

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE MEETING OF HIGH HALSTOW PARISH COUNCIL HELD ON WEDNESDAY 8 FEBRUARY 2017
IN THE BLUE ROOM, RECREATION HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT:	Cllr George Crozer	Chairman
	Cllr Martin Andrews	
	Cllr Mrs Linda Atkinson	
	Cllr Ray Collins	
	Cllr Gary Jerreat	
	Cllr Carl Mitchell	
	Cllr Mrs Christine Watson	
	Cllr Brian Williams	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Gary Thomas	Webmaster
	7 members of the public	

Item No		Action Point
Minute No 2016/17/		

1 APOLOGIES FOR ABSENCE

343 An apology for absence was received from

Cllr Bill Khatkar On holiday

It was proposed by Cllr Crozer, seconded by Cllr Andrews and agreed this apology be accepted.

2 DECLARATIONS OF INTEREST (DPI, conflicts of interest and personal) and alterations to the Register.

344 Cllr Mitchell declared a potential conflict of interest in item 16b, High Halstow Times, as working for the printers.

3 MINUTES OF THE MEETING HELD ON 11 JANUARY 2017

345 It was proposed by Cllr Collins, seconded by Cllr Mitchell and agreed that the minutes of the meeting held on 11th January 2016 be signed as a true record, subject to the following amendment:

C/01/17/10a(iii) minute 2016/17/314: Substitute "native species" for "oaks".

4 MATTERS ARISING**346 a C/01/17/4a minute 2016/17/301: Mobile Food Vans**

The traders present handed over two letters containing proposals. The Chairman thanked them and said they would be on the agenda for the next meeting to be held on 8th March to give councillors time to read them in advance of the meeting.

As the Webmaster was present, it was agreed to vary the order of the agenda.

14 COMMUNICATIONS

347 b Website

Cllr Crozer apologised to Cllr Mrs Atkinson that the hall wi-fi was not working. Cllr Mrs Atkinson had been going to give a presentation on an alternative website. It was agreed the next meeting would be held in the Blue Room of the Recreation Hall so that she could give her presentation the following month. The Webmaster asked that the Clerk send him some documents, including councillors' declarations of pecuniary interest forms. The Clerk said that these were with the Monitoring Officer, who had not returned redacted versions for the parish websites. She would speak to him about it and let Mr Thomas have the missing documents.

5 PLANNING

a Applications

348 MC/16/5067: 21 Harrison Drive: Construction of a part two/part single storey side extension with single storey to front and rear of property- demolition of existing garage

After discussion it was agreed to respond as follows:

High Halstow Parish Council has considered this application. Members understand that a neighbour is raising objections and would draw the Local Planning Authority's attention to this. The Parish Council has no further comments to make.

349 b Decisions

The decisions as listed on Appendix A were received

c Appeals and Other Matters

349 i Local Plan Consultation

It was reported that there were 4 scenarios in the draft plan, 3 of which applied to the Peninsula:

- Most of the housing at Lodge Hill
- Total of 5,500 houses with 3,000 at Lodge Hill and the remainder elsewhere on the Peninsula
- Round the villages on the Peninsula

The RSPB would campaign against development at Lodge Hill. Medway Council needed to demonstrate they had looked elsewhere before going onto a site of special scientific interest (SSSI). Many sites had not been investigated.

It was agreed a special meeting would be held on Monday 27th February to discuss the plan and formulate a response to be submitted in time for the deadline of 5 pm on Monday 6th March.

6 FINANCE

350 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

351 **b Payments made since Last Meeting**

None.

352 **c Accounts for Payment**

It was proposed by Cllr Collins, seconded by Cllr Mrs Atkinson and agreed the accounts for payment as listed on Appendix B be paid (cheques 100913 – 100917), with the addition of £342, Cousins Print & Design (cheque 100918).

7 GRANT APPLICATIONS

353 None.

8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground

354 **i General Matters**

Nothing to report.

355 **ii WWI Commemorative Trees**

Cllr Mrs Watson said she would bring up the subject of the children writing poems at the next school meeting. The possible presentation of prizes was discussed.

b Playpark

356 **i General Matters**

Nothing to report.

357 **ii Cantilever Swing**

The replacement of the basket was in hand.

358 **c Allotments**

Cllr Mrs Atkinson said there was one half-plot vacant..

d Car Park

359 **i Marking Out**

Cllr Mitchell said he was still working on a layout.

