

High Halstow Parish Council

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C0/18/62-68

TO THE MEMBERS OF THE COUNCIL

NOTICE is hereby given that a Meeting of the Parish Council will be held in the Recreation hall the Street, High Halstow on Wednesday 15th August 2018 at 7:30 pm, which meeting Members are hereby summoned to attend.

AGENDA

Attendees

Cllr Crozer

Cllr Khatkar

Cllr Andrews

Cllr Jearatt

Cllr O’Hanlon

Cllr Collins

Cllr Atkinson

Cllr Williams

1 Apologies for absence

Cllr Watson is not attending due to illness.

2 Declarations of Interest

None

3 Minutes of the Meeting held on 11th July 2018 - attached

These were agreed and signed.

4 Matters arising from the Minutes not otherwise on the Agenda

None

5 Planning – Appendix A

RC,CB

a Applications

Fisherwood House – this is a standalone building – the plan has already been passed – however Cllr Khatkar has an objection that this property cannot be sold as a separate entity. Is there a section 156/157 in place? – grounds need to be under development within the country side as the remainder of Sharnal street – what if there isn’t, CB to contact Medway Council to see if this is in place.

Cobsview.

It is more than five years since the last time that this was last brought to the council. There have been no problems in the time that the caravans have been there – however does this set a precedent? Happy for this to continue as a temporary settlement.

b Decisions

None

- c Appeals and Other Matters
None
 - d Neighbourhood Plan
The next meeting will be going ahead on the 13th

Designated area has been granted by Medway Council – the next stage for the plan is to go ahead and start applying for funding etc.
 - E Local Plan

Cllr Crozer has noticed that a planning application has been submitted by one of the three main developers – he has written to Medway Council to see if this will affect the infrastructure bid.
- 6 Finance – Appendix B *CB*
- a Bank balances
Agreed
 - b Payments made since last meeting
Agreed
 - c Accounts for payment

Proposed by Cllr Collins

Second by Cllr Atkinson

All agreed.
 - d Overview of management accounts

Wait for an answer from KALC regarding the use of Quickbooks. The Clerk will circulate the information once this question has been answered.
- 7 Grant Applications
- A Whoo Cares Grant Application – Appendix C

The Clerk will write to Whoo Cares to confirm that they have charity status. Once this is established the council will vote on the grant application.
- 8 Management of the Council’s land and property
- a Recreation Ground *CW, BW*
 - i. General matters
The Clerk has written to Gavin Jones and asked for a quote for the repair of the ground at the goal mouth. Once this has been obtained it will be circulated to the council.
 - b Playpark *CW, BW*
 - i. General matters
Safety signs and barriers etc. Cllr Williams proposed that we purchase chain and post kit, this was seconded by Cllr Jearatt. It was agreed.
 - ii. ROSPA report – Appendix D –
Cllr Williams suggests that the next meeting on the 19th of September starts with a site visit to the recreation so that all counsellors can be aware of what works need to be completed. The meeting will start in the recreation ground at 7pm.
 - iii. Repair Kit – costs £70 +VAT.
Sinclair’s estimated the work to cost £285 +VAT. The council will purchase the materials. Cllr Williams Proposed that we accept the quote and go ahead with the work, this was seconded by Cllr Collins and agreed.

	c	Allotments	LA
		i. Terms and Conditions of Allotments – Appendix I	
		The Council are happy that these Allotment Terms and Conditions meet the needs of the council. These need to be reviewed in a year (08/19) – dates and version need to be added to the document.	
	d	Forge Common	RC
		The grass has been cut.	
	e	Village grounds maintenance	CB
		Gavin Jones – Cllr. Khatkar would like a new contract to be issued to Gavin Jones as currently our contract is with Turfsoil.	
		Cllr. Collins feels that this has been covered in the statement.	
		The Clerk will write to KALC to clarify what needs to happen.	
	f	“Home of the Heron” signs	GC
		Replace current Christmas lane and Britannia Road – and Sharnal Street.	
		Cllr Crozer will acquire a quote for new post quotes before deciding the final destination.	
	g	Toilets	RC
		i. Copse on ground next to toilets	
		The ground in the recreation ground the other side of the toilet needs to be completed.	
	h	Placement of Original WI Signs	RC
		Deferred to the next meeting. – Cllr Atkinson And Cllr O’Hanlon will be acquiring quotes for the replacement of this.	
	I	Wilcon Estate Open Spaces Contract	
		Monitoring	
	J	Topley Drive Fence	
		Meopham fencing quote required for repairs.	
9		Highways & Transport	
	a	Public Rights of Way	RC, M’OH
		Christmas Lane – The Clerk has written to Medway Council to ask for progress – the repair by southern water is thought to be carried out imminently. Cllr Khatkar has also received a phone call confirming that the repairs will be carried out in the next fortnight	
	b	Street Cleaning	CB
		I. General Matters	
		None	
	c	Tree Warden’s report	RC
		Commemorative trees	
	d	Bus shelters	BW
		i. Insurance Claim Update	CB
		Cllr Crozer Proposes that the insurance company deal with the claim.	
		Cllr Atkinson seconds –	
		All agreed.	
10		Halls	
	a	Recreation Hall	GC
		Fundraising nights	
	b	Memorial Hall	RC

