High Halstow Parish Council
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C0/18/

MINUTES OF THE MEETING HELD ON THE 13th MARCH 2019

In attendance

Cllr Crozer – Chairman
Cllr Collins
Cllr Atkinson
Cllr O'Hanlon
Cllr Williams
Cllr Jearett
Cllr Andrews
Cllr Khatkar
Cat Bloomfield – Clerk
7 members of the public were in attendance

1 Apologies for absence

Cllr Watson

2 Declarations of Interest

HH Times – Lottery advert – Cllr Atkinson and Cllr O'Hanlon declared an interest regarding item 14b- where the council voted on whether or not the High Halstow Community Lottery should pay for advertising space In the High Halstow Times or whether this information is in the interest of the public.

3 Minutes of the Meeting held on 13th February 2019 - attached

Agreed

4 Matters arising from the Minutes not otherwise on the Agenda

None

5 Planning – Appendix A *RC, LA, GJ*

a Applications
A construct a timber frame at Buckhole farm – back of the farm – no objections.

Cllr Atkinson will inspect the property at some point this week

b Decisions
Agreed

c Appeals and Other Matters
None

d Neighbourhood Plan

An Expert is to come to the NHP Steering group to discuss a way forward.

e Local Plan

No Update

f Section 106 Monies *GC*

Cllr Collins will call a meeting of the finance committee to discuss this issue.

6 Finance – Appendix B *CB*

a Bank balances
Accepted - Proposed by Cllr Collins second by Cllr Jearett – agreed.

b Payments made since last meeting
Agreed

c Accounts for payment

Agreed

d Finance Policy

The finance policy will be adopted at the may meeting. This is proposed by Cllr Collins.

7 Grant Applications

None

8 Management of the Council's land and property

a Recreation Ground *CW, BW*

i. General matters

Gavin Jones completed

b Playpark

i. General matters *CW, BW*

None

c Allotments *LA*

i. Fence Painting
ii. Delivery of pea shingle
i. The fence should be preserved
ii. This will be relooked at during the better weather to ensure that no damage is done to the ground on entering the recreation ground.

d Forge Common *RC*
None

e Village grounds maintenance *CB*
None

9 Highways & Transport

a Public Rights of Way *RC, M'OH*

MoP will be sharing information with the Clerk regarding vehicles that are coming through the village to the new development at walnut tree close and the Clerk will write to the council regarding the terms of the

RS47 – the owner of this footpath Is riding their horse on the footpath – Can a horse be ridden on owners' own ground. The Clerk will write to Medway Council to see if this is the case.

b Street Cleaning *CB*

i. General Matters

None

c Tree Warden's report *RC*

Tree in the recreation ground on the boundary has snapped – this needs to be looked

d Bus shelters *BW*

i. Insurance Claim Update *CB*

Surveys are being completed regarding the site of the bus stop with local residents.

10 Halls

a Recreation Hall *GC*

Cllr Khatkar would like confirmation regarding the payment of the loan given to the hall from the parish council – Cllr Collins will provide this information to the council.

b Memorial Hall *RC*

None

11 Rural Liaison Committee *RC*

Presentation regarding Shared Lives.

The plans that have been shared regarding traffic contingency have been resubmitted but have not changed.

12 Police Matters *MA, BK*

a Police Liaison report *MA*

No Meeting until next month

B Neighbourhood Watch *GC*

Maybe not a

13 KALC/MAC *BW, LA*

Cliffe and Cliffe Woods – 4 Dr Practices are going to be changed to one practice – which will look after 11,000 patients.

225 and 330 houses have been submitted for permission

Allhallows – application for 9 houses to be built

Stoke – the white horse pub is going to be converted into houses

Fenn Bell are purchasing are another field for parking.

Hoo – 230 houses will be added to the development site at Stoke Road

14 Communication

a Surgery *CW/GJ*

Can anything be done to improve the approach to forge common from Northwood Avenue – The Clerk will e mail the tree surgeon to see if he wants to leave tree waste on the pathway to the field.

b High Halstow Times *LA*

Due to an interest in the matter – Cllr Atkinson and Cllr O'Hanlon left the meeting.

