

HIGH HALSTOW PARISH COUNCIL**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 7 SEPTEMBER 2011
AT HIGH HALSTOW PRIMARY SCHOOL, HARRISON DRIVE, HIGH HALSTOW AT 8.00 pm**

PRESENT:	Cllr George Crozer	
	Cllr Mrs Angela Bostock	
	Cllr Ray Collins	
	Cllr Josh Gordon	
	Cllr Gary Jerreat	
	Cllr Mrs Lesley Munday	Except item 10a
	Cllr Gary Thomas	Except item 10a
	Cllr Mrs Christine Watson	
	Mrs Roxana Brammer	Clerk
In attendance	Mr Charles Crouch	Footpaths Officer
	2 members of the public	

Item no	<i>Action point</i>
<i>Minute no 2011/12/</i>	

1 APOLOGIES FOR ABSENCE

174 An apologies for absence was received from

Cllr Martin Andrews Prior engagement

It was proposed by Cllr Collins, seconded by Cllr Mrs Bostock and carried unanimously that this apology be accepted.

2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS

175 Cllrs Thomas, Gordon and Mrs Munday declared personal interests in item 10a, Recreation Hall, as members of the Management Committee. Cllr Mrs Bostock declared a personal interest in item 10b, Memorial Hall, as a member of the Management Committee. Cllr Mrs Munday declared a personal interest in item 18, Relief in Need.

3 MINUTES OF THE MEETING HELD ON 7 SEPTEMBER 2011

176 It was proposed by Cllr Mrs Munday, seconded by Cllr Gordon and agreed that the minutes of the meeting held on 7 September 2011 be signed as a true record.

4 MATTERS ARISING

177 No matters were raised.

5 PLANNING**178 a Co-option to Committee**

It was proposed by Cllr Crozer, seconded by Cllr Thomas and agreed to co-opt Cllr Jerreat to the Planning Committee.

b Applications

- 179 **i MC/11/1711:** Kemaman, Forge Lane: Construction of a single storey extension to rear.

It was noted this application was registered on 19 July and consultation ended on 9 August. The plans had not been sent and the Parish Council had not been notified of the application. No response made.

180 **Out of Time**

None.

181 **c Decisions**

The decisions as listed on appendix A were noted.

D Appeals and Other Matters

- 182 **i Medway Local Development Framework: Publication draft core strategy and updated statement of community involvement**

CLlr Collins would read the document and report back to the next meeting.

- 183 **ii Lodge Hill Development Brief**

CLlr Crozer would read the document and report back to the next meeting. It was noted a public meeting was to be held on 14 September in the Memorial Hall.

184 **e Licensing Applications**

None.

6 FINANCE

185 **a Bank Balances**

The bank balances as listed in Appendix B were noted.

186 **b Cheques Signed since the Last Meeting**

It was proposed by CLlr Collins, seconded by CLlr Thomas and agreed that the cheques drawn since the last meeting as listed on Appendix B be ratified.

187 **c Accounts for Payment**

It was proposed by CLlr Thomas, seconded by CLlr Collins and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100373-100382), with the addition of £146.40, Playsafety Ltd (100383).

188 **d Membership of The Villager**

It was proposed by CLlr Thomas, seconded by CLlr Collins and agreed the subscription to The Villager be renewed. £20 (cheque 100384)

189 e **Asset Register**

Cllr Thomas apologised that he had not yet spoken to the property section of Medway Council concerning the valuation of the Parish Council's land and would do so. *GT*

190 f **Training**

It was agreed the Clerk should attend a KALC training course on the Freedom of Information Act and the Data Protection Act, £120 + VAT (cheque 100385).

7 **GRANT APPLICATIONS**191 a **Royal Society for the Protection of Birds**

It was proposed by Cllr Collins, seconded by Cllr Mrs Munday and agreed to make a grant of £200 to the RSPB (cheque 100386). The grant made under S111 of the LGA 1972.

192 b **Wisdom Hospice**

It had previously been agreed to present Mr and Mrs Scott with a gift voucher to thank them on their retirement from delivering High Halstow Times. However Mrs Scott had died and it was agreed to make a donation of £25 to the Wisdom Hospice in her memory instead. (cheque 100387) The grant made under S 137 of the LGA 1972.

8 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**a **Recreation Ground**

193 Nothing to report.

b **Play Park**

194 i. Renewal of surface under kick wall. A quotation had been received from Park Leisure. Cllr Mrs Watson agreed to seek further quotations. *CW*

195 ii. RoSPA inspection. Cllr Mrs Watson had received the report. Overall items listed were medium risk. She would contact Monster Play about the wetpour under the rock and cross and Wicksteed about the basket swing. *CW*

196 c **Outdoor Gym**

Cllr Mrs Watson and the Clerk reported on progress with the application for a grant for the Olympic legacy Adizone outdoor gym. The 3 Medway ward councillors had pledged £500 each from their ward improvement fund and £200 was available from last year's rural liaison grant. It was proposed by Cllr Thomas, seconded by Cllr Gordon and agreed that the Parish Council commit £5,000 from next year's budget.

197 d **Allotments**

Cllr Mrs Bostock tabled 3 quotations for the fence. As the quotations were above the limit, she proposed that standing orders be suspended so that the quotations could be considered without the need for sealed tenders. This was seconded by Cllr Mrs Watson and agreed. After discussion, it was proposed by Cllr Mrs Bostock, seconded by Cllr Mrs Watson and agreed the quotation from Meopham Fencing be accepted.

