

# High Halstow Parish Council

50 Pepys Way • Strood • Rochester • Kent • ME2 3LL  
Tel: 01634 710086 • e-mail: clerk@highhalstow-pc.gov.uk  
Website : www.highhalstow-pc.gov.uk



## MINUTES

### Parish Council Meeting Wednesday 10<sup>th</sup> February 2021 Virtual Meeting ~ 7.30 pm

Attendees: Cllr G. Crozer (Chairman) Cllr C. Watson (Vice-Chair)  
Cllr L. Atkinson Cllr R. Collins  
Cllr M. Stone Cllr T. Munday  
Cllr G. Jerreat Cllr M. Buckland  
Cllr C. MacFarlane Ward Cllr R. Sands  
Mrs J. Allen (Clerk)

Members of the public: Three (3)

The meeting commenced at 7.17pm

The Chairman, Cllr G. Crozer thanked everyone for attending and passed the floor to Cllr M. Stone to introduce the speaker, Ms T. West.

#### **1. Talk from 'Towards Plastic Free Medway'**

**HHPC1089:10.02.21** Ms T. West from 'Towards Plastic Free Medway' thanked the members for allowing her to speak and provided a talk concerning the abolishment of single use plastic and using the power of numbers to combat against plastic manufacturers. She informed the members of other registered organisations against the same cause which included 'Surfers Against Sewage' and the 'Living River Foundation'.

She relayed her concerns of ocean acidification and she advised as per the advantages of both recycling and reusing packaging where possible.

She closed her presentation in advising that 'Towards Plastic Free Medway' needed 50 businesses to sign up to enable Medway Council to register them. She confirmed that to date her team had achieved a 60% ally rate, where she appealed to everyone present to champion them and to invite them to speak to their employers.

Cllr G. Crozer spoke to thank Ms T. West for her talk and expressed his interest in High Halstow Parish Council signing up to become an ally. He asked each member in turn for his or her opinion.

The members universally agreed that they would like to support 'Towards Plastic Free Medway', where it was established that to become an ally the Parish Council would need to implement 3 pledges to 'put their house in order'. Ms T. West made suggestions of using pencils instead of plastic biro's at meetings and using crockery instead of disposable cups.

The Chairman, Cllr G. Crozer advised that he had already recognised a couple of areas the Parish Council could improve upon, where he formally made a proposal to support 'Towards Plastic Free Medway' by becoming an ally. This proposal was seconded by Cllr M. Stone and unanimously agreed.

Ms T. West thanked the members for allowing her to speak and left the meeting, along with her colleague, Ms W. Wright, at 7.45pm.

#### **2. Apologies for absence**

**HHPC1090:10.02.21** None.

#### **3. To receive Declarations of Interest and Dispensations**

**HHPC1091:10.02.21** Cllr G. Crozer spoke to confirm that he was a shareholder for wHoo Cares.

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**HHPC1092:10.02.21** Cllr M. Stone & Cllr C. McFarlane spoke to advise that they were direct neighbours of no. 16 Christmas Lane, as listed in item 7.

## 4. Minutes of the last meeting

### a). To receive and approve the minutes of the meeting held on Wednesday 13<sup>th</sup> January 2021.

**HHPC1093:10.02.21** The minutes of the previous Parish Council meeting held on Wednesday 13<sup>th</sup> January 2021, were submitted by the Clerk. It was proposed by Cllr M. Stone to approve the minutes as a correct record. This proposal was seconded by Cllr R. Collins and unanimously agreed.

## 5. Matters arising from the minutes (not otherwise on the agenda)

**HHPC1094:10.02.21** None.

## 6. Ward Councillor report

### a). A report by Ward Councillor Ron Sands

**HHPC1095:10.02.21** Ward Cllr R. Sands spoke to refer the members to a leaflet distributed by Medway One, concerning the old Kingsnorth site. He spoke to advise that he understood that there were a series of consultations taking place on the 11<sup>th</sup> February, 13<sup>th</sup> February and 15<sup>th</sup> February at varied times, following its redevelopment. He advised that the consultation was advertised to last approximately 60 minutes and boasted up to new 2,000 jobs, an HGV Lorry park for the Amazon drivers (including washroom and canteen facilities) an energy hub and a heating scheme for the village of Hoo powered by waste materials.

