

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 14
NOVEMBER 2018 IN THE MEMORIAL HALL, THE STREET, HIGH HALSTOW AT
7.30**

Attendees

Cllr Crozer - Chair
Cllr Watson – Vice Chair
Cllr O’Hanlon
Cllr Collins
Cllr Andrews
Cllr Khatkar
Cllr Jerreat

- 1 Cat Bloomfield – Parish Council Clerk
Apologies for absence
Cllr Williams – Illness
- 2 Cllr Atkinson – Family Commitment
Declarations of Interest
None
- 3 Minutes of the Meeting held on 17th October 2018
Agreed
- 4 Matters arising from the Minutes not otherwise on the Agenda
None
- 5 Planning – Appendix A
- a Applications
- Walnut tree farm –
Unable to comment at the moment on the environmental report
as the document is so large.
- Fisherwood – fell ten ash trees and three oak trees, Cllr Collins
suspects that these are already dead – Medway Council have a
tree inspector and they will see to this matter accordingly.
- b Decisions
None
- c Appeals and Other Matters
None
- d Neighbourhood Plan

*RC,
LA, GJ
RC*

Policies are at the draft stage and the application for funding has been submitted. The steering group are waiting to receive quotes from experts to move forward with the plan.

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|---|---|-------------------|
| E | Local Plan | |
| | No Update | |
| 6 | Finance – Appendix B | <i>CB</i> |
| a | Bank balances | |
| | Agreed | |
| b | Payments made since last meeting | |
| | Agreed | |
| c | Accounts for payment | |
| | Agreed | |
| 7 | Grant Applications | |
| | None | |
| 8 | Management of the Council's land and property | |
| a | Recreation Ground | <i>CW,
BW</i> |
| | i. General matters | |
| | None | |
| b | Playpark | |
| | i. General matters | <i>CW,
BW</i> |
| | A child has fallen off of the roundabout in the playpark and ambulance was called – these are the only details that are known. | |
| c | Allotments | <i>LA</i> |
| | None | |
| d | Forge Common | <i>RC</i> |
| | None | |
| e | Village grounds maintenance | <i>CB</i> |
| | Topley Drive fence is still in disrepair – the Clerk will contact Meopham fencing to ask them for an update on when they can complete the work. | |
| f | “Home of the Heron” signs and quotes regarding new posts | <i>GC</i> |
| | 1 new home of the heron sign has been erected, and 1 has been refurbished. | |
| g | Placement of Original WI Signs | <i>RC</i> |
| | Discussion to be had after the budget meeting. | |
| h | Gavin Jones Quote for ground next to the toilet block | <i>CB</i> |
| | Discussion to be had after the budget meeting. | |
| l | Toilet Block Update | <i>CB</i> |
| | There is no update. | |
| 9 | Highways & Transport | |

	a	Public Rights of Way	<i>RC, M'OH</i>
		A complaint has been made about a footpath being blocked at the new Walnut Tree	
	b	Street Cleaning	<i>CB</i>
		i. General Matters	
		None	
	c	Tree Warden's report	<i>RC</i>
		None	
	d	Bus shelters	<i>BW CB</i>
		i. Insurance Claim Update	
		This is still ongoing.	
		ii. Bus Shelter –replace broken glass in the bus stop in The Street, as an emergency with the 15mm glass. The Clerk will liaise with Cllr Williams.	
10		Halls	
	a	Recreation Hall	<i>GC</i>
		Successful events at the hall.	
	b	Memorial Hall	<i>RC</i>
		A temporary "Eleven Men" Poem has been added to the hall	
11		Rural Liaison Committee	<i>RC</i>
		Next Month there is a meeting and there will be an update.	
12		Police Matters	<i>MA, BK</i>
	a	Police Liaison report	<i>MA</i>
		A house has been broken into in Chattenden.	
		A Van has been broken into in High Halstow, Cllr Andrews has encouraged the individual to report this to the police.	
		Suspected drug dealing from a van in Hoo Village.	
13		KALC/MAC	<i>BW, LA</i>
		None	
14		Communication	
	a	Surgery	<i>CW/G J</i>
		Walnut Tree Close development	
		The Copse – there has been some activity at night, Cllr Collins confirmed that this has been in order to check on the Wildlife.	
		Dead Man's Pond – concern that this will be made into a lake – there are two ponds on the drawing.	
	b	High Halstow Times	<i>LA</i>
		None	

	c Websites	<i>LA</i>
	None	
15	Youth	<i>CW</i>
	a Youth Club	
	Opened during half term – this was very successful, 17 children attended.	
	averaging 25 children per week and around 6 helpers.	
16	High Halstow Primary School	<i>CW</i>
	None	
17	Friends of St Margaret's	<i>GC</i>
	Christmas Tree Festival which will be held on the 8 th and the 15 th of December.	
18	Relief in Need	<i>RC</i>
	Meeting on 12/11/18, Bursary's have been paid.	
	Next Meeting will be in February – the process of paying the bursary's will be looked at in order to streamline the payments that are made to the beneficiaries.	
19	Consultation	<i>CB</i>
	There should have been a local plan	
20	Correspondence	<i>CB</i>
	None	
21	Reports and Circulars	<i>CB</i>
	None	
23	Standing Orders to be adopted as proposed by Cllr Collins.	<i>GC/LA</i>
	i. Standing Orders	
	ii. Code of Conduct	
	This was Proposed by Cllr Collins, seconded by Cllr Khatkar and agreed.	
24	Any other urgent business at the Chairman's discretion	
	No motions may be proposed nor decisions taken under this item	
	Cllr Jerreat has spoken to a member of staff has stated that Gavin Jones were taken over by the Nurture group in January.	
	The Clerk will arrange a meeting to discuss the upcoming tender process for the ground's maintenance.	
	The Clerk will write to Clarkes Coaches and ask them to be mindful of their speed when they drive through the village and dangerous manoeuvres in the side roads of the village.	
	Christmas lane is going to be shut on the 7 th of December for one day for resurfacing. The Clerk will add this to the Facebook site.	

Who Cares are offering a Christmas meal on Christmas Day – this is open to anyone that is going to be on their own or can no longer cook a meal.

A written complaint has been made to Medway Council that a layby at the Sharnal Street end of Christmas Lane is suspected as being used as a site to sell cars.

A member of the public wanted it noted that the village looked wonderful over the memorial celebration of the WW1 Centenary.

PUBLIC SESSION

Matters raised by the public may be placed on the agenda for the next or a future meeting

Resolution to exclude the press and public

26 Boundary dispute

The Clerk will confirm with the Solicitor the amount that was stated in the letter that was sent outlining the amount that the Parish Council are willing to accept.

27 Personnel

Proposed by Cllr Khatkar and seconded by Cllr Jerreat that the proposed contract between High Halstow Parish Council and Cat Bloomfield should be signed and adopted. This was agreed.

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Signed by George Crozer
Chairman
High Halstow Parish Council

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Date