360 **ii Toilets**

A letter had been received from Medway Council saying they wanted to surrender the lease. The Clerk would contact the officer concerned about terms for the surrender of the lease and a commuted sum for the first year. The Parish Council would also have to decide what it wanted to do with the building.

361 **e Forge Common**

Turfsoil had cut the hedges but did not have the equipment to deal with the trees at the rear of 22 March Crescent. They recommended a tree surgeon be brought in and that the work should be done from within the garden as it was thought the resident had put up bird boxes and feeders.

362 **e Village Grounds Maintenance**

Cllr Mrs Watson asked if there had been any response to the letter to the owner about the trampoline, as the resident who had complained was still complaining. It was agreed that Medway Council be contacted about the fact the item was in a dangerous condition.

363 **f Village Signs**

Cllr Jerreat said that the "Home of the Heron" sign in Britannia Road needed replacing. Cllr Crozer said both signs needed replacing and he would obtain prices.

GC

9 HIGHWAYS AND TRANSPORT364 **a Public Rights of Way**

Nothing to report.

365 **b Street Cleaning**

Nothing to report.

366 **c Bus Shelters**

Cllr Williams reported that on contacting the company about the bus shelters, they had offered to include notice boards for an additional cost of £500 each. After discussion it was agreed to order the shelters without the notice boards. The quotation from Volker Highways for installation of both shelters was £2,226.38. The shelters were on land belonging to Medway Council and it would not be possible to use an alternative contractor. It was proposed by Cllr Jerreat, seconded by Cllr Williams and agreed unanimously that this quotation be accepted.

367 **d Tree Warden's Report**

Cllr Collins had nothing to report.

10 HALLS

368 **a Recreation Hall**

Cllr Collins had nothing to report.

369 **b Memorial Hall**

Cllr Collins said the Management Committee was looking for members.

11 RURAL LIAISON COMMITTEE

370 Cllr Collins reported that the next meeting would be in March. He had asked for the A228 contingency plan and for the withdrawal of PCSOs to be put on the agenda..

12 POLICE LIAISON

371 Cllr Andrews said no police had attended the last meeting. The police station at Kingsnorth was being closed in March and then there would be only 2 PCSOs on the Peninsula and no beat officers. There was a move to give PCSOs power of arrest.

13 KALC/MAC

372 The next meeting was the following week.

14 COMMUNICATION

373 **a Surgery**

The surgery would be held the following week.

374 **b High Halstow Times**

Cllr Mitchell reported that there were changes at the printers. There would be a change of name to Smart Print Services. There would be new equipment and once up and running it should be possible to print every issue in colour for the current price of black and white.

15 YOUTH

375 **a Youth Club**

It was understood from Mrs Peek that the Youth Club was still operating.

16 HIGH HALSTOW PRIMARY SCHOOL

376 Cllr Mrs Watson said the next meeting was on 1st March.

17 FRIENDS OF ST MARGARET'S

377 Nothing to report.

18 RELIEF IN NEED

378 Nothing to report

19 CONSULTATION

379 No documents received.

20 CORRESPONDENCE

380 None received

21 REPORTS AND CIRCULARS

381 The reports and circulars as listed on the agenda were received.

22 ANY OTHER BUSINESS

382 a Personnel Committee

Cllr Jerreat asked that the Personnel Committee be placed on future agendas.

PUBLIC SESSION

The Chairman suspended the meeting for the public session.

Christine Chetwood reported on an organisation called Hoo Cares. They were planning a fund raising event in the summer, which would be a walk around the Peninsula, incorporating the villages between Isle of Grain and Hoo St Werburgh. The walk would be 12 miles, broken into sections.

The Chairman thanked the members of the public and reconvened the meeting.

23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

383 It was proposed by Cllr Collins, seconded by Cllr Mrs Watson and agreed the press and public be excluded from the following item on the grounds it concerned a legal matter.

24 BOUNDARY DISPUTE WITH "WINDY RIDGE"

384 Cllr Crozer reported on the meeting he and the Clerk had had with the Parish Council's solicitor. His advice and draft letter to the owner of Windy Ridge was discussed. It was proposed by Cllr Andrews that the owner be asked to put the fence back and that the rest of the solicitor's draft letter not be sent. This was seconded by Cllr Williams. On a vote being taken, there were 4 votes in favour and 4 against. The Chairman exercised his casting vote against the motion. It was then agreed the solicitor's letter be sent as it stood.

The Chairman thanked councillors for attending and closed the meeting at 10.30 pm.

SignedChairman

On theday of2017