

**HIGH HALSTOW PARISH COUNCIL****MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 8 JUNE 2011 AT THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 8.00 pm**

<b>PRESENT:</b>	Cllr George Crozer	Chairman
	Cllr Martin Andrews	
	Cllr Mrs Angela Bostock	Items 1 - 13
	Cllr Ray Collins	
	Cllr Josh Gordon	
	Cllr Mrs Lesley Munday	
	Cllr Gary Thomas	
	Cllr Mrs Christine Watson	
	Mrs Roxana Brammer	Clerk
In attendance	Mrs Rowena Collins	Land Securities
	Mr Charles Crouch	Footpaths Officer
	5 members of the public	

<b>Item no</b>		<i>Action point</i>
<i>Minute no 2011/12/</i>		

**1 APOLOGIES FOR ABSENCE**

65 All councillors present. An apology was received from Mr Steve Neal, Land Securities.

**2 DECLARATIONS OF INTEREST AND MEMBERS' REGISTER OF INTERESTS**

66 Cllrs Crozer, Gordon, Thomas and Mrs Munday declared personal interests in item 11a, Recreation Hall, as members of the Management Committee. Cllr Mrs Bostock declared a personal interest in item 11b, Memorial Hall, as a member of the Management Committee.

**3 MINUTES OF THE MEETING HELD ON 11 MAY 2011**

67 It was proposed by Cllr Andrews, seconded by Cllr Gordon and agreed that the minutes of the meeting held on 11 May 2011 be signed as a true record.

**4 MATTERS ARISING**

68 No matters were raised.

**5 VACANCY**

69 No applications to fill the vacancy had been received. It would continue to be advertised.

The Chairman welcomed Rowena Collins of Land Securities and suspended the meeting to allow her to give her presentation on the proposed Lodge Hill Development.

Mrs Collins emphasised that she was showing the latest thinking on the masterplan and that it was by no means finalised. At present there were proposals for 3 primary schools, one of which was likely to be an

improved Chattenden Primary School and one secondary school; a supermarket and other shops; business facilities; medical facilities and transport hub. The current thinking on the main route in and out would be by a new road off Four Elms Hill in the position of the current lay-by and by means of Upchat Road bridge and a re-configured junction back onto Four Elms Hill. Dux Court Road would be widened and improved up to the point of the secondary entrance/egress to the site. The Four Elms roundabout would be re-configured and Four Elms Hill widened to 3 lanes in each direction, with a fast track bus lane in the centre. The infrastructure would be in place first and the housing areas would be sold off under strict development briefs to individual developers. The housing would be a mix of starter homes and apartments, with semi-detached and detached properties. It was expected the development brief would go to consultation in August and the outline plans would be submitted in December.

The Chairman thanked Mrs Collins and invited questions. Most of the concerns were about the road systems. Mrs Collins explained their transport consultants were working within constraints imposed by the Highways Agency and with Medway Council. Mrs Collins promised to keep residents updated.

**6 PLANNING**

**a Applications**

**70 i Recreation Hall: refurbishment**

The architect has supplied plans. It was agreed to discuss these plans and that a response would be sent to Medway Council when the plans were received for consultation. There were no objections.

**71 ii MC/11/1334: land r/o 3 Goodwood Close: one 2 storey detached 4 bed dwelling with associated parking**

There was already permission for a pair of semi-detached 2-bed houses. It was agreed there was no objection, but attention should be drawn to the proximity of the bus stop and shelter.

**72 Out of Time**

None.

**73 b Decisions**

None notified.

**74 c Appeals and Other Matters**

The decision as listed on Appendix A was received.

**78 d Licensing Applications**

None.

**7 FINANCE**

**79 a Bank Balances**

The bank balances as listed in Appendix B were noted.

80 **b Cheques Signed since the Last Meeting**

None.

81 **c Accounts for Payment**

It was proposed by Cllr Thomas, seconded by Cllr Gordon and agreed that the accounts for payment as listed in Appendix B be paid (cheques 100350-100355).

82 **d Review of Insurance**

Deferred to next meeting for further information.

83 **f Asset Register**

Cllr Thomas would speak to the property section of Medway Council concerning the valuation of the Parish Council's land. *GT*

**16 GRANT APPLICATIONS**

84 None.

**17 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

**a Recreation Ground**

85 i. General Matters. Nothing to report.

86 ii. Ditch. Nothing had been heard from the Drainage Authority.

87 iii. Football cage. Cllr Thomas proposed that following consultation, the idea be dropped. This was seconded by Cllr Mrs Munday and agreed.

**b Play Park**

88 i. Repair to safety surface in fenced area. There was a trip hazard in the safety surface under the old climbing frame and the surface under one of the new items of equipment was bumpy. Cllr Mrs Munday reported that a piece of grass matting had come up and was being stored in the hall. The Clerk would arrange to meet a representative from Wicksteed on site.

89 ii. Renewal of surface under kick wall. It was proposed by Cllr Thomas, seconded by Cllr Mrs Bostock and agreed to extend the surface under the kick wall. The Clerk was asked to obtain quotations.

90 iii. Litter bin. Cllr Thomas said that there had been no provision in the scheme for a bin. The quotation from Wicksteed appeared expensive and the Clerk was delegated to obtain alternative prices and progress the matter.

