

High Halstow Parish Council

39 Harrison Drive • High Halstow • Rochester • Kent ME3 8TF

• mobile : 07702036836 • e-mail: clerk@highhalstow.org.uk
www.highhalstow.org.uk

C07C0/18/44-50-54

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 11th JULY 2018 IN THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT 7.30 pm

The chairman opened the meeting and said that it was a difficult decision to decide on goingmake to go ahead with the meeting due to the England football team competing in the semi-finals of the world cup, but due to the short notice (less than three working days) – and statutory requirements Cllr. Crozer did not feel it would be right to postpone, especially as members of the public were in attendance. This issue has highlighted that the. The standing orders need to be reviewed and this should be an agenda item forlooked at at the next meeting.

Attendees

Cllr George Crozer

Cllr Christine Watson

Cllr Ray Collins

1 Apologies for absence

Cllr Linda Atkinson – other commitment

Cllr Bill Khatkar – Business Commitment

Cllr Martin Andrews – Family Commitments

Cllr Mick O’Hanlon – Family Commitments

Cllr Gary Jerreat – Family Commitments

Cllr Brian Williams – Family Commitments

2 Declarations of Interest

None

3 Minutes of the Meeting held on 06 June 2018 - attached

These were agreed and signed by the chairman –

The Clerk will add who was present to the meeting.

4 Matters arising from the Minutes not otherwise on the Agenda

Cllr. Crozer would like to clarify his involvement in the cricket club netting meeting – this item will be discussed at the august meeting.

5 Planning – Appendix A

a Applications

TreeTee surgeon – this has been agreed.

Buckhole farm – no objections.

Cllr. Collins had looked at the plans for 63 The street – hard standing and vehicle and access. He advised it was the same as other residents had done and had no objection

Cllr. Collins advised that new planning applications have to be designated by the Clerk to members of the Planning Committee in turn providing they did not have a personal interest or lived in the vicinity

b Decisions

None

c Appeals and Other Matters

Duxcourt barn – we had no objections and Medway objected – government planning has agreed it and therefore will go ahead.

d Neighbourhood Plan

4 consultations have been completed. The steering group have been disappointed with the turnout. Not a very good turn out.

The next step will be to formulate a survey from the findings of the consultation.

E Local Plan

Hoo consultation will be open until the 31st July.

6 Finance – Appendix B

a Bank balances

Accepted

b Payments made since last meeting

Accepted

c Accounts for payment

Copy of the Heronsbank invoice needs to be seen and then we can pay.

Cheques can be signed Cllr. Collins proposed – Cllr. Watson seconds – all agreed.

d Overview of management accounts

A finance meeting will be arranged to discuss the implementation of an accounting software asap. The Clerk will send out an invitation to the finance committee.

CB

7 Grant Applications

A Whoo Cares Grant Application – Appendix C

Cllr. Crozer proposed that this item will be left until next month

Cllr Watson seconds

All agreed

8 Management of the Council's land and property

a Recreation Ground

CW, BW

i. General matters

None

b Playpark

i. General matters

CW, BW

Emergency Kit to repair any damages – this has been agreed – Cllr. Watson to price up and bring to the next meeting
 Cllr Collins believes that this item has previously been agreed – discussion to be held at the next meeting.

Basket swing – the safe working load is 350 KG – the SWL safety links are available for around £2 each – these are attainable.

- | | | |
|----|---|---------------------|
| c | Allotments
None | <i>LA</i> |
| d | Forge Common
None | <i>RC</i> |
| e | Village grounds maintenance
None | <i>CB</i> |
| f | “Home of the Heron” signs
The placement of these signs and the previous village sign is to be held at the next meeting in August | <i>GC</i> |
| g | Toilets
None | |
| h | Gavin Jones Statement and Programme of works – Appendix D

The statement has been forwarded to the editor of the High Halstow times to be printed in the next addition. Next monitoring meeting Cllr. Collins would like to be invited.