One of the trustees has stood down – Mike Meredith has stood and been voted in.

The Chair has stood down and a new chair has been elected.

- C Recreation Hall – Parish Council Reps *BK*
Bill will leave this until next May -
- 11 Rural Liaison Committee *RC*
No Meeting until September
- 12 Police Matters *MA, BK*
a Police Liaison report *MA*
1 PCOS has been allocated to the peninsula.
b ANPR *MO'H*
Keep the information for future reference but this can be taken off the agenda.
- 13 KALC/MAC *BW, LA*
Hoo are going to be building a new village hall this is going to be funded by section 106 money.
Cliffe 4 members of Cliffe parish Council have resigned.
There has been planning granted for Cliffe it is thought around 500 houses will be added to the village.
Football changing rooms have been built for the football team.
- 14 Communication *CW/GJ*
a Surgery
In the absence of Cllr Watson, the chair suspended the meeting for member of the public Chris Peek to speak about the recent surgery – Paramedics were outside of her house in Topley Drive they couldn't get through the barrier – a resident had to direct them a round to valentine drive. Concern has been raised about the delay.
Cllr. Andrews will speak to our local paramedic regarding whether he has access to the barriers.
b High Halstow Times *LA*
Cllr Atkinson would like to implement pro-forma for invoicing, The Clerk will design a template for this.
c Websites *LA*
none
- 15 Youth *CW*
a Youth Club
No Report
- 16 High Halstow Primary School *CW*
No Report
- 17 Friends of St Margaret's *GC*
No Report

18	Relief in Need No Report	<i>RC</i>
19	Consultation Britannia Road Bus Stop – Medway Council will be re consulting on the bus stop.	<i>CB</i>
20	Correspondence i. Villager Membership ii. Roy Freshwater – Amazon/ Ikea site i.Cllr Crozer Proposed that the membership should be paid, this was seconded by Cllr Williams and agreed. ii. All counsellors are aware of the letter that Mr Freshwater has sent to the Medway Council Leader.	<i>CB</i>
21	Reports and Circulars None	<i>CB</i>
22	Permission for Cricket Club Netting i. Cricket Club Public Liability Insurance – Appendix H Jeff Dinsdale – is monitoring the information in order to produce a risk report. The expert states that there is no immediate risk. The cricket club are being proactive with approach by using signage to make passer-by's aware that there is cricket being played and for players to be told where the practice areas are. This will be left as an agenda item until we have a full report.	<i>GC/ BW</i>
23	Football Club Goal Mouths needs to be looked out – Gavin Jones will send us a quote for this work.	<i>BW</i>
24	Standing Orders i. Current standing Orders – Appendix F ii. Proposed Standing Orders – Appendix G	<i>GC/LA</i>
25	Committee meeting to be arranged for all to attend to go through the SO's and then recommend to full council and agreed. 22 nd August – 2pm.	
26	Commemorative Seat This will be delivered to Cllr O'Hanlon	<i>RC</i>
27	Any other urgent business at the Chairman's discretion No motions may be proposed nor decisions taken under this item The recreation hall would like to have use of the recreation ground on the 30 th September for a boot fair – this was agreed. 22 nd September – Medway Council event to happen – The Clerk will circulate any information.	

PUBLIC SESSION

Matters raised by the public may be placed on the agenda for the next or a future meeting

Christmas lane is going to be shut until the water leak has been repaired.

28 Resolution to exclude the press and public

Done

29 Boundary dispute

Ask the solicitor for advice regarding the fact that we do not think that the individual has had any legal advice.

30 Registration of land

i. Registration Document – Appendix J

Cllr Crozer has outlined the land as requested by the solicitor.

The next Meeting will be held on September 19th 2018 in the Memorial Hall at 7:30 pm.

Cat Bloomfield

Parish Clerk

10/08/2018