**HHPC1096:10.02.21** He also spoke to address concerns raised by Allhallows Parish Council regarding the loss of the Rural Liaison Grant. Where he advised that he had emailed Ms K. Durkin of Medway Council and was hoping to find out further information at Medway Councillors next meeting, scheduled to take place on Thursday 18<sup>th</sup> February.

**HHPC1097:10.02.21** Ward Cllr R. Sands ended his report to advise that Hoo Parish Council were sending a strong letter of opposition concerning the HIF bid to Medway Council, where they intended to put forward ideas to change some of their proposals and to support the need for a community park. He advised that he also hoped to raise this point at the Medway Councillors meeting next week, where Cllr G. Crozer also spoke to ask for a copy of the Parish Council's opposition letter once sent.

## 7. Planning

### a). Applications

**HHPC1098:10.02.21** The members discussed the four (4) new planning applications that had been received since the last meeting:

- **MC/21/0305 – Dux Court, Dux Court Road, Hoo**  
Cllr R. Collins spoke to advise that he understood this planning application related to repairs caused by subsidence and as such he had no objections.
- **MC/21/0087 – The Barn, Dalham Farm**  
Cllr R. Collins spoke to advise that Cllr G. Crozer had already circulated a draft letter of objection, following concerns raised by other parishioners.

It was recognised that not all of the members agreed with the objection where the Chairman asked each Councillor in turn to speak. A few of the Councillors raised concerns that if the Parish Council objected to a large proportion of applications that any further or future apprehensions would carry less weight. It was however recognised that this application was not to convert the existing barn but to demolish the building completely and to construct a new dwelling in its place, which was felt not to be in keeping with the area.

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A vote took place where Cllr R. Collins proposed to proceed with the objection, this motion was seconded by the Chairman Cllr G. Crozer and was approved with six (6) Councillors voting in favour and three (3) abstaining.

- **MC/21/0240 – 3 Leaman Close**

Cllr R. Collins spoke to advise that the plans uploaded to the Medway Council planning portal showed that the proposed new extension would more than double the existing foot print and that the property would be extended to its plot boundaries. He also raised concerns that the property was on a bend, which he felt the extension might restrict drivers' sight line. He also wanted to ensure adequate parking was left outside the property to prevent parking in the road.

It was agreed that that Cllr R. Collins would write to Medway Council to notify the Planning Committee of the members' observations but not to submit a formal objection.

- **MC/21/0090 – 16 Christmas Lane**

Cllr R. Collins spoke to advise the members that this application was to change the layout of the previous agreed application and that the closing date for objections had already passed.

## b). Decisions

**HHPC1099:10.02.21** Cllr R. Collins spoke to confirm receipt of four (4) new planning decisions that had been agreed since the last meeting, three (3) of which were noted to have been agreed subject to conditions and one (1) rejected:

Agreed subject to conditions:

- **MC/20/3122 – Kemaman, Forge Lane**
- **MC/20/2930 – 1 Ropers Farm Ropers Green Lane**
- **MC/20/2682 - Land To The South Of Britannia Road,**

Refused:

- **MC/20/3003 – Land Adjacent To 35 Cooling Road**

## c). Appeals and other matters

**HHPC2000:10.02.21** None.

## d). Redrow Development (Heronden Grange)

**HHPC2001:10.02.21** Cllr R. Collins spoke to advise that he understood that 35 of the new dwellings were now occupied where he advised that he would be chasing for the Section 106 Monies.

The Chairman, Cllr G. Crozer, also spoke to request that the members of the planning committee regrouped for another meeting to discuss budgets for the Section 106 funds at a later date.