91 iv. Visual inspection training. The Clerk reported she had spoken to Maria Cook of Craigdene who would provide visual inspection training for up to 4 people for £195. It was proposed by Cllr Andrews, seconded by Cllr Gordon and agreed this be proceeded with. Those to be trained would be John Balciunas and Cllrs Thomas, Mrs Watson and Mrs Bostock.

92 **c Allotments**

Cllr Mrs Bostock said that so far only one quotation had been received and she was waiting for the others to come back.

93 **d Forge Common**

Cllr Collins reported that the fly tipped rubbish had now been removed by the resident concerned. The field was due for cutting in July. This was in Turfsoil's remit but removal off site was not and Cllr Crozer had found someone in Harvel who would take it if it was bailed and delivered. The Clerk was asked to contact Turfsoil over this. Cllr Collins said that he was proposing to plant wild flowers next year. The Clerk offered to put him in touch with a specialist who could help. *RB*

94 **e Trailer**

The Chairman said this was mainly used at Christmas for Santa's visit but could not be used for this again. The Clerk was asked to provide contact details for Trident Trailers. *RB*

94 **f Village Grounds Maintenance**

A meeting had been arranged to introduce Cllr Mrs Watson to Andy Freeman and the foreman of Turfsoil.

**10 HIGHWAYS & TRANSPORT**95 **a Public Rights of Way**

The gorse bushes had been dealt with. The Clerk was asked to approach the Public Rights of Way Officer about the footpath from the Recreation Ground to Ruggles Close. *RB*

96 **b Street Cleaning**

The Clerk was asked to check that the area of Harrison Drive by the school entrance was being done regularly. There was a discussion about dog bins. *RB*

97 **c Tree Warden**

Cllr Collins said that the very large willow tree on the Recreation Ground near the side of the hall should be felled. It was agreed to ask Turfsoil for a quotation. *RB*

98 **d Parking in Gypsy Way**

Cllr Andrews said he had not taken the photographs and was trying to obtain electronic copies for forwarding to different bodies. *MA*

99 **e Bus Stop at Gypsy Way**

Cllr Thomas raised the possibility of providing a bus shelter at the Gypsy Way bus stop. Consultation would be necessary.

**11 HALLS**100 **a Recreation Hall**

Cllr Thomas said that the Committee was considering contacting the school over possible use of the school's facilities for regular groups while work was being carried out on the hall. The surgery would continue during the work.

**101 b Memorial Hall**

Cllr Mrs Bostock had nothing to report.

**12 YOUTH**

**102 a General Matters**

Cllr Mrs Munday had nothing to report.

**103 b Skateboard Park**

Cllr Thomas said he would invite comments through the website.

**13 RURAL LIAISON COMMITTEE**

**104 a Representative's Report**

The next meeting was the open meeting on 21 June. All councillors were invited to attend.

**14 KALC/MEDWAY AREA COMMITTEE**

The next meeting was on 15 June.

**15 POLICE LIAISON**

**106 a Police Liaison Representative's Report**

Cllr Andrews reported that PCSO Sean Brooks had moved on.

**16 COMMUNICATION**

**107 a High Halstow Times**

Nothing to report.

**108 b Web Site**

Cllr Crozer said he thought the website looked good. He commented on the survey about the speed limit in Christmas Lane and the fact that it appeared it was not a problem, as only 2 people had responded. However he felt drivers should be more considerate of the fact they were driving in a residential area and should amend their speed accordingly. After a lengthy discussion, the Clerk was asked to place the item on the agenda for the next meeting.

*RB*

**17 COMMUNITY ACTIVITIES**

**109 a Project 90**

Due to the moving of the date for the Farmers Market to the second Saturdays of June and July to avoid clashing with other village events, there would be no Project 90 in either month.

**18 HIGH HALSTOW PRIMARY SCHOOL**

110 Cllr Gordon said he would like to act as liaison between the Council and the school. This was proposed by Cllr Crozer, seconded by Cllr Mrs Munday and agreed.

**19 RELIEF IN NEED**

111 Nothing to report.

**20 CONSULTATION**

112 No documents received.

**21 CORRESPONDENCE**

113 None.

**22 REPORTS & CIRCULARS**

114 The reports and circulars as listed on the agenda were received.

**23 ANY OTHER BUSINESS**

115 **a Alarms**

Cllr Andrews said that there had been a spate of alarms going off and he would appreciate an article in High Halstow Times about it.

116 **b Churchyard**

Cllr Crozer said that a second working party for the churchyard was being organised.

117 **c Egypt Bay**

Cllr Thomas had heard from the Chairman of Cooling Parish Council that there was a plan to flood Egypt Bay and wondered if anyone had heard about it. The Clerk thought it was mitigation for wildlife, especially overwintering birds in connection with proposals for industrial development across the Thames in Essex.

118 **d Dux Court Roundabout**

Cllr Crozer remembered there had been a proposal for a statue on this roundabout and wondered what had happened about it.

The Chairman suspended the meeting for the public session.

Mr Laphorn said there would be 8 pitches on each ground for Mini Youth cricket on 16 June and said he would keep in touch with the Clerk over mowing. He also said his daughter's wedding reception would be held on the cricket ground on 24 September.

Mr Crouch referred to Rowena Collins's presentation earlier that evening and to Brian McCutcheon's presentation at the Annual Parish Meeting and emphasised his view that it was imperative the infrastructure was put in place first.

The Chairman thanked everyone for attending and closed the meeting at 10.35 pm.

Signed .....Chairman

On the .....day of .....2011