

High Halstow Parish Council

39 Harrison Drive • High Halstow • Rochester • Kent ME3 8TF

• mobile: 07702036836 • e-mail: clerk2@highhalstow.org.uk

www.highhalstow.org.uk

C0/18/38-43

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 6th JUNE 2018 IN THE RECREATION HALL, THE STREET, HIGH HALSTOW AT 7.30 pm

The Meeting was Chaired by Cllr. Watson

*Action
Points*

1 **Apologies for absence**

Cllr George Crozer – Other Commitment

Cllr Mick O’Hanlan – On Holiday

Cllr Brian Williams – other Commitment

2 **Declarations of Interest**

None

3 **Minutes of the Meeting held on 09 May 2018 - attached**

These minutes were agreed as a true record of the meeting.

4 **Matters arising from the Minutes not otherwise on the Agenda**

Discuss the commemorative bench – ongoing.

5 **Planning – Appendix A**

a **Applications**

MC/18/1349

Only one person that overlooks the property – which already has an existing single storey side extension – they are adding a second storey. Cllr Collins feels that there should be no objections.

b **Decisions**

The Paddock – this has been refused.

c **Appeals and Other Matters**

None.

d **Neighbourhood Plan**

First Consultation event is taking place on the 7th June, 9am – 8pm.

Cabinet meeting taking place on the 12th June will accept the application of designated area for development.

E **Local Plan**

Feedback is still needed on the local plan –

Forms are available to fill in manually, or the e petition can be signed.

6 **Finance – Appendix B**

a **Bank balances**

As the clerk does not have full access to the bank at this time – these were not submitted.

b **Payments made since last meeting**

RC

As the clerk does not have full access to the bank at this time – these were not submitted.

c Accounts for payment

1. Cllr Khatkar proposes that we do not pay Roxana Brammer Expenses, 2nd by Cllr Andrews. This was voted against and it was agreed that the expenses would be paid.
2. Query the amount of sessions that has been invoiced for at the memorial hall.
3. Cheques for payment were agreed and signed.

d Overview of management accounts

Proposed by Cllr. Jearett that Quickbooks is used as account management tool, this was seconded by Cllr. Khatkar and agreed.

7 Grant Applications

None

8 Management of the Council's land and property

a Recreation Ground

CW, BW

- i. General matters
The basket swing seat was broken – but this has been repaired by Cllr. Collins.

b Playpark

- i. General matters - None
- ii. Welding repairs – The Kick wall has been repaired.
- iii. Gate Spring – This has been repaired by Cllr Collins

*CW, BW
MO'H*

c Allotments

Terms and Conditions of Allotment Use, and football changing rooms to be added to the agenda for the next meeting.

LA

d Forge Common

Nothing to Report

RC

e Village grounds maintenance

Nothing to report

CW, BW

f "Home of the Heron" signs

The WI are still waiting for their signs. Hopefully they will be able to update next month.

GC

g Toilets

Leave as a standing agenda item.

h Gavin Jones Contract – Appendix D

To be added to the July agenda.

Query regarding the weed spraying – have they completed this – or when will this be completed.

9 Highways & Transport

a Public Rights of Way

Nothing to report

RC, BW

b Street Cleaning

RB

	<ul style="list-style-type: none"> i. General Matters – Cat to order more heavy-duty bags for the street cleaners – these can be delivered to the Red Dog if necessary. 	
	<ul style="list-style-type: none"> c Tree Warden’s report Nothing to report 	<i>RC</i>
	<ul style="list-style-type: none"> d Bus shelters Medway Council have been in contact to ask about the bus stop as they are dealing with the insurance. 	<i>BW</i>
10	Halls	
	<ul style="list-style-type: none"> a Recreation Hall Nothing to report 	<i>GC</i>
	<ul style="list-style-type: none"> b Memorial Hall Nothing to report 	<i>RC</i>
11	Rural Liaison Committee Next Meeting 12 th June 6:30pm – not a public meeting.	<i>RC</i>
13	Police Matters	<i>MA, BK</i>
	<ul style="list-style-type: none"> a Police Liaison report Nothing tor report 	<i>MA</i>
	<ul style="list-style-type: none"> b ANPR Nothing to report 	<i>MO’H</i>
14	KALC/MAC Nothing to report	<i>BW, LA</i>
15	Communication	
	<ul style="list-style-type: none"> a Surgery MOB has complained about the surface of the road on Christmas Lane. This has been raised with Medway Council CB will contact Jane Ovenell and ask for an update. 	<i>CW/GJ</i>
	<ul style="list-style-type: none"> b High Halstow Times Cllr Atkinson will speak to Cooling and St Mary’s Hoo Councils to see if they would like to contribute to the times. 	<i>LA</i>
	<ul style="list-style-type: none"> c Websites Nothing to report 	<i>LA</i>
16	Public Session Proposed by Cllr Collins that the Public Session remains at the end of the meeting – this was seconded by Cllr Atkinson and agreed.	<i>GC</i>
17	Youth	
	<ul style="list-style-type: none"> a Youth Club The Chair suspended the meeting to allow Chris Peek to talk. Parents have come forward to keep the club running. The Youth Club met and had around 20 children attend. Chris Peek has now resigned form the youth club – Cllr Watson will now report on this item. 	
18	High Halstow Primary School	<i>CW</i>

- Nothing to report
- 19 **Friends of St Margaret's** GC
AGM was Monday and new members were voted in.
- 20 **Relief in Need**
Nothing to report
- 21 **Consultation**
Nothing to report
- 22 **Correspondence**
i. Letter from Gary Thomas – appendix D
Letter to be written to Gary to explain that the council voted and agreed to start the meeting at 7:30 and this will not change.
- 23 **Reports and Circulars**
Nothing to report
- 24 **Drone use in the village** MA
The chair suspended the meeting so that a member of the public could speak.
It was proposed by Cllr. Atkinson and seconded by Cllr. Collins that a notice was added to the High Halstow Times highlighting information regarding Drones.
- 25 **Any other urgent business at the Chairman's discretion**
No motions may be proposed nor decisions taken under this item

The cricket club – Cllr Crozer has agreed for the netting in the cricket club to go on the outside of the training ground. Could this be added to the agenda for the next month.
- PUBLIC SESSION**
- Matters raised by the public may be placed on the agenda for the next or a future meeting
- St Margaret's Court – could MHS be contacted to ask about the maintenance of the grass.
- There is now a stream from hill farm close –
- Reference – because of private CCTV footage –there has been a prison sentence served in regard to the burglary that took place in the village.
- 26 **Resolution to exclude the press and public**
- 27 **Boundary dispute**
Cllr Collins proposes that George liaises with the Solicitor and Ms Bird to move the fence to where it should be placed. This was seconded by Cllr Atkinson and agreed.
- 28 **Registration of land**

Solicitor has been instructed. The clerk will ask for an update to be provided in time for the next meeting.

29

Personnel

Jack – has served the council as a street cleaner for 20 years.

It was proposed by Cllr Watson that a gift is purchased up to the value of £100, seconded by Cllr Atkinson and agreed.

Complaint regarding the quality of street cleaning. The Clerk will write to the complainant to say that we will look into it.

Appendix C – CB Contract

Contract – This will be discussed at an extra personnel meeting.

It was proposed by Cllr Khatkar, seconded by Cllr Andrews that the Clerk should receive a £10 allowance per month to contribute to telephone and internet expenses. This was agreed.

The next Meeting will be held on the 11th July 2018 in the Memorial Hall at 7:30 pm.

Cat Bloomfield

Parish Clerk

31/05/18