## e). Neighbourhood Plan

**HHPC2002:10.02.21** Cllr R. Collins spoke to refer the members to the recent emails that had been circulated surrounding the introduction of Urbed, a design and research consultancy. It had been established that Medway Council were planning to test their new design code on the Peninsula, that was based on an explanatory design and written by the consultancy.

It was understood that should the Peninsula be used as a case study that applications would be brought forward and planning permission be sought sooner than expected.

A meeting with Urbed, Medway Council and the High Halstow Neighbourhood Planning Committee was proposed where Cllr G. Crozer advised he would speak to Ms E. Cutting of Hoo Parish Council to invite their Neighbourhood plan committee to participate, if they wished to attend.

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Ward Cllr R. Sands spoke to advise that the Hoo Neighbourhood Plan Committee were due to meet with Medway Council the next day and that it would be good for both Parishes to speak with one voice.

## f). Local Plan

**HHPC2003:10.02.21** The Chairman, Cllr G. Crozer, spoke to advise that following the recent Plan for Hoo Consultations the High Halstow Neighbourhood Planning Committee were formulating a response.

## g). Section 106 monies

**HHPC2004:10.02.21** Cllr R. Collins spoke to advise that as per item 7d and minute reference number: **HHPC2001:10.02.21**, that the planning committee were going to meet to devise a list of projects for the balance of the Section 106 monies due.

## 8. Finance

### a). Bank Balances

**HHPC2005:10.02.21** Cllr R. Collins spoke to advise that the bank balances looked healthy, where he referred the members to the bank statements provided in their meeting packs. In response, the members carefully reviewed the details provided where they deemed the balances as acceptable.

### b). BACS payments made since the last meeting

**HHPC2006:10.02.21** The Councillors carefully reviewed the BACS payments made since the last meeting, where it was unanimously agreed that these payments were acceptable.

### c). Accounts for Payment

**HHPC2007:10.02.21** Cllr G. Crozer, read aloud the proposed payments, as per shown below. These payments were accepted, having been proposed by Cllr R. Collins seconded by Cllr L. Atkinson and unanimously agreed.

Payee	Reference	Payment Method	Amount	Notes
Mr M. Rowe	-	STANDING ORDER	£70.00	Hire of Garages
Rialtas	-	TO BE PAID BY BACS	£148.80	Annual Support & Maintenance Licence INV: SM23069
Smart Print Services	-	TO BE PAID BY BACS	£691.50	High Halstow Times February 2021 INV: 103600
BLM Ltd	-	TO BE PAID BY BACS	£1,865.00	Grounds Maintenance January 2021 INV: 9815
Littlethorpe of Leicester Ltd	-	TO BE PAID BY BACS	£6,624.00	New bus shelter (inc. delivery) INV: 2096
M Stone	HHPC1069:13.01.2 1	PAID BY BACS	£105.00	Clerk's Christmas Gift
M Stone	-	TO BE PAID BY BACS	£7.98	Purchase of Xmas Cards for HHT Volunteers
StreetMaster	-	TO BE PAID BY BACS	£1,204.80	2 x Commemorative benches with inscriptions (inc. delivery)

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				INV: 7883
V. Sinclair	-	TO BE PAID BY BACS	£949.00	Fitting of posts to VH car park INV: 642
V. Sinclair	-	TO BE PAID BY BACS	£594.00	Fitting of 2 x benches at Forge Common INV: 2019
Stoke Parish Council	HHPC233:11.12.19	TO BE PAID BY BACS	£19.33	50% contribution towards the Telephone & Broadband communications package
J Allen	HHPC1029:13.01.21	TO BE PAID BY BACS	£264.00	Office allowance from 01/04/20 to 03/02/21
HMRC	-	TO BE PAID BY BACS	£388.67	January Tax & NI for JB, JG & JA
J Gallivan	-	TO BE PAID BY BACS	£649.04	January 2021 Wages
J. Balciunas	-	TO BE PAID BY BACS	£649.04	January 2021 Wages
J Allen	-	TO BE PAID BY BACS	£777.68	January 2021 Wages
Smart Pension	-	TO BE PAID BY BACS	£39.96	January 2021 Employee Pension Contributions (deducted at source)
Smart Pension	-	TO BE PAID BY BACS	£23.98	January 2021 Employer Pension Contributions
<b>TOTAL</b>			<b>£15,071.78</b>	

