

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 11 OCTOBER 2017 IN THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

PRESENT: Cllr George Crozer Chairman
 Cllr Martin Andrews
 Cllr Mrs Linda Atkinson
 Cllr Ray Collins
 Cllr Gary Jerreat
 Cllr Michael O'Hanlon
 Cllr Mrs Christine Watson
 Cllr Brian Williams

Mrs Roxana Brammer Clerk

In attendance 3 members of the public

Item no *Action point*

Minute no 2017/18/

1 APOLOGIES FOR ABSENCE

250 Apologies for absence were received from

Cllr Bill Khatkar Family reasons

It was proposed by Cllr Jerreat, seconded by Cllr O'Hanlon and agreed this apology be accepted.

2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS

251 None.

3 MINUTES OF THE MEETING HELD ON 13 SEPTEMBER 2017

252 It was proposed by Cllr Mrs Watson, seconded by Cllr Mrs Atkinson and agreed that the minutes of the meeting held on 13th September 2017 be signed as a true record.

4 MATTERS ARISING.

253 No matters were raised.

5 PLANNING

a Applications

254 **i MC/17/3126:** The Paddock (land adj Sandhurst Farm), Sharnal Street: Change of use of land to use as residential caravan site for one gypsy family with two caravans including one static caravan together with construction of amenity building and laying of hardstanding

After discussion it was agreed to object as follows:

High Halstow Parish Council objects to this application. The use of the land for a residential caravan would be an extra dwelling in the open countryside and therefore contrary to planning policy.

The Parish Council draws the Local Planning Authority's attention to the objections from neighbours.

- 255 ii **MC/17/3225:** 38 Longfield Avenue: Construction of a first floor extension both sides

No objection.

- 256 iii **MC/17/3221:** Dux Court Barn, Dux Court Road: Construction of a part two storey/part single extension with Juliet balcony and roof light to side together with the insertion of window at first floor level to side

After discussion, it was agreed to object as follows:

High Halstow Parish Council objects to this application.

A similar application was made in 2009 (MC/09/2157) which was refused for the following reasons:

The proposed extensions, by virtue of their design, bulk and siting will erode the building's agricultural character and appear unduly prominent when viewed from Dux Court Road, detracting from the rural countryside character of the setting in which it is located contrary to policies SP3, CC6 and C4 of the Southeast Plan 2009 and policies BNE1, BNE25, BNE27, BNE34 and BNE47 of the Medway Local Plan 2003

The Parish Council considers that the current application should be refused for the same reasons.

- 257 iv **MC/17/3220:** Kemaman, Forge Lane: Construction of a first floor side extension and single storey rear extension (demolition of existing conservatory)

No objection

- 258 b **Decisions**

The decisions as listed in Appendix B were received..

c Appeals and Other Matters

- 259 i **Neighbourhood Plan**

Cllr Crozer said there was a need to survey requirements for developments to be sustainable. The possibility of doing a neighbourhood plan was discussed and it was suggested the Chairman of Cliffe and Clife Woods Parish Council be invited to speak about her Council's experience.

6 FINANCE**260 a Bank Balances**

The bank balances as listed in Appendix B were noted.

261 b Payments Made since the Last Meeting

It was proposed by Cllr Collins, seconded by Cllr Jerreat and agreed the payments made since the last meeting as listed on Appendix B be ratified.

262 c Accounts for Payment

It was proposed by Cllr Mrs Atkinson, seconded by Cllr Collins and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100974-100980).

263 d Finance Committee

It was agreed a meeting of the Finance Committee be held on Monday 27th November in the Green Room, Recreation Hall at 8.00 pm.

7 GRANT APPLICATIONS**264 a Royal British Legion Poppy Appeal**

It was proposed by Cllr Williams, seconded by Cllr O'Hanlon and agreed a grant of £75 be made to the Royal British Legion Poppy Appeal under S137 of the LGA 1972 (cheque 100981).

265 b Heronsbank Residents' Committee

Heronsbank Residents' Committee had asked for help towards replacement of the bridge over the ditch which accessed the front doors of the houses. It was proposed by Cllr Williams, second by Cllr O'Hanlon and agreed a grant of £500 be made under S 137 of the LGA 1972. The Committee was advised on where to apply for other grants towards the project.

8 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**266 a Recreation Ground**

The litter bin had been replaced and the work to the pipe from the toilets to the allotments had been completed.

b Playpark.**267 i General Matters**

Nothing to report.

268 **iii RoSPA Report**

Cllr Williams reported that most items mentioned were low risk, with the exception of the basket swing, which had now been replaced. It was agreed to obtain quotations for new gates with the new RoSPA approved mechanism. Cllr O’Hanlon tabled 2 quotations for the welding needed and it was agreed to accept the quotation for £180.