The Clerk will ask Gavin Jones to be more aware of where they cut the pathways in Forge Common

The Clerk will ask Gavin Jones to clarify which “flailing grass” they cut as part of their contract. | |
| 9 | Highways & Transport | |
| a | Public Rights of Way

Overgrown footpaths in the Parish have been reported – Saxon shore way paths should be prioritised as a National Footpath. | <i>RC,
M’OH</i> |
| b | Street Cleaning
I. General Matters
None | <i>CB</i> |
| c | Tree Warden’s report
None | <i>RC</i> |
| d | Bus shelters
i. Insurance Claim Update
The Insurance claim is still ongoing – The Clerk will chase

Cllr Crozer proposed that that the Arriva consultation regarding the placement of a new bus stop should go ahead

Cllr. Watson seconded

All agreed. | <i>BW
CB</i> |
| 10 | Halls | |
| a | Recreation Hall
None | <i>GC</i> |
| b | Memorial Hall | <i>RC</i> |

	None	
C	Recreation Hall – Parish Council Reps	<i>BK</i>
	This item has been deferred to the next meeting.	
11	Rural Liaison Committee	<i>RC</i>
	New Footpaths that go from the Isle of Grain to Woolwich are being completed to join the Thames Walk. This will be part of the Round Britain Walk	
	The Celebration of Medway Council will be going ahead in September	
12	Police Matters	<i>MA, BK</i>
a	Police Liaison report	<i>MA</i>
	None	
b	ANPR	<i>MO'H</i>
	None	
13	KALC/MAC	<i>BW, LA</i>
	None	
14	Communication	
a	Surgery	<i>CW/GJ</i>
	Cllr. Watson reported that a member of the community had highlighted that the timetable on the bus stop is different to the times on the Arriva Website – The Clerk will write to Arriva about the timetables and ask if we can have an electronic sign.	
b	High Halstow Times	<i>LA</i>
	None	
c	Websites	<i>LA</i>
	None	
15	Youth	
a	Youth Club	
	24 young people attended the youth club including 2 new members, they have 7/8 helpers – next week they are having a BBQ.	
16	High Halstow Primary School	<i>CW</i>
	The headmistress has now returned from maternity leave– Cllr Watson is expecting an invite to a meeting in September.	
17	Friends of St Margaret's	<i>GC</i>
	A concert has been held in aid of the Friends at the church by the local community choir.	
18	Relief in Need	
	None	
19	Consultation	
	None	
20	Correspondence	

- None
- 21 Reports and Circulars
None
- 22 Cricket Club Netting *GC/ BW*
This item has been deferred to the next meeting.
- 23 Football Club *BW*
This item has been deferred to the next meeting
- 24 Any other urgent business at the Chairman's discretion
No motions may be proposed nor decisions taken under this item
- Cllr. Collins has asked that the Commemorative seat now be ordered as previously agreed.
- Cllr. Collins asks that the recreation ground be booked for the Mini Youth Games in May 2019
- Cllr. Watson – Topley Drive pieces are missing from the fence – this is potentially dangerous. Taylor Wimpey have previously repaired – The Clerk will write to Taylor Wimpey and ask for them to repair the fence or agree for us to be reimbursed.
- Cllr. Crozer – Committee meetings are public meetings – this is set out in our standing orders – committee meetings need to be held in a public place and the public excluded after the meeting has opened if necessary.

PUBLIC SESSION

Matters raised by the public may be placed on the agenda for the next or a future meeting

Member of the public offered Congratulations to the parish council on the new village sign, it was explained that this was down to the work of the WI – but all were in agreement that the new sign looks beautiful and is a wonderful addition to the village.

- 25 Resolution to exclude the press and public
- 28 Boundary dispute *GC*
Cllr Crozer will set up a meeting with the resident to discuss moving the position of the fence. – regardless of agreement it will be moved – Cllr Crozer is now able to provide the Survey map.
Cllr. Crozer proposed
Cllr. Watson seconded
All Agreed
- 29 Registration of land *CB*
Solicitors have been instructed – however they need to change the details on the forge common access to Northwood Avenue – not Marsh Crescent as it currently reads. The Clerk will inform the solicitors of this.

The Clerk to sign and return the cooling road paperwork to the solicitor.

To be added to the agenda

Personnel – to be added to the next agenda

The next Meeting will be held on 15th August 2018 in the Memorial Hall at 7:30 pm.

Cat Bloomfield

Parish Clerk

31/07/2018