## 9. Grant Applications

### a). To consider making a donation towards wHoo Cares

**HHPC2008:10.02.21** The members considered a letter received from wHoo Cares requesting a donation, where it was acknowledged that the documentation provided did not state of a balance of funding or details of what the donation would be used for. A discussion ensued where it was unanimously agreed for Cllr M. Stone to go back to the Community Interest Company to clarify how much of a donation they required and what the balance of funds would be used for.

### b). To consider making a donation towards the Rotary Club of Medway Cabs4Jobs scheme

**HHPC2009:10.02.21** Following correspondence between Councillors, the members discussed the idea of making a donation to the Medway Cabs4Jobs scheme.

The members discussed various concerns, where they unanimously agreed that should any High Halstow residents need assistance in obtaining their COVID-19 jobs that High Halstow Parish Council would be happy to assist them financially by paying for their taxi fares. It was agreed that as Cllr M. Stone was the MARR representative that she would inform the charity of the members' decision and ask that any appeals for help with transportation be lodged through either the MARR Group or via wHoo Cares.

With permission from the Chairman Ms C. Peek from Relief in Need, also spoke to advise that Parishioners could ask the Relief in Need charity to help too.

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## 10. Management of Land and Property

### a). Recreation Ground

[HHPC2010:10.02.21](#) The Vice-Chair Cllr C. Watson spoke to advise that she had no report.

### b). Play Parks

[HHPC2011:10.02.21](#) Cllr R. Collins reported that the repairs to the half pipe had now taken place.

He also advised that the grassy area situated underneath the basket swing in the Recreation Ground had become very boggy. He recommended that the members considered placing a more hard-wearing surfacing underneath the swing, when the next projects were being considered.

### c). Allotments

[HHPC2012:10.02.21](#) Cllr L. Atkinson spoke to advise that the advert to promote the vacant allotment plot had been included in the latest edition of the High Halstow Times, which was presently being distributed.

### d). Forge Common

**To consider forming an agreement in principle to use some of the land at Forge Common to plant an avenue of trees from Northwood Avenue entrance to the RSPB entrance.**

[HHPC2013:10.02.21](#) Cllr M. Stone spoke to propose that the members formally agree to the plantation of an avenue of trees, to be situated from Northwood Avenue entrance to the RSPB entrance at Forge Common. This proposal was seconded by Cllr R. Collins and unanimously agreed.

[HHPC2014:10.02.21](#) Cllr R. Collins also spoke to inform the members that following his previous report, reference: [HHPC1053:13.01.21](#), that two van loads of bark chippings to the entrance of Forge Common had been put down and that the two commemorative benches, as sponsored by two different families, had been installed.

### e). Village Grounds Maintenance

[HHPC2015:10.02.21](#) The Chairman, Cllr G. Crozer, spoke to advise that whilst participating in his daily exercise around the village that he noted a considerable build-up of litter in the village ditches, where he estimated there was a fair few hours' worth of work. He advised that bearing in mind the current COVID-19 restrictions, the need for more safety equipment including litter road signs and an updated risk assessment for the volunteers, that he had thought the Parish Council should ask BLM for a quote to litter pick the ditches in the winter months. Especially whilst it was easier to see the rubbish when all the greenery had naturally died back.

A discussion ensued where Cllr R. Collins informed the members that he and his wife had picked out at least 4 bags of rubbish from the ditches recently and where he agreed with Cllr G. Crozer's comments.

After careful consideration the members consented to Cllr G. Crozer obtaining a quote from the Grounds Maintenance team to litter pick the ditches, in order to present at the next meeting.