Cllr Williams proposed that the information was relevant to the residents and there for the lottery should not be charged for the advert space, Cllr Collins seconded and this was agreed

c Websites *LA*

Minutes on the website – the Clerk will send the webmaster the PDF minutes from the last meeting for her to do.

Request from Cllr Crozer for the previous code of conduct to be removed.

15 Youth *CW*

a Youth Club

No Update available.

16 High Halstow Primary School *CW*

at the School Council meeting on 7th March the main topic for discussion was the results from the Pupil Questionnaire "High Halstow Primary Academy Pupil Voice 2019".
(I will put a copy of the results through your door before I go away.)
Some results were good, some not so good; some of the poorer results were around children's behaviour. It was decided to do a survey about behaviour by interviewing people to get answers in words rather than just scores and percentages. The survey is being done by Year 6 and involves asking Years 6, 5, 4 and 3 their opinions.
This is to be completed by 15th March and Actions to be identified by Wednesday 20th March.

Mrs Stangroom told the meeting that about £20,000 is planned to provide a Natural Habitat area, which will have a path and a trim trail, so it will be able to be used when the grass is wet. This will be sited on the right hand side of the driveway as you enter the school gates. A hedge will be removed. This is an area that is currently hardly used. Also, it is planned to provide an undercover space but the money needed for that has not yet been identified; some will come from the PTA.
Some of the markings in the playground are wearing out and need renewing, but that will be a very expensive job.

On Friday 8th March it was Crazy Hair Day; children were asked to bring in £1 with the proceeds going to The Dogs Trust.
Also, on Friday 8th March there was a sponsored Readathon.

Due to the date of this meeting having to be rescheduled Year 4 reps missed it as they were swimming; Year 5 reps had to leave the meeting early to go to their swimming session.
The date of the next school council meeting to be advised.

17	Friends of St Margaret's	*GC*
	None	
18	Relief in Need	*RC*
	the Relief in Need Trustees had a meeting on Monday 25th February. It was agreed that a new type of grant will be introduced starting in March. Details of this will be published in the April High Halstow Times and on Facebook. Small grants will be available for anyone living in the village who has a new baby after 1st March. The next Trustees' meeting is scheduled for Monday 29th April.	
19	Consultation	*CB*
	None	
20	Correspondence	*CB*
	None	
21	Reports and Circulars	*CB*
	None	
22	Grass Verge – The Street	*MA*
	This piece of ground has been turned into a driveway, so the previous parking issue is no longer relevant.	
23	Sports Facilities Survey	*CB*
	No further action is to be taken.	
24	Project 90	*GC*
	This should be discussed at the Parish Meeting	
25	Software Quotes	*GJ*
	This will be discussed at the finance meeting.	
26	All Weather Path	*BW*
	Cllr Williams wanted to get quotes for future consideration – this will be looked at during the May 2019 Meeting	
27	Election of the Parish Council and Registration	*CW, BW*

The Clerk will send registration information to all counsellors and those applying to be considered.

28 Any other urgent business at the Chairman's discretion

No motions may be proposed nor decisions taken under this item

Cllr Andrews received a call regarding a lorry speeding up four elms hill – he called the company and spoke to the transport manager who has said that he will speak to the driver regarding his driving.

Amazon lorry's parking on Ropers Lane – please take pictures of the bad parking

Article to go into the HH Times regarding keeping private hedges over public walkways trimmed.

PUBLIC SESSION

Matters raised by the public may be placed on the agenda for the next or a future meeting

Is there anything that can be done about the parking at the junction opposite of the pub.

The Cricket Club is going to be doing a charity day on the 25th August – in aid of the Juvenile Diabetic Research Foundation.

Proposed by Cllr Collin– Seconded by Cllr Khatkar and agreed that the public should be excluded.

Resolution to exclude the press and public

29 Personnel

No Update

Land Registration

This solicitor is going ahead. The council will be updated as and when there is information.

The next Meeting will be held on May 8th 2019 in the Memorial Hall at 7:30 pm.

……. …….

Signed as a true record of the meeting by Date

George Crozer

Chairman