198 e **Forge Common**

Cllr Collins reported that there had been no invoice from the farmer who had cut the common and removed the grass and proposed a vote of thanks.

199 e **Trailer**

Cllr Crozer said he was arranging for the trailer to be repaired.

200 f **Village Grounds Maintenance**

Nothing to report.

9 HIGHWAYS & TRANSPORT201 a **Public Rights of Way**

Nothing to report.

202 b **Street Cleaning**

Cllr Gordon reported on the tardy and ineffective emptying of the dog waste bin in Eden Road. The Clerk to contact Medway Council. *RB*

203 c **Tree Warden**

Cllr Collins had nothing to report.

204 d **Bus Shelters**

Following the article in High Halstow Times, letters from two residents and a petition had been received. One letter objected to the provision of a shelter at the stop near Half Moon Way and would prefer that the stop was moved back to its former position closer to the road junction. The other letter and the petition were in favour of a shelter. It was reported that the roof of the shelter by Eden Road was broken. It was agreed that it was worth obtaining prices for a shelter on Christmas Lane and Cllr Thomas offered to do this. Cllr Gordon said that the bus timetable had changed on 4 September and that the tunnel bus was now earlier. *GT*

205 e **Speed of Traffic**

Cllr Crozer referred to the speed of traffic in the village, especially in Christmas Lane. Cllr Thomas said he would place a questionnaire in High Halstow Times. The Chairman then suspended the meeting to enable members of the public to debate the issue. *GT*

Various ideas for traffic calming measures were put forward, including speed indicator devices, a mini roundabout at Half Moon Way and the extension of the 30 mph limit in Cooling Road. It was generally thought that the buses were the biggest offenders.

The Chairman thanked the members of the public for their contribution and reconvened the meeting. It was agreed that letters be sent to Clarke's Coaches and Arriva and the education department at Medway Council in connection with the school buses. *RB*

206 g **Manhole Covers**

It was understood from Mr Crouch that manhole covers had been stolen from Christmas

Lane and Sharnal Street and that this had been reported to the police.

10 HALLS

209 a Recreation Hall

Cllr Thomas reported that there was now a revised price for phase 1 of £113,000. This would be met by the Hugh Fund of £41,500, the Parish Council's allocated reserve of £63,000 and the balance would be met from the Hall Management Committee's general funds. This would leave the Hall Committee tight on cashflow and they requested the Parish Council to commit £5,000 from next year's budget to allow works to proceed.

Cllrs Thomas and Mrs Munday then declared personal and prejudicial interests and left the room.

Cllr Collins proposed that an extra £5,000 be granted in the current year to enable the project to start. This was seconded by Cllr Mrs Bostock and agreed unanimously.

Cllrs Thomas and Mrs Munday then returned to the meeting.

The Clerk reported she had arranged for the two remaining recycling banks to be removed.

210 b Memorial Hall

Cllr Mrs Bostock had nothing to report.

11 YOUTH

211 a General Matters

Cllr Mrs Munday reported that the Youth Club started again the following week.

212 b Skateboard Park

Item deferred.

12 RURAL LIAISON COMMITTEE

213 a Representative's Report

The next meeting was on 21 September.

13 KALC/MEDWAY AREA COMMITTEE

214 Cllr Gordon reported that the main thrust of the last meeting had been about the retained fire service. This particularly affected Cliffe and Cliffe Woods, Halling and St James, Isle of Grain Parish Councils.

14 POLICE LIAISON

215 a Police Liaison Representative's Report

Cllr Andrews's written report was tabled:

I attended the police liaison meeting in July at Hundred of Hoo School. One important

point from this is the reorganisation of the community policing scheme which will after a change in shifts allow the coverage of the area until 3am instead of the present 11pm(should be occurring around November). This should allow for more efficient use of existing manpower allowing for more coverage in all areas by taking officers from quieter areas at the time of a call. The only worrying point was that all the emphasis seemed to be on cuts. I pointed out that this seemed a bit ridiculous when their traffic division is driving up and down the A2 in a £45,000 car to which I was told that Jaguar gave the police a very good deal on it (perhaps they can get me one).

There were also some comments from councillors from other local parishes regarding Lodge Hill development, which were virtually identical to ours.

15 COMMUNICATION

216 a High Halstow Times

Nothing to report.

217 b Web Site

Nothing to report.

16 COMMUNITY ACTIVITIES

218 a Project 90

The next Project 90 would be held on 10th September and would be organised by Cllrs Collins and Mrs Munday.

17 HIGH HALSTOW PRIMARY SCHOOL

219 Cllr Gordon said he had a meeting with the Headteacher scheduled for the following week.

18 RELIEF IN NEED

220 Cllr Thomas reported he had referred a resident who needed help with mowing his lawn.

19 CONSULTATION

221 No documents received.

20 CORRESPONDENCE

222 None.

21 REPORTS & CIRCULARS

223 The reports and circulars as listed on the agenda were received.

22 ANY OTHER BUSINESS

224 a Internet Access

Cllr Thomas said that Medway Council had received funding to improve internet

access.in rural areas.

225 **b** **“Ground Force” Signs**

Cllr Andrews had asked for the proliferation of “Ground Force” signs throughout the Peninsula to be mentioned. The item would be placed on the agenda for the next meeting.

The Chairman suspended the meeting for the public session.

No matters were raised.

The Chairman thanked everyone for attending and closed the meeting at 9.45 pm.

SignedChairman

On theday of2011