### f). Notice Boards

[HHPC2016:10.02.21](#) Cllr M. Stone spoke to refer the members to the detailed quotes she had provided and emailed to the Councillors in advance of the meeting.

She advised that the quotes received varied in priced owing to the material of the frame but that the recycled plastic and the wooden notice boards had both come within budget.

She also made reference to a suggestion made by Cllr L. Atkinson, for the use of an electronic notice board, to be situated in one of the windows of the Village Hall.

Cllr T. Munday spoke in support of an electronic notice board advising that he thought it would be relatively easy to set up, providing there was a suitable window to display a flat screen TV, which also

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had an easily accessible power supply in order to exhibit a slideshow. He also made reference to the Parish Council contributing a small balance of funds to the Village Hall towards the electricity costs of the board.

Cllr C. MacFarlane spoke to advise that having recently walked around the Village Hall that she had noted all the windows were opaque. She therefore raised concerns where the new electronic notice board could be displayed.

Cllr M. Stone spoke of a free-standing electronic notice board, which would need to be situated on the outside of the building, where the Chairman, Cllr G. Crozer also spoke to suggest the members perhaps considered placing an electronic board on the outside of the Village Shop instead.

It was concluded that Cllr M. Stone would investigate prices for a free-standing electronic notice board whilst Cllr L. Atkinson spoke to the owners of Village Shop to discuss the idea of placing an electronic notice board there.

## 11. Highways & Transport

### a). Public Rights of Way

[HHPC2017:10.02.21](#) Cllr R. Collins spoke to advise that he had nothing further to report.

### b). Street Cleaning

[HHPC2018:10.02.21](#) Cllr G. Jereatt spoke to advise that Mr J. Balciunas had returned to work, after the members had temporarily stood him down following the announcement of a 3<sup>rd</sup> National Lockdown.

He also reported that Mr J. Gallivan was still off from work whilst he was shielding from the COVID-19 virus.

The Chairman, Cllr G. Crozer, asked Cllr G. Jereatt to speak to Mr J. Gallivan to enquire if he intended to return to work once the pandemic had passed. It was acknowledged that if Mr J. Gallivan did not intend to return that the members would need advance notice in order to make alternative provisions.

### c). Tree Wardens Report

[HHPC2019:10.02.21](#) Cllr R. Collins spoke to advise that the two trees in Eden Road had been replaced by Medway Council.

### d). Bus Shelters

[HHPC2020:10.02.21](#) The Chairman, Cllr G. Crozer spoke to advise that the 'new' replacement bus shelter had now been installed at Britannia Road at an additional cost of £50 owing to storage charges.

### e). Litter picking signage for Volunteers

[HHPC2021:10.02.21](#) The Chairman, Cllr G. Crozer, spoke to advise that he had already addressed the litter picking signage, please refer to item 10e reference [HHPC2015:10.02.21](#).

## 12. Internal Committee Updates

### a). High Halstow Road Reps Committee

[HHPC2022:10.02.21](#) Cllr M. Stone spoke to refer the members to a report she had prepared and circulated prior to the meeting. Please refer to [Index A](#).

Cllr M. Stone proposed to amend the name of the Committee to 'Community Support', this proposal was seconded by Cllr L. Atkinson and unanimously agreed.

### b). High Halstow Environment Group

[HHPC2023:10.02.21](#) Cllr M. Stone spoke to ask the members to refer to a copy of her report she had prepared and circulated prior to the meeting. Please refer to [Index B](#).

She also advised that she had had an influx of new volunteers wanting to join the committee and that she had recently been able to sign off a few longstanding actions.

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## c). GDPR & Policy Working Party

[HHPC2024:10.02.21](#) Cllr G. Crozer spoke to advise that there was no report.

## 13. External Committee Updates

### a). KALC

[HHPC2025:10.02.21](#) Cllr L. Atkinson spoke to advise that, as per last month, there had been no other meetings since her last report.

