstow Times

Nothing to report.

332 c Website

Cllr Mrs Atkinson said she had been working on a new website hosted by Hugo Fox, which was free. It had not been activated. After discussion it was agreed she give a presentation at the next meeting. This would be held in the Recreation Hall to take advantage of the wi-fi.

17 YOUTH**333 a Youth Club**

Cllr Mrs Watson said she understood two new volunteers had come forward to help.

18 HIGH HALSTOW PRIMARY SCHOOL

334 Cllr Mrs Watson reported the Headteacher had returned after maternity leave and that there was a new school council. She had given an overview of the parish council. The children had asked for a cycle path with ramps on the Recreation Ground. They would be having a disco and the PTA was organising a topsy-turvy day. The charities chosen by the children were the Demelza Hospice and the Dogs Trust.

19 FRIENDS OF ST MARGARET'S

335 Nothing to report.

20 RELIEF IN NEED

336 Nothing to report

21 CONSULTATION

387 No documents received.

22 CORRESPONDENCE

338 None received

23 REPORTS AND CIRCULARS

339 The reports and circulars as listed on the agenda were received.

24 ANY OTHER BUSINESS

340 No matters were raised.

PUBLIC SESSION

The Chairman suspended the meeting for the public session.

Matters raised were:

A complaint that owners were not picking up after their dogs.

The behaviour of teenagers in the toilets.

Cars going too fast across the pedestrian crossing and not stopping for someone waiting to cross.

The Chairman thanked the members of the public and reconvened the meeting.

25 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

341 It was proposed by Cllr Williams, seconded by Cllr Jerreat and agreed the press and public be excluded from the following item on the grounds it concerned a commercial contract.

26 GREENSPACES CONTRACT

342 The Clerk reported she had sent out 3 invitations to tender for the greenspaces contract. Only one company had responded. A discussion about whether to ask others to quote followed. It was then proposed by Cllr Williams, seconded by Cllr Jerreat and agreed unanimously that the contract be awarded to Turfsoil Ltd for a period of 3 years from 1 April 2017.

The Chairman thanked councillors for attending and closed the meeting at 10.15 pm.

SignedChairman

On theday of2017