269 **c Allotments**

Nothing to report.

270 **d Forge Common**

Nothing to report

271 **e Village Grounds Maintenance**

Taylor Wimpey had repaired the fence.

272 **f Village Signs**

Cllr Crozer said he would continue researching replacement of the “Home of the Heron” signs.

9 HIGHWAYS & TRANSPORT

273 **a Public Rights of Way**

Nothing to report.

274 **b Street Cleaning**

Nothing to report.

275 **c Tree Warden**

Cllr Collins had nothing to report.

275 **d Bus Shelters**

Cllr Williams said he had spoken to residents about the proposed new bus shelters. The residents of 1a Britannia Road had asked for a cantilever style shelter with its back against their fence, so that it was facing the road. They were in favour of a bus bay. Cllr Jerreat reported that obscenities had been carved into the back of the new shelter in Christmas Lane.

276 **e Topley Drive/Half Moon Way Barrier**

It was reported that one of the posts needed repair.

277 **f Speeding**

Cllr Andrews complained that Clarke's Coaches had been going down Roper's Lane at 60mph. Cllr O'Hanlon said that cars were going at more than 30mph in Cooling Road.

10 HALLS

278 **a Recreation Hall**

Cllr Collins reported that bookings were down and that regular users had started their sessions later than usual after the summer.

279 **b Memorial Hall**

No meeting.

12 RURAL LIAISON COMMITTEE

280 **a Representative's Report**

The next meeting would be held in January.

13 POLICE LIAISON

281 **a Police Liaison Representative's Report**

Cllr Andrews said he had not been able to attend the last meeting.

14 KENT ASSOCIATION OF LOCAL COUNCIL MEDWAY AREA COMMITTEE

282 The next meeting was the following week.

15 COMMUNICATION

283 **a Councillors' Surgery**

Cllr Jerreat said there had been complaints about bushes over the path in Leaman Close and Longfield Avenue. Mrs Aldrich had reported that public footpaths 44 and 47 were overgrown. She had contacted the Public Rights of Way officer, who would write to the farmer.

284 **b High Halstow Times**

Cllr Mrs Atkinson had obtained comparative quotations from two other printers. On comparing the quotations, she recommended that the Council continue with the current printers and this was agreed.

285 **c Website**

Cllr Mrs Atkinson said that she was keeping the website up to date.

16 YOUTH

286 a Youth Club

The Chairman suspended the meeting to allow Chris Peek to speak.

Mrs Peek said the club had not yet re-opened as there were not enough helpers both at the club and behind the scenes. She had written to parents but had had little response.

The Chairman thanked Mrs Peek and reconvened the meeting.

17 HIGH HALSTOW PRIMARY SCHOOL

287 Cllr Mrs Watson said she and the Chairman would be presenting the prizes for the poetry competition at the next assembly.

18 FRIENDS OF ST MARGARET'S

288 Cllr Collins said a concert would be held on 29th November and the Christmas Tree festival would be held in the church from 9th to 16th December.

19 RELIEF IN NEED

289 It was understood from Mrs Peek that an average number of applications for bursaries had been received.

20 CONSULTATION

290 No documents received.

21 CORRESPONDENCE

291 None.

22 REPORTS & CIRCULARS

292 The reports and circulars as listed on the agenda were received.

23 ANY OTHER BUSINESS

293 a Sky Television

Cllr Williams said that Sky had upgraded its fibre connection.

PUBLIC SESSION

The Chairman suspended the meeting to enable members of the public to speak.

No matters were raised

The Chairman thanked the members of the public and reconvened the meeting.

CONFIDENTIAL SECTION

24 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

294 It was proposed by Cllr Collins, seconded by Cllr Mrs Watson and agreed to exclude the press and public from the following items on the grounds that the first two were legal matters and. the third concerned members of staff.

25 BOUNDARY DISPUTE

295 The Clerk reported that a letter had been sent asking giving the resident 28 days to replace the fence on the boundary.

26 REGISTRATION OF LAND

296 Cllr Crozer and the Clerk had forwarded various documents for the Council's solicitor to commence voluntary registration with the Land Registry.

27 PERSONNEL MATTERS

297 Cllr Crozer read a letter from the Clerk giving notice that she intended to retire on 31st May 2018. A meeting of the Personnel Committee would be called and Cllr Crozer would forward his availability to the Clerk. It was proposed by Cllr Crozer, seconded by Cllr Mrs Atkinson and agreed Cllr O'Hanlon be co-opted to the Committee following the resignation of Cllr Jerreat from the Committee.

The Chairman thanked councillors and closed the meeting at 9.32 pm.

Signed *George Crozer* Chairman

On the *8th* day of *November* 2017