### b). Rural Liaison

[HHPC2026:10.02.21](#) Cllr R. Collins spoke to advise that the next Rural Liaison meeting was due to take place on Tuesday 20<sup>th</sup> April 2021.

### c). High Halstow Primary Academy

[HHPC2027:10.02.21](#) The Vice-Chair, Cllr C. Watson, referred the members to a report the school had prepared which she had circulated prior to the meeting. Please refer to [Index C](#).

### d). Friends of St Margaret's

[HHPC2028:10.02.21](#) Cllr R. Collins spoke to advise that, owing to the COVID-19 pandemic and the latest National Lockdown that the church was now waiting for the contractors to return to work.

## 14. Communications

### a). High Halstow Times

[HHPC2029:10.02.21](#) Cllr M. Stone spoke to advise that the latest edition of the High Halstow Times had been printed and was in the process of being distributed.

### b). Website

[HHPC2030:10.02.21](#) Cllr T. Munday spoke to advise that a copy of the most recent High Halstow Times publication had been uploaded onto the Parish Council's website.

The Clerk, Mrs J. Allen, also spoke to confirm that she now had access to upload correspondence onto the members' webpage.

### c). Reintroduction of Face to Face meetings

[HHPC2031:10.02.21](#) The Chairman, Cllr G. Crozer spoke to acknowledge that owing to the COVID-19 pandemic that Face to Face meetings were still prohibited. He asked the Clerk to ensure this item remained on the agenda for when face to face meetings were allowed to take place.

## 15. Police Matters

### a). Neighbourhood Watch

[HHPC2032:10.02.21](#) The Vice-Chair Cllr C. Watson spoke to advise that she had no report.

### b). Police Surgery - next meeting 02.03.2021

[HHPC2033:10.02.21](#) Cllr T. Munday spoke to ask the members to contact him if they had any urgent Police matters that needed to be addressed at the next surgery, scheduled to take place virtually on Tuesday 2<sup>nd</sup> March.

## 16. Halls

### a). Recreation (Village) Hall

[HHPC2034:10.02.21](#) Cllr R. Collins spoke to advise that the Village Hall still remained closed.

### b). Memorial Hall

[HHPC2035:10.02.21](#) Cllr R. Collins spoke to advise that the Memorial Hall was still closed.

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## 17. Village Reports

### a). Relief in Need

[HHPC2036:10.02.21](#) The Chairman Cllr G. Crozer, invited Ms C. Peek to speak.

Ms C. Peek spoke to confirm that she had no report this month as she had nothing new to inform the members of the Parish Council of. She did however ask that if there was anything in particular the members were interested in, that they ask and she will answer questions if she is able to or will include it in her next monthly report.

## 18. Consultations

[HHPC2037:10.02.21](#) The Clerk, Mrs J. Allen, spoke to advise the members that she had received an email from Medway One concerning the consultations taking place surrounding the old Kingsnorth site and as mentioned in the Ward Councillors report reference [HHPC1095:10.02.21](#). Which had sadly come in too late to be included in the members meeting packs.

## 19. Correspondence

[HHPC2038:10.02.21](#) None.

## 20. Reports & Circulars

[HHPC2039:10.02.21](#) None.

## Public Session

The Chairman, Cllr G. Crozer, passed the floor over to the one remaining member of the public who it was acknowledged had no further questions.

## 21. Date of next meeting

[HHPC2040:10.02.21](#) The Chairman, Cllr G. Crozer, spoke to confirm that the next Parish Council meeting would be held on Wednesday 10<sup>th</sup> March at 7.30pm via a virtual forum.

[HHPC2041:10.02.21](#) Following the accidental removal of the 'Any Other Business' agenda item, Cllr G. Crozer invited each member to speak to raise any additional points.

Cllr C. McFarlane spoke to refer to an email that had been circulated surrounding the purchase of a commemorative book to record the names of the Parishioners that had sadly lost their lives during the COVID-19 pandemic. Where it was acknowledged that a commemorative stone had also been discussed.

It was agreed to grant Reverend S. Gwilt permission to purchase the book, which the Parish Council offered to fund. It was also accepted that details of a commemorative stone would follow in due course.

[HHPC2042:10.02.21](#) Cllr G. Crozer also spoke to ask the Clerk, Mrs J. Allen, to send the two new members, Cllr C. McFarlane & Cllr M. Buckwell, a copy of the members' standing orders.

## 22. Section 100A

[HHPC2043:10.02.21](#) The Chairman, Cllr G. Crozer, read out loud the statement listed on the agenda in relation to Section 100A(4).

It was proposed by the Chairman Cllr G. Crozer, that the public be excluded from the next item, which was seconded by Cllr L. Atkinson, and unanimously agreed.

**The one member of the public and Ward Cllr R. Sands left at 8.43pm.**

## 23. Personnel

[HHPC2044:10.02.21](#) The Clerk, Mrs J. Allen, spoke to express her concerns that neither of the Street Cleaners had received a recent 'One to One'.

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Accordingly, the Clerk was instructed to conduct a telephone call One to One with Mr J. Balciunas following his return to work.

**HHPC2045:10.02.21** The members also collectively discussed the unstable internet connection a few had experienced during the course of the meeting, where it had been noted that works to the network cables in the village was being undertaken.

## 24. Close of meeting

**HHPC2046:10.02.21** The Chairman, Cllr G. Crozer, closed the meeting at 9.08pm and thanked everyone for attending.

The next Parish Council meeting will be held on:

<b>Wednesday 10<sup>th</sup> March 2021</b>	<b>7.30pm</b>	<b>Virtual Forum</b>
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## INDEXES

### Index A

#### High Halstow Road Reps Committee

REF: **HHPC2022:10.02.21**

As my role in regard to volunteering in High Halstow now involves our High Halstow Road Reps, MARR and my volunteering with wHoo Cares I would like to propose that these reports become Community Support Reports rather than the Road Rep reports.

One of our High Halstow Road Reps delivered a One Big Family food parcel during the last month after a referral from MARR. Another volunteer does fortnightly shopping in Cliffe and another volunteer who used to live in High Halstow but recently moved to Hoo has been shopping regularly for a resident in Hoo.

As an ordinary volunteer I can confirm that wHoo Cares continues to provide invaluable support to vulnerable residents in High Halstow and across the Hoo Peninsula. I would like to refer councillors to the letter/email sent to the council by Christine Chetwood manager of wHoo Cares. The letter/email can be found at the back of February's Parish Council meeting pack.

### Index B

#### High Halstow Environment Group

REF: **HHPC2023:10.02.21**

Since the last advertised meeting in November some members met in January and agreed actions which were then sent to Councillors. Those actions are included in February's meeting pack. It is anticipated that most of those actions will have been completed by the next advertised meeting due to be held on Thursday 18<sup>th</sup> February.

To that end it would be helpful if councillors can consider the following proposal:

“That the Parish council agree in principle to land on Forge Common being used to plant trees to form an avenue from Northwood Avenue entrance up to the RSPB entrance. It is hoped that High Halstow Primary school would be involved and will suggest they apply for funding from Community Facilities “.

# High Halstow Parish Council

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## Index C

High Halstow Primary Academy

REF: **HHPC2027:10.02.21**

Report prepared by Ms G. Stangroom:

We have been open daily since 5th January (although were closed today and will be tomorrow due to the weather) to children of key workers and to vulnerable children (this is based on whether they have an Educational Health Care Plan/Social worker and if the school has other reasons, they may want to invite a child to attend. We have roughly 25-30 attending daily at the moment.

All pupils are accessing their work remotely via Google Classroom which is working really effectively to support pupils. They have a mix of pre-recorded and live lessons. The pupils and parents are working very hard.

On another note, you may have heard about the sad loss of one of our staff members. A Teaching Assistant who lived in the village and was a staff member for 26 years, passed away at the end of December, not to COVID-19 but to cancer. Her funeral